

Arts and Sciences Access Plan

Email sent to all Arts and Sciences personnel on Wednesday, March 25

Sent on behalf of Dean Kobli and Associate Dean Wyels

Dear Arts and Sciences colleagues,

CSUCI remains open. Yet we are subject to a statewide shelter-in-place directive with the goal of minimizing community spread of the COVID-19 virus. Accordingly, we need to limit the number of people on campus at any point in time. Each School has developed an access plan to indicate when individuals in that school may come to campus to pick up any needed items. Please note that the intent of providing optional timed access is for people to pick up things; people are not to stay on campus for longer than needed to do so.

The Arts & Sciences Access Plan assigns each faculty and staff member a block of time once a week to access campus, as needed:

Time Slot	Last Name Begins with
Mon., 8 am - noon	A, E, F
Mon., 1 - 5pm	B
Tues., 8 am - noon	C, G
Tues., 1 - 5pm	D, I, N
Wed., 8 am - noon	H, K, Q
Wed., 1 - 5 pm	J, L R
Thurs., 8 am - noon	M
Thurs., 1 - 5 pm	S
Fri., 8 am - noon	O, P, T, Y
Fri., 1 - 5 pm	V, W, Z

If you need access to campus at any other time, please contact Cindy Wyels (Cynthia.wyels@csuci.edu) with the day, time, and reason you need access at that time.

Please keep in mind that these measures are being taken to safeguard the health of our community. Thank you for your cooperation.