California State University Channel Islands
2026-27 Retention, Tenure, and Promotion Schedule under SP 22-11
Schedules C1, C2, C3

	C1) **Reappointment** **4th prob. year** **5th prob year** **(Probationary year reviews may include service credit)**		**C2) Reappointment** **3rd prob. year** **(Probationary year reviews may include service credit)**		**C3) Tenure and Promotion[1]** **(Probationary year reviews may include service credit)**	
Deadline for Submission of Portfolio to Faculty Affairs[2]	Thurs. 9/10/26		Thurs. 9/10/26		Thurs. 9/10/26	
(After each level of review, a faculty member mayrespond.[3])	Review Begins	Written Recommendation to Faculty Member	ReviewBegins	Written Recommendation to Faculty Member	Review Begins	Written Recommendation to Faculty Member
Program Personnel Committee	Mon. 9/14/26	Thurs. 10/8/26	Mon. 9/14/26	Thurs. 10/8/26	Mon. 9/14/26	Thurs. 10/8/26
Chair (if not on the committee)	Mon. 10/19/26	Wed. 11/4/26	Mon. 10/19/26	Wed. 11/4/26	Mon. 10/19/26	Wed. 11/4/26
Dean or Appropriate Administrator	Mon. 11/16/26	Thurs. 1/14/27	Mon.11/16/26	Thurs. 1/14/27	Mon. 11/16/26	Thurs. 1/14/27
University RTP Committee (7 members)	No review		Mon. 1/25/27	Thurs. 3/4/27	Mon. 1/25/27	Thurs. 3/4/27
Provost, AcademicAffairs	No review		Mon. 3/15/27	Fri. 4/30/27	Mon. 3/15/27	Fri. 4/30/27
President	No review		No review		Mon. 5/10/27	Thurs. 5/27/27

Numbered notes are on the back of this page.

*only for faculty in this category subject to a retention review.

[1] Evaluations for tenure and promotion are made separately.

[2] The Collective Bargaining Agreement states, "A specific deadline…shall be established by campus policy at which time the Personnel Action File is declared complete with respect to documentation of performance for the purpose of evaluation. Insertion of material after the date of this declaration must have the approval of a peer review committee designated by the campus [CSU Channel Islands' Program Personnel Committee], and shall be limited to items that became accessible after this declaration." (15.12 (b))

[3] The Collective Bargaining Agreement states, "At all levels of review, before recommendations are forwarded to a subsequent review level, faculty unit employees shall be given a copy of the recommendation and the written reason therefore. The faculty unit employee may submit a rebuttal statement or response in writing and/or request a meeting be held to discuss the recommendation within ten (10) days following receipt of the recommendation. This shall not require that evaluation timelines be extended." (15.5)

[4]"The University RTP committee shall review retention files only if one or more of the following conditions apply:

a. In the faculty member's third probationary year unless the faculty member was hired with one or two years of credit toward tenure, in which case the faculty member's fourth probationary year;
b. requested by the President;
c. lack of agreement (retention vs. non-retention) among prior levels;
d. all prior recommendations for retention are negative;
e. requested by faculty member under review or prior review level.

(Retention, Tenure, & Promotion Policy (SP 22-11 section L.5)

Additional Note:

CBA Provision 13.13 (under Extensions of the Probationary Period):

The President shall notify a probationary faculty unit employee who has served more than two (2) years of probation of a final decision on retention, appointment with tenure, or a terminal year appointment **no later than June 1**. Official notification to a probationary faculty unit employee of a terminal year appointment shall indicate that the faculty unit employee has no further appointment rights. Terminal year appointments shall be limited to probationary faculty unit employees who have served a minimum of three (3) years of probation.