

California State University Channel Islands  
Procedures for Emeritus Faculty Nominations  
Pursuant to SP 06-16

### Criteria

All faculty including lecturers who have who have accumulated ten or more years of full-time equivalent service at CI and who have retired from active service in the University may be granted Emeritus/a status by the President of the University. Those faculty members participating in the Faculty Early Retirement Program may be granted Emeritus/a status after completing their final semester of teaching service.

In addition, the following categories of faculty may also be nominated for emeritus/a status:

- Instructional faculty who hold the rank of Professor with tenure;
- Librarians who hold the rank of Librarian with tenure;
- Student services professionals who hold the rank of Student Services Professional, Academic-Related III with tenure.<sup>1</sup>

### Procedures

Eligible retired faculty attain Emeritus/a status upon recommendation by their Program Chair, Program Personnel Committee, or Dean (or other appropriate administrator); upon review and recommendation by the Provost; and upon approval by the President of the University.

Recommendations of faculty members for Emeritus/a status should be forwarded to Faculty Affairs **no later than March 7, 2025**. For nominations please use the [Emeritus/a Nomination Form](#) located on the Faculty Affairs website at the following web address: <http://www.csuci.edu/academics/faculty/facultyaffairs/docsforms.htm>

Original nomination forms should be submitted to Donna Flores, Director of Faculty Affairs.

For information regarding “Recognition and Privileges of Emeritus/a Faculty” or “Obligations” of Emeritus/a Faculty, please see SP06-16 Policy on Emeritus/a Status.

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<sup>1</sup> It is the intent of this paragraph to allow the nomination of faculty members who joined the CSUCI faculty in its early years with advanced rank, served the campus with distinction, but who retire with fewer than ten years of service at CSUCI.