## Arts & Sciences Chairs Meeting

Tuesday, September 4, 2018 9:00-10:30 am, Madera 2381

## I. Information Items

## **II.** Discussion Items

Roles and responsibilities of department chairs

2- and 4-year degree pathways/roadmaps - Deadline Mid October

Schedule – Spring 2019; two-year rolling

Winter intersession

Formation and dissolution of departments

Faculty searches

Strategic plan – missing faculty research, faculty development

Staffing

Procards

IRA funding

CERF funds

Office student assistants update

Proposed deadlines for tasks from the chairs (approximate)

Proposed guidelines for formation and dissolution of Dept/Programs

## II. Items from Chairs

- CSU New Chair and returning Chair – FA will send it out at the end of October