Bylaws of the Art Program

Adopted September 2010
Approved by Dean September 23, 2010

I. Unit Definitions (size, disciplines, majors, etc.)

The CSUCI ART Program currently consists of six tenure-track professors, fourteen lecturers, one technical support staff and one, half-time faculty support coordinator. It offers a Bachelor of Arts degree in Art with an option in Studio Art, an option in Art History, a minor in Art, a certificate in Digital Media Art and a shared, interdisciplinary minor in Computer Game Design. All courses that carry the prefix ART are offered through the Art Program. An MFA degree in Studio Art is included in the University's Academic Master plan, and is currently in the development stage. Currently there are approximately 250 declared Art majors enrolled at CSUCI.

II. Unit Mission Statements

The Art Program focuses on interdisciplinary studies in fine art, digital art technology, graphic design and art history, emphasizing an innovative approach to artistic process, technique and problem solving through the integration of traditional media and emerging digital technologies. Courses in studio art, art history and interdisciplinary studies emphasize the development a solid artistic foundation, leading to advanced work in art media and theory. The studio art option provides in-depth study in the areas of two-dimensional art, three-dimensional art, digital media art, and communication design technology. The art history option provides in-depth study in the history of art and interdisciplinary topics.

In support of the University's commitment to an interdisciplinary education, the Art program affords students the opportunity to integrate cross-listed art courses with subjects from outside the discipline. The Art Program promotes the multicultural and international emphases of the University's mission through its diverse course offerings in the art history and general education areas and encourages students to study abroad, providing them with the opportunity participate in international programs. The Art program strongly believes in collaborative faculty/student research and creative endeavors and promotes community-based applied studies by placing student interns within public, private, and non-profit institutions and sponsoring special projects through its capstone course offerings. The CSUCI Art Program remains at the cutting edge of 21st century art, theory, and related technology.

• Art Program Learning Outcomes:

Students graduating from the Art program will be able to:
• Demonstrate methods of critical analysis through the study, interpretation, and evaluation of works of art;
• Demonstrate informed understanding and appreciation of the role of art in contemporary society as well as throughout history;
• Create and express personal ideas and opinions through artwork in response to diverse range of global events;
• Explore the integration of traditional art techniques and materials with emerging art technologies;
• Develop communication skills needed to articulate their conscious artistic intentions, and express coherent aesthetics;
• Demonstrate familiarity with high-tech tools while working with emerging digital art technologies;
• Demonstrate their preparation for professional artistic practice through the refinement of artistic concept, narrative and technique;
• Complete in-depth work in specific media and demonstrate advanced competency in artistic production; and
• Analyze a diverse range of career opportunities in their selected artistic discipline.

III. Unit Membership and Administrative Assignments

- **Unit Probationary and Tenured Faculty**

Tenure-track faculty members are expected to participate in University service. Tenure-track faculty members are also expected to participate in Art Program committees or individual assignments. Administrative or committee assignments are determined through either election or consultation with the chair. Subsequent examples include serving on the Assessment Committee, serving on a sub-group working on the Five-Year Review, and serving on special Program committees or as the club advisors. In addition, tenured faculty members are expected to perform peer evaluations, if possible, when requested by the Chair.

- **Program Officers**

Chair
Program Advisors

- **Officer Responsibilities**

The duties of the Chair are those spelled out in the Handbook on the Roles and Responsibilities of Program Chairs . In addition to teaching, the chair manages the program budget, scheduling of classes, supervising and hiring adjunct faculty, leads in curriculum development, and oversees all aspects of the Art Program operations, its subsequent studios, classrooms, and state-of the art computer labs. The chair fulfills all personnel-related functions for faculty members within the Program. The Art Program advisors are appointed by the chair and advise art majors regarding their classes and academic planning.

The Program Advisors are responsible for advising Art Majors, Art Minors and any student seeking academic advisement as it relates to the Art Program. Advisors are required to post regular hours for walk-in student advisement as well as be available for advisement by scheduled appointment. Advisors are also expected to attend regularly scheduled University advisement periods and open house events.

- **Officer Term and Term Limits**

The Chair serves a 3-year term. The Chair may be re-elected for additional terms as deemed appropriate by the vote of the Art Program faculty. Ultimately, the chair serves at the pleasure of the president.

- **Votes of Confidence/No Confidence**

Any tenured or probationary faculty member may call for a vote of no confidence in the Program Chair. The call may be made at a scheduled faculty meeting, or at a meeting called for the purpose by any tenured or probationary faculty member. A vote of no confidence will be taken by secret ballot by the same procedure specified for the election of the Chair. The results of a vote of no confidence will be reported to the Dean.

- **Election of Officers**

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All tenured faculty members with full-time appointments in the Art Program are eligible to serve as chair. In the spring semester of the last year of the current chair's term, the appropriate Dean or Associate Dean will send out a call for nominations for Chair. The list of nominees will be circulated to all faculty members in the Program, with notice that the vote will be held between certain dates. On the first day of the election, the Program's Support Coordinator will distribute ballots to all faculty members who are eligible to vote.

- **Process by which officers are recommended to the Dean and Provost**

The Program Support Coordinator will forward the results of the vote for Program Chair to the Dean. The program faculty will be informed of the election results, including the names of all nominees, and the number of votes received for each.

- **Voting Rights**

All Art Program faculty members are allowed to vote in chair elections. Tenured and probationary tenure-track faculty members each have one full vote (those holding joint appointments in another program have a vote in proportion to their Art Program workload). Lectures/part time faculty vote weight is counted according to their annual time base in teaching Art Program courses as follows:
.1-7.5 WTUs = .25 vote
7.6-15 WTUs = .5 vote
15.1-22.5 WTUs = .75 vote
22.6-30 WTUs = 1.0 vote

- **Officer Evaluation**

The Programs Chair will be evaluated in the spring semester of her/his second year in office. Evaluation methods will follow the Chair Evaluation Policy as approved by the Academic Senate.

a. **Other Unit Assignments**
   i. **Process for Advising Assignments**

The Art Program Advisors are appointed by the Chair

   ii. **Process for Assessments Assignments**

The tenured and probationary faculty of the Program will elect an Assessment Committee. The Assessment Committee will work with the chair on all Program assessment activities.

   iii. **Process for other Assigned Time within the Unit**

Assigned time for advising and certain other assignments comes from the Office of the Dean of Faculty. The Chair shall be responsible for requesting assigned time as needed and for assigning faculty as advisors or other Program-related duties with assigned time.

b. **Unit Faculty**
- **Process to constitute the Program Personnel Committee (PPC)**

The Art Program Personnel Committee (PPC) will be constituted according to the process outlined in the Professional Personnel Standards (PPS). The PPC within each Program will be reconstituted or reaffirmed for each year for which a tenure-track faculty member is undergoing Retention, Promotion and/or Tenure (RTP) review.

- **Number of classes evaluated**

At least two (2) classes annually for all faculty shall be student evaluated (SRT).. One Art Program peer review is required on an annual basis. Peer reviews are conducted by the Chair or the chair's designee, who must be a tenured member of the Art Program faculty.

For tenured and probationary faculty, at least two (2) classes annually shall be student evaluated (SRT).. All non-tenured, probationary, tenure-track faculty members are required to have one Art Program peer review per academic year.

c. **Other Unit Decisions**
- **Process for Curriculum and New Course Decisions**

The tenured and probationary faculty will elect a Program Curriculum Committee. The committee will have three members. The Program Curriculum Committee will oversee all curriculum and course proposals, and revisions. The Program Chair has final approval over all curriculum proposals before they are submitted to the University Curriculum Committee.

- **Criteria for Program Honors**

To be considered for Art Program honors, students will: 1) have made special contributions to the program, the university, and/or the community; 2) have a minimum GPA of 3.5 in all courses satisfying requirements for the major; 3) have taken at least seven courses in the major at CSUCI; and 4) be a graduating senior. The Art Program may grant honors to exceptional students who have not met all of the above requirements, but who have in the judgment of the Program brought distinction upon themselves and the Program in some other significant and appropriate manner.

Students may be nominated for Program Honors by any faculty member, tenured, probationary, or temporary. At a faculty meeting, a special meeting called for the purpose, or by email. The nominators will speak about the qualifications of their nominee(s). Subsequently, all full time faculty, tenured, probationary, and temporary, will vote (each faculty member will have a vote equal in proportion to their WTU workload base.) The high vote getter will be awarded Program Honors.

- **Participation of FERP Faculty**

FERP faculty are eligible to serve on all Program committees while they are in active employment status. FERP faculty are not eligible to serve as Program Chair. FERP faculty votes in Program elections and policy matters will be counted as .5

- **Process to amend unit bylaws**

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Any tenured or probationary faculty member wishing to propose an amendment to Art Program Bylaws may do so at a scheduled faculty meeting of the Program, or at a special meeting called for the purpose. Amendments shall be approved by a 2/3 majority of the faculty with the voting rights proportions weighed the same as for chair elections.

APPENDIX A: Duties of the Chair: see Chairs Hanbook