

News about Credit/No Credit Grading Options

CSUCI News <csuci.news@csuci.edu>

Mon 4/20/2020 2:04 PM

To: Campus Global Group <campus@csuci.edu>

For your information, the following message was distributed to our students this afternoon.

Dear Students:

As we continue to navigate the serious challenges presented by the COVID-19 global pandemic, we wanted to inform you of some important changes to campus grading and drop policies. Our goal with these changes is to provide you the greatest flexibility possible as you balance your personal and family responsibilities with school and work. The University is committed to removing as many administrative barriers possible to ensure that you continue your studies. With that in mind, CSUCI has approved the following changes to the grading and drop policies:

Credit/No Credit Grading Policy

- **You will be allowed to change the grading basis for each of your courses from Letter Grade (A, B, C, D, F) to Credit/No Credit (CR/NC) in CI Records starting on April 21 and ending on May 15.** For undergraduates, the grades of C- or better are considered Credit and all lower grades (D+ or lower) are No Credit.
- Once your final grade for a course is posted at the end of the spring semester, if you feel that you made an error in your choice of grading basis, you will have the opportunity to [submit a petition](#) to the Registrar's office to change it. You have until June 9 to submit that petition. All changes from letter grade to CR/NC will be automatic. If changing from CR/NC back to a letter grade, there may be a delay in updating the transcript to reflect the change.
- [Specific instructions](#) and guidance for students on how to navigate this process and additional information can be found at [Letter Grade to Credit/No Credit Option](#) website, which also includes [FAQs](#).

***Note that some programs may require certain requirements be satisfied only with a Letter Grade. A list of all majors and requirements that will require Letter Grades will be added to the [Spring 2020 Grading Basis FAQs](#) by April 22.**

Drop Policy

- **You can withdraw from any course as late as May 29.** No faculty signatures will be required for withdrawing from a spring 2020 course. You will not be required to submit any additional documentation (such as doctor or employer notes, etc.). You may submit a [Drop Form](#) or [Term Withdrawal Form](#) to registrar@csuci.edu.

Probation and Disqualification

- **No student will be academically disqualified based on spring 2020 grades.** Students who would normally be subject to disqualification as a result of spring 2020 grades will be allowed to continue on probation for an additional semester.

Financial Aid

- Taking a course CR/NC will NOT impact the receipt of financial aid for most students. It should be noted that if you earn a NC then it can affect your "Satisfactory Academic Progress" which can affect your financial aid in the future. If you have questions about how choosing CR/NC might impact your financial aid, please contact the Financial Aid & Scholarships office.

Please be sure to visit the [Spring 2020 Grading Basis FAQs](#) for more detailed information. [Academic advisors](#) are also available to answer your questions about these changes and to help you determine what options are best for you. You can email advisement@csuci.edu to set up a Zoom appointment or

to sign up for our [Express Advising sessions](#) for quick questions. Advising also has [online workshops](#) that will cover these specific changes.

During this time of uncertainty, we know that many of you are experiencing a great amount of stress and anxiety. We hope that with these changes we are able to at least provide you with some flexibility and reduce some of that stress and anxiety while you are attending to all of your other responsibilities.

We stand committed to serving our Dolphin community as we navigate this unprecedented time together.

Sincerely,

Elizabeth A. Say, Interim Provost

Greg Wood, Jason Miller and Miguel Delgado Helleseeter, Academic Senate Officers



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