Empowering students’ growth and development and continuous lifelong learning.
# Table of Contents

I. A Letter from the EOP Staff ................................................................. 4

II. The Educational Opportunity Program (EOP) ..................................... 5
   a. What is EOP? .................................................................................. 5
   b. EOP Support Services ................................................................. 5
   c. EOP Staff ..................................................................................... 5
   d. EOP Student Program Agreement ............................................. 6

III. Rules and Procedures ................................................................. 8
   a. EOP Academic Probation ......................................................... 8
   b. CSUCI Academic Probation and Disqualification ................... 8
   c. Academic Probation Contract .................................................. 10
   d. Policy on Academic Dishonesty ..... ......................................... 11
   e. Executive Order 665: One-Year Remediation ......................... 12
   f. Student Grievance Procedure .................................................. 13

IV. Staying Alive in College ............................................................ 14
   a. Learning the Lingo ................................................................. 14
   b. Tips for Success at CSUCI ....................................................... 16
   c. Tips for Stopping Procrastination .......................................... 17
   d. Keys to Time Management ...................................................... 17
   e. Getting a Job on or off Campus .............................................. 18

V. Getting Involved ................................................................. 21
   a. Associated Students, Inc. (ASI) .................................................. 21
   b. Guide to Campus Events .......................................................... 22
c. CSUCI Student Organizations .................................................. 23

VI. Student Resources ....................................................................... 25
   a. Financial Aid .............................................................................. 25
   b. Career Development Services .................................................. 26
   c. Student Health Services ............................................................ 26
   d. Disability Accommodation Services ......................................... 27
   e. Personal Counseling Services ................................................... 27
   f. Math Tutoring Lab and University Writing Center ..................... 28
   g. Department of Public Safety ....................................................... 28
   h. Shuttle Service ........................................................................... 29

VII. Campus Map .............................................................................. 31
A Letter from the EOP Staff

Dear EOP Student,

Someone once said that “time is money.” Although many have found this to be a true statement, the understanding that time can be used to generate various beneficial commodities and conditions is more important than the statement itself; this understanding tends to accompany success. Effective time managers are aware that when given time constraints, they are able to initiate and complete more tasks successfully.

The key to effective time management is commitment and organization. As an EOP student, your program asks you to commit yourself to the pursuit of excellence and our staff will help you organize your academic life.

This booklet represents a major step towards your pursuit of academic excellence. It will assist you in calendaring important deadlines and events. Using this booklet in conjunction with EOP Support Services will greatly enhance your chances of succeeding at California State University Channel Islands.

Sincerely,

EOP Staff

Educational Opportunity Program
The Educational Opportunity Program (EOP)

What is EOP?
The Educational Opportunity Program (EOP) is designed to improve access and retention of low income and educationally disadvantaged students by providing active and targeted support aimed at increasing academic accomplishment and individual empowerment. The ultimate goal is to provide incoming students from disadvantaged backgrounds with the tools that will help them succeed in college and ultimately graduate from California State University Channel Islands.

EOP Support Services
As an EOP student, you will be provided with the following support services:

- Academic guidance and programming
- Tutoring services
- Personal counseling and support
- Financial advising
- Student leadership development
- Career planning
- Monthly group meetings
- Summer Bridge Program
- Admission assistance
- EOP Student Handbook
- Graduate/professional workshops
- Mid-semester evaluations
- Academic development workshops

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California State University Channel Islands
Educational Opportunity Program

Student Program Agreement

EOP provides comprehensive student support services designed to enhance academic success, persistence, student satisfaction, and graduation from CSUCI. EOP has high expectations of its students. To ensure your success, you must work cooperatively with EOP to develop a personalized education plan. As an EOP student, you must make a commitment to the responsibilities outlined below.

1. I must make a minimum of two appointments each semester (no later than the fifth and tenth weeks of the semester) to update my progress toward my degree and immediately notify my EOP counselor if I encounter difficulties (e.g. academic, personal and career). When needed, referrals will be made appropriately.

2. I must enroll in at least 12 units per semester and attend all classes. I know that the EOP grant will be given only to full-time students who maintain satisfactory academic progress. If I enroll in less than full-time status, I am eligible to receive other campus based financial aid. I will remain eligible for all other EOP program services.

3. I must participate in appropriate EOP support programs and services, to include: EOP weekly group meetings, skills development workshops, leadership development workshops, individual tutoring, and graduation ceremony.

4. I must maintain a 2.5 cumulative grade-point average (GPA). I will be considered a student in academic jeopardy if my CSUCI GPA falls below 2.0. Upon notification that I am on probation with less than a 2.0 grade-point average, I must make an appointment to discuss my next semester schedule and discuss intervention strategies to increase my opportunity to continue at CSUCI.

5. I am responsible for understanding the CSUCI Catalog and class schedules, which describe graduation requirements and academic policies, procedures and deadlines.

6. I must submit unofficial copies of test scores, high school/college transcripts, and an evaluation of my academic progress for my EOP student file.

7. I must keep EOP, Financial Aid, and the Office of Admissions and Records updated of my local mailing address, e-mail address, phone number, and cell phone.
8. As a **first-time freshman**, I understand that the California State University English Placement Test (EPT) and Entry Level Mathematics (ELM) requirement must be met by the end of my first academic year.

9. I must inform my EOP advisor if I am participating in other support service programs (e.g. Faculty-Student Mentor program, First Year Experience). Additionally, I must initiate contact with my professors and meet periodically with my faculty advisor.

10. I must make an appointment for an exit interview with my EOP counselor during or prior to the end of the semester of attendance.

11. I authorize my EOP advisor to consult my University academic records as needed.

12. **If I do not comply with these conditions, my status as an EOP student may be terminated.**

I have read and understand the EOP Student Agreement and my signature indicates agreement and compliance with these conditions.

______________________ ______________________  _______________________
Print Name    Student ID No.        E-mail address

______________________ ______________________  _______________________
Student Signature      Date        Counselor’s initials
Rules and Procedures

EOP Academic Probation

The EOP Student Agreement states that EOP students are required to maintain a 2.5 cumulative grade-point average (GPA). Once an EOP student has been notified they have less than a 2.5 GPA, an appointment must be made to discuss their next semester schedule and intervention strategies to increase their opportunity to continue in EOP. Once an EOP student’s GPA falls below a 2.5, they are considered a student in academic jeopardy because they will have to work attentively to prevent their University GPA from falling below a 2.0.

CSUCI Academic Probation and Disqualification

An undergraduate student is subject to academic probation if at any time their cumulative GPA in all college work attempted or cumulative GPA at CSUCI falls below 2.0. Probationary students will be advised of their status by letter at the end of the semester. The letter will include conditions for removal from probation and the circumstances that would lead to disqualification. An undergraduate student shall be removed from academic probation when the cumulative GPA in all college work attempted and the cumulative GPA average at CSUCI is 2.0 or higher.

An undergraduate student on academic probation is subject to academic disqualification when: as a freshman the student falls below a GPA of 1.50 in all units attempted or in all units attempted at CSUCI; as a sophomore the student falls below a GPA of 1.70 in all units attempted or in all units attempted at CSUCI; as a junior the student falls below a GPA of 1.85 in all units attempted or in all units attempted at CSUCI; as a senior the student falls below a GPA of 1.95 in all units attempted or in all units attempted at CSUCI. Students’ records will be evaluated for disqualification at the end of spring semester.

Administrative-Academic Probation

An undergraduate or graduate student may be placed on administrative-academic probation for any of the following reasons:

- Withdrawal from more than half the units in which a student is enrolled in two successive semesters or in any three semesters. (Withdrawals directly associated with a medical condition are not included.)
- Repeated failure to progress toward the stated degree objective.
- Failure to comply, after due notice, with an academic requirement or regulation.

Probationary students will be advised of their status by letter at the end of the semester. The letter will include conditions for removal from probation and the circumstances that would lead to disqualification.

Administrative-Academic Disqualification
A student who has been placed on administrative-academic probation may be disqualified if:

- The conditions for removal of administrative-academic probation are not met within the specified period.
- The student becomes subject to academic probation while on administrative-academic probation.
- The student becomes subject to administrative-academic probation for the same or similar reason to a previous placement on administrative-academic probation, although not currently in such status.

When such action is taken, the student will receive written notification including an explanation of the basis for the action and the process for appeal.

**Reinstatement**

In order to be considered for reinstatement to the University, a disqualified student must demonstrate academic ability. This can be achieved by completing classes at other academic institutions. All classes taken must be applicable for degree credit. After reducing the grade-point deficiency, the student may petition the Academic Appeals Board for reinstatement. The Academic Appeals Board will only consider the petition for reinstatement of students who have remained outside of the University for at least one regular (fall or spring) semester after their dismissal.

(SP02-04)

Source: 2004-2005 University Catalog, 33-34.
ACADEMIC PROBATION CONTRACT

I, _______________________________, understand that in order to continue as a student in the Educational Opportunity Program while on academic probation, I must meet the following conditions:

STUDENT RESPONSIBILITIES

1. I understand that this is a(n)__________contract and its meaning has been explained to me.
2. I will earn a __________grade-point-average for the _______________semester.
3. I understand that I have a grade-point deficiency of___________and its meaning has been explained to me.
4. I will meet with my advisor_______________________during the semester.
5. I will meet with my EOP advisor for advisement and mid-semester evaluations.
6. I will complete the time management form, if assigned by my advisor.
7. I understand that I cannot change my class schedule without my advisor’s approval.

ACADEMIC COURSE RESPONSIBILITIES

1. Repeat the following courses: _________________________________________
2. Discount the following courses: ________________________________________

I fully understand these conditions as explained to me by my EOP advisor and I have been informed that failure to fulfill these conditions may result in my termination from the Educational Opportunity Program and the University. I also understand that failure to adhere to this contract may affect my financial aid and academic status.

________________________________     _______________________ ____________
Student’s Signature                Student ID No.     Date

The above responsibilities have been explained and the student is aware of all the contract conditions.

________________________________ _______________________
EOP Advisor’s signature                  Date
Policy on Academic Dishonesty

1. Academic dishonesty includes such things as cheating, inventing false information or citations, plagiarism and helping someone else commit an act of academic dishonesty. It usually involves an attempt by a student to show possession of a level of knowledge or skill that he/she does not possess.

2. Course instructors have the initial responsibility for detecting and dealing with academic dishonesty. Instructors who believe that an act of academic dishonesty has occurred are obligated to discuss the matter with the student(s) involved. Instructors should possess reasonable evidence of academic dishonesty. However, if circumstances prevent consultation with student(s), instructors may take whatever action (subject to student appeal) they deem appropriate.

3. Instructors who are convinced by the evidence that a student is guilty of academic dishonesty shall assign an appropriate academic penalty. If the instructors believe that the academic dishonesty reflects on the student's academic performance or the academic integrity in a course, the student's grade should be adversely affected. Suggested guidelines for appropriate actions are: an oral reprimand in cases where there is reasonable doubt that the student knew his/her action constituted academic dishonesty; a failing grade on the particular paper, project or examination where the act of dishonesty was unpremeditated, or where there were significant mitigating circumstances; a failing grade in the course where the dishonesty was premeditated or planned. The instructors will file incident reports with the Vice Presidents for Academic Affairs and for Student Affairs or their designees. These reports shall include a description of the alleged incident of academic dishonesty, any relevant documentation, and any recommendations for action that he/she deems appropriate.

4. The Vice President for Student Affairs shall maintain an Academic Dishonesty File of all cases of academic dishonesty with the appropriate documentation.

5. A student may appeal any actions taken on charges of academic dishonesty to the “Academic Appeals Board.”

6. The Academic Appeals Board shall consist of faculty and at least one student.

7. Individuals may not participate as members of the Academic Appeals Board if they are participants in an appeal.

8. The decision of the Academic Appeals Board will be forwarded to the President of CSU Channel Islands, whose decision is final.

(SP01-57)

Source: 2004-2005 University Catalog. 33.
Executive Order 665: One-Year Remediation

What is Executive Order 665?
It is a California State University Chancellor’s Executive Order requiring all students who need remedial math and/or English to finish their remedial coursework in their first year of college.

Does this apply to me?
It applies to any freshman or lower division transfer who takes the ELM and receives a score of less than 50 and/or takes the EPT and receives a score of less that 151.

If I have to remediate, what do I do?
In your first semester at CSUCI you must begin the remedial course(s).

When do I have to complete remediation?
If you are entering CSUCI in fall 2004, your year ends at the end of spring 2005.

If you are entering CSUCI in spring of 2005, your year ends at the end of fall 2005.

What grades must I earn in my remedial classes?
For MATH 94 and MATH 95, passing grades are C or better. A grade lower than a C is not a passing grade.

How do I make sure I will pass and complete this requirement?
First, attend all classes because most professors grade on attendance as well as quizzes. Second, go to the Math Tutoring Lab and University Writing Center. Ask for help when you don’t understand something and participate in study groups. Third, turn in all assignments on time.

Can I retake the ELM and EPT to satisfy remediation?
Yes, however, we recommend a retest only if your original ELM score was a few points off. The English Composition Department does not allow a retest on EPT.

What if I do not pass my remedial courses within one year?
If for whatever reason you do not complete your remedial math/and or English within the academic year, you will receive a class registration hold that will prevent you from registering for the following semester.

Can I finish in the summer semester at CSUCI?
Yes, you may take our summer semester math to finish remediation.

Can I finish in summer school elsewhere?
Yes, but consult with the Advising Center and the EOP office to make sure you take an approved course.
How can I get my registration hold released if I am taking a remedial course in the summer?
If you pass the course in the summer, bring your grade to the Office of Admissions and Records in the Professional Building and they will remove the registration hold.

Source: http://www.calstate.edu/eo/EO-665.pdf

**Student Grievance Procedure**

Students have the right to bring complaints to the attention of the University. If you have a complaint or problems follow these channels:

*When the complaint involves an instructor, address the concern (in this order) to:*

1. The faculty member (first step)
2. The program coordinator
3. The Dean of the Faculty
4. The Vice President for Academic Affairs

*When the complaint involves an administrative office or staff member, address the concern (in this order) to:*

1. The employee (first step)
2. Supervisor
3. The Director of the office
4. The Associate Vice President (if applicable)
5. The Vice President

If your complaint is not resolved at the first step put your complaint in writing. Do not try to leap the chain to the Vice President or President without following the proper procedure.

Source: www.csuci.edu/students/enrolled/enrollserv/publication/guidebook/guidebook_082003_F.pdf
Staying Alive in College

Learning the Lingo

**Academic Probation** - Students are placed on academic probation if their GPA drops below 2.0.

**Advisor** - Advising is highly recommended at CSUCI at five (5) key times. You must see an advisor when:
- You enter CSUCI
- You become a junior
- You change your major
- You are on academic probation
- You prepare to graduate
If you have not yet decided on a major, meet with an advisor at the Advising Center.

**Baccalaureate Degree** - Undergraduate students may earn a B.A. or B.S. degree after completing at least 120-132 semester units and all University requirements for graduation.

**Class Schedule** - Printed prior to each semester, the class schedule lists courses offered for that semester, as well as the times and instructors. It also includes important dates and deadlines and the list of classes that meet General Education requirements.

**Continuing Students** - Continuing students are those who have not been absent from CSUCI for more then one complete semester. If you do not attend CSUCI for two (2) or more consecutive semesters, you will have to reapply to CSUCI.

**Department** - Within CSUCI, departments represent different fields of study.

**Disqualification** - Undergraduate students are disqualified when they have been on probation for too long or their GPA falls too far below 2.0

**Elective** - Generally, electives are courses students take which do not fulfill any specific graduation requirement. Students may need electives to bring their total units to the 120-125 unit-minimum for graduation.

**Freshmen** - Students who have completed fewer than 30 semester units are freshmen.

**Full-time Student** - For fee payment, full-time students are enrolled in 6.1 or more units a semester. Financial Aid, insurance companies, international visa requirements or Veterans Benefits consider 12 or more units as full-time.

**General Education (GE)** - GE is a group of courses representing the breadth requirements, required of all undergraduate students regardless of major.

**Grade Point Average (GPA)** - GPA is an average of all the grades a student earns. To calculate, divide your total grade points (GP) by the total number of units attempted (UA).

**Incomplete (“I”)** - An Incomplete on your report card means a portion of the coursework for a class still needs to be completed. You must talk to your instructor as soon as possible to receive an “I”. You have one year to complete
the work before the grade is changed to an “F”. To make up the work, talk with your instructor. Do NOT register for the class.

**Junior** - Juniors have 60-89 semester units completed.

**Lower Division** - Lower division refers to students’ freshman and sophomore years of study. Courses numbered 100-299 are considered lower division.

**Major** - A major is the field of study in which students specialize. Students must have a major to graduate.

**Minor** - A minor is a secondary field of study in which students take enough courses to earn the minor. Minors are optional and usually average between 20-24 units.

**Part-time Student** - When paying fees, any student who takes 6 units or less is considered part-time. In terms of course load requirements for Financial Aid, visas, Veterans Benefits, or many insurance companies, anyone who takes less than 12 units is a part-time student.

**Photo ID (Student ID)** - CSUCI Photo ID is issued to students on the second day of orientation. IDs are needed to check out books from the library, visit the Student Health Center and for some school events.

**Pre-requisite** - These are courses that students must complete before taking other classes in a particular department.

**Remedial course** - Any course numbered 0-99 is considered remedial, and does not earn units toward graduation. If a student needs to take remedial English or math class, he/she must pass it in their first year of college.

**Residence Requirements** - Students must take at least 30 of their 120-125 units at CSUCI if they plan to graduate from CSUCI.

**Senior** - Students who have completed 90 or more units are seniors.

**Sophomore** - Students who have completed 30-59 units are sophomores.

**Transcript** - A transcript is a record of your academic career that lists courses taken, grades received, grade point average, and other data. Students can obtain an unofficial transcript online. Students can obtain an official transcript from the Office of Admissions and Records in the Professional Building.

**Upper Division Courses** - Upper Division courses are numbered 300-699. Upper division students may take upper or lower division classes. An upper division student is one with 60 units or more.
**Tips for Success at CSUCI**

- **Discipline yourself**
  This is the most basic rule. In the past you have become used to a great deal of supervision from teachers and parents. In college you will probably find that people expect you to supervise yourself. You will succeed if you study when you don’t want to, read a book you find dull, and get an early start on a term paper when the deadline is far off.

- **Take a reasonable load the first year**
  Don’t take too many courses and don’t work too many hours at a part time job.

- **Budget your time**
  Most students have serious problems the first year in college because they think they have a lot of time on their hands. That thinking is deceptive. Although full-time students will probably be spending 16-20 hours a week in class, most professors expect you to spend 2-3 hours a week studying for each class hour. That adds up to at least 48 hours a week. You can cope with this by making a weekly schedule for yourself, and making sure to log in enough study time.

- **Learn to use the library**
  Start to explore and learn about the library’s many resources during the first weeks of class. Completing the Library Research Workshop in your first semester is a good way to accomplish this. Don’t wait until the last minute.

- **Get a solid start and don’t procrastinate**
  You need to keep on top of your work every week! Too many students put off writing papers and studying for tests until the last minute. Read your class syllabus and make an action plan to space out big assignments.

- **Balance your social and academic life**
  If you want to excel academically, you will probably have to limit your social activities. If social success is important, then modify your schedule accordingly. You learn from everything you do. Your social activities relieve stress, provide opportunities to belong, build friendships and help you refine your style in dealing with new situations. In short, you are building “life skills” in college, which will serve you in the future.

- **Before dropping a course or withdrawing from CSUCI, see someone**
  Many new students make the mistake of thinking that you drop a course by not attending a class. If you are considering dropping a course during the first month of school, be sure to officially drop the course by web registration or phone. After the first month of school, you must formally petition to withdraw. Therefore, you must see your instructor for permission. If you just stop going to class, you may receive an “F” grade. See the Class Schedule for dates and procedures for changing your schedule.

- **Ask for help**
  If you think you are in trouble, get some help. See your instructor as soon as possible. Use the tutorial services. See someone in the Advising Center. If things get emotionally overwhelming, talk to a counselor at the counseling center. Use this handbook as a reference for other places to get help.
Tips for Stopping Procrastination

Procrastination is a symptom of poor time management. It can be "cured" by using good time management techniques.

- Assess your goals.
- Examine your values.
- Prioritize tasks.
- Have realistic expectations.
- Think about the consequences of your procrastination.
- Break large tasks into smaller tasks.
- Force yourself to work for a period of time.
- Tell others you are going to complete a task.
- Reward yourself for not procrastinating.
- Get help if the task is too difficult.
- Talk to someone about any fears.
- Find a good influence for a study partner.
- Get rid of distractions.

Keys to Time Management

One of the most important skills a student will have to learn throughout his or her college career is time management. A student’s success in college will be determined by how well they manage their time. Time management allows students to have a balance of recreation and studies. Without good time management, a student runs the risk of falling behind. Falling behind means not only a drop off in grades but in a student’s leisure time because they are too busy catching up in their classes. Here are some helpful hints to get started off on the right track:

1. **Establish a routine time to study for each class.** For every hour you spend in class, you will probably need to study two hours outside of class. Studying for each subject should be at the same time and same place, if possible. Study includes more than just doing your homework; you will also need to go over your notes. Notes are sometimes more helpful than reading the text. Make sure to write down all your assignment in a planner or notebook; that way you can stay organized and on top of things.

2. **Establish a place to study.** Your study place should have a desk, comfortable chair, good lighting, all the supplies you need, and, of course, be as free of distractions as possible. It should not be a place where you routinely do other things. It should be your study place.
3. **Schedule breaks.** Take a ten-minute break after every hour of study. If possible, avoid long blocks of time for studying. Spread out several short study sessions during the day.

4. **Make use of study resources on campus.** Find out about and use tutors, videos, computer programs, and alternate texts. Also, try to attend workshops and use the library and the computer lab as much as possible; they are great resources. Get to know your professors and advisors. Ask questions. "I didn't know" or "I didn't understand" are never good excuses.

5. **Find at least one or two students in each class to study with.** The old saying is, two heads are better than one. It is always helpful to make a friend in each of your classes, that way if you don’t understand something the professor said you can ask your friend. Some people find it easier to learn and understand things when it is coming from another student.

6. **Study the hardest subject first.** When you are fresh, you can process information more quickly and save time as a result.

7. **Be good to yourself.** Don’t overload yourself, eat right and get plenty of sleep.

8. **Try to Combine Activities.** If you are spending time at the laundromat, bring your psychology notes to study. If you are waiting in line at McDonalds, bring your biology flashcards to memorize.

9. **Focus.** Avoid interruptions. Learn how to close the door, to say "Get Lost" (but, politely.), to unplug the phone, or to ignore the doorbell. Keep the daydreaming to a minimum.

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**Getting a Job on or off Campus**

For information about on and off campus jobs and internships, please stop by the Career Center located in the East Wing of the Bell Tower, Room 1217, or call Career Development Services at (805) 437-8510.

**Getting a Job on Campus**

- Getting a job on campus is the easiest and most practical way of earning some money without taking time away from school and studies.
- Work hours are arranged to fit in a student’s schedule making it easier to study for finals and midterms.
- Working on campus also provides an opportunity to gain hands-on experience in a student’s field of study.
- Working on campus also helps students make contact with faculty, staff, and other students, which can be useful for future job references and recommendations.
- Students have the opportunity to work during summer and winter breaks.
- Wages vary within each department.

**Getting Internships**

- Internships allow students to job shadow and acquire firsthand experience in a work environment related to their career interests.
• Internships are a great way to build one’s resume in preparation for a future career and/or applying to graduate school.
• Internships are usually offered during the fall, spring, and summer and last seven to ten weeks.
• Internships may be paid, volunteer, or for college credit (college credit must be arranged with the professor).
• Hours and scheduling for internships must be arranged with the employer.

Jobs off Campus
• Getting a job off campus is much like getting a job on campus: it is a way to earn money and keep up with studies.
• Although it provides job experience, a job off campus may not provide specific experience pertaining to a student’s field of study. It may depend on what job a student chooses.
• Wage depends on job.
• Hours and scheduling must be arranged with the employer.
• Job availability, openings, and times vary.

Requirements
On Campus
• There are no official requirements for working on campus except that a person must be an enrolled student either full- or part-time, and he or she must maintain stable academic performance (preferably a GPA over a 2.0).
• Students can only work 20 hours a week when school is in session.

Off Campus/Internships
• Requirements can be found on the employment application or a student may talk directly with the employer.
• Students interested in “for credit” internships are advised to make an appointment with the Career Development Coordinator to assist in developing a proposal outlining learning goals and objectives to present to faculty. Students should make an appointment with their professor at least a month prior to the semester in order to present their internship proposal and request academic credit.

Info
To attain job applications or more information regarding jobs on and off campus, visit the Career Center located in the East Wing of the Bell Tower, Room 1217, or contact Katie Metzger, Coordinator of Career Development Services, at (805) 437-8510.

NOTE: Before applying for a job it is advised that students make an appointment with Career Development Services. Making an appointment can help identify job and internship opportunities that match students career needs and interests.
Other Options

Career Cruising Online Services - A comprehensive online career guide complete with an excellent career-interest assessment. Among other features, it provides 900 multi-media interviews with real professionals in each career. This program is also very helpful in that it provides the steps involved in building a particular career, (i.e. what education is required, what duties are typically performed and how much one can expect to earn at each step in their career development).

Eureka - A California database with facts on nearly 800 occupations. Eureka provides a comprehensive report including job responsibilities, work environment, personal characteristics, skills required, earning potential, and future outlook. Eureka includes an education database to research programs of study and schools offering the preparation. Scholarship search is also available.

MonsterTrak.com - All CSUCI registered students are able to log onto MonsterTrak.com, which is an on-line job source that can help students find part-time, full-time, temporary, and internship opportunities created by employers specifically for Channel Islands students.

Ready-Made-Resume Program - This user-friendly program is ideal for students who have never written a resume as well as those with more experience. It is an invaluable tool as it provides professional templates students can download and use (in Mac or Windows) and easily adapt to fit their unique needs. Tips, resources, writing guides,” bus words,” and more are included in the program.
Getting Involved

Associated Students, Inc. (ASI)

ASI Programs
All registered students are members of Associated Students, Incorporated, (ASI) and pay both an associated student fee and a student body center fee as part of their registration. ASI is the umbrella organization for student government, student programming board, and the student newspaper, Channel Islands View.

Student government is comprised of elected student leaders including a president, vice president, senate members, and ASI board members. The student government sets policy, provides student service programs, contributes input on University policies, and recommends students to serve on University advisory boards.

The Student Programming Board is a select group of students that assist in the creation of activities and events on the CSUCI campus. This board is comprised of seven areas that entertain, educate, and enlighten CSUCI students through sponsored activities. Program areas include: cinema, concerts, cultural arts, promotions, special events, speakers, video productions, and comedy.

The Channel Islands View student newspaper is written by and for students and is a forum for discussion of current topics as well as campus issues and events.

Links
• http://studentgov.csuci.edu - home page for the CSUCI Student Government
Guide to Campus Events

This guide provides a glimpse of the events held at CSUCI. It is possible that this list may change before the start of the fall semester. Included are specific student organization events, general events presented by ASI departments, and those observed throughout the campus. For more information, contact Student Life.

Summer Events 2004

August
- Student Housing ribbon-cutting ceremony, August 29th at 11:00 a.m. at Anacapa Village
- Welcome BBQ, August 29th from 11:30 a.m. – 4:00 p.m. in the South Quad
- First Day of School: August 30th

Fall Events 2004

September
- Welcome mixer; Student Government and Student Programming Board
- Victor Villaseñor Events
- Pizza with the President

October
- Workshop: Is Grad School for You?
- Student vs. Faculty Trivia
- Guest speaker Anita Perez Feguson

November
- Workshop: Interview Techniques
- Student vs. Faculty Volleyball Game

December 2004
- Stress Fest; Student Programming Board

Spring Events 2005

February
- Condoms and Candy; Student Programming Board
- Monthly mixer
- Mardi Gras Dance; Student Programming Board
- Free video games at the HUB

March
- Dolphin Days
- Drive-in Movie
- Carnival
- Monthly mixer

April 2005
- Craft Fair; Student Programming Board
- Step/Dance Performance; Student Programming Board
- Cesar Chavez Celebration

May 2005
- Honors Convocation*
- Picnic
- Stress Fest; Student Programming Board
- Commencement*

*Both of these events feature graduating students only.
CSUCI Student Organizations

For information on how to start a club, please contact:
Office of Student Leadership and Development
(805) 437-8998
student.life@csuci.edu
Bell Tower Building, East Wing

The following clubs were active last semester. An updated list of clubs will be created at the beginning of the fall semester.

ASI – Channel Islands View Student Newspaper
Editor: Josh Seale
joshua.seale282@dolphin.csuci.edu

ASI – Student Government:
Represents students.
President: Matt Hewitt
matthew.hewitt@csuci.edu
Vice President: Maegan Anderson
Advisor: Toni Rice

ASI – Student Programming Board:
Coordinates, promotes and produces a variety of student centered activities and events.
President: Melissa Mirkovich
melissa.mirkovich@csuci.edu
Vice President: Marie Graves
Advisor: Toni Rice

Business Student Association:
Provide opportunities to students interested in the profession of business, social interaction, and philanthropy.
President: William Pratt
PM-Pratt@hotmail.com
Advisor: C.B. Claiborne, Ph.D.

Campus Crusade for Christ:
Students meet once a week for music, speakers, fun, and other activities throughout the year.
President: Justin Goleno
Rock.puppet@verizon.net
Advisor: Bill Wolfe, Ph.D.

Channel Islands Surf Riders:
To promote physical fitness, fun, camaraderie, and a sense of campus community experienced through activities related to the sport of surfing. (Club activities will not involve actual surfing until such time that liability insurance is obtained).
President: Brandon Westfall
BLW99Spot@aol.com
Advisor: Jack Reilly

Forensics and Debate Team:
To provide all CSUCI students with opportunities to learn the art of rhetoric, public speaking and argumentation, as well as enhance communication technique and style, leadership, cooperation, and critical thinking skills through intercollegiate speech and debate competitions, community service events and other team activities.
President: Michelle Lievense
Michellelievense@yahoo.com
Advisor: Wm. Gregory Sawyer, Ph.D.

Gamma Beta Phi:
National Honor Society/Service Organization.
President: Lori Macdonald
lori.macdonald@csuci.edu
Advisors: Wm. Gregory Sawyer, Ph.D.
Robert Bleicher, Ph.D.
G.L.O.W:
An active community of gay, lesbians, bisexuals, transgender people and their allies.
President: S. Elizabeth Concannon
libbycannon@aol.com
Advisor: Renny Christopher, Ph.D.

Historians League:
To encourage and speculate an interest in history by providing social and educational opportunities for fellowship and learning.
President: Karen Higgins
Kjhiggins121@msn.com
Advisor: Rainer Buschmann, Ph.D.

M.E.C.H.A.:
To serve as a support group for all students and students of Chicana/o Latina/o heritage through their progression in its educational institution, to unite all students and Chicana/o Latina/o students and improve their awareness of educational, socio-economic and political issues that affect and sometimes impede their success and respect in society.
President: Sergio Alvarez
Scarrasco7@aol.com
Advisor: Frank Barajas, Ph.D.

Psychology Club:
To promote and enhance social and educational development for students, faculty and staff with interest in psychology at CSUCI.
President: Manijeh Kuchilali
Aho063@aol.com
Advisors: Beatrice De Oca, Ph.D.
Virgil Adams III, Ph.D.

Student Society:
We will strive to have a fair and safe Student Society. California State University Channel Islands students, faculty, and staff, as well as the surrounding community members, will form partnerships that will embrace a balance of unity, tolerance and advocacy to further the overall well being of all parties involved.
President: Alan Howard
Howarda25@hotmail.com
Advisor: John Yudelson

Tomorrow’s Teachers:
To promote further interest in students pursuing careers in education and provide moral support.
President: Kerry Norberg
Knorbeg@cnmnetwork.net
Advisor: Kathleen Contreras

Writer’s Tool Box:
A creative writer’s club to promote and nurture aspiring writers.
President: John Willis
Volliebalr@aol.com
Advisor: Andrea Marzell

Zeta Pi Omega Sorority:
To promote female leadership skills and create bonds of friendship.
President: Anita Contini
AnitaLDContini@hotmail.com
Advisor: Lisa La Frenz
Student Resources

Financial Aid

How to Apply
Complete the Free Application for Federal Student Aid (FAFSA) on-line at www.fafsa.ed.gov, the Financial Aid page on the CSU Channel Islands Web site, or the paper application and mail to the processor. We encourage students to apply via the Web. Complete additional documents requested by the Financial Aid office. Scholarship applications are also available on the Financial Aid page at the above Web address. Scholarship applicants must submit two letters of recommendation and a brief autobiographical statement.

Deadlines
Students applying for grants, scholarships, or Cal Grants from the California Student Aid Commission must apply by March 2. The Free Application for Federal Student Aid (FAFSA) is available beginning in December and may be filed after January 1. Applications filed by March 1 and completed by April are given first priority for available aid. Applications filed or completed after the priority dates will be funded on a first-come, first-served basis as long as funds are available. We encourage students to apply as early as possible rather than waiting until after the priority date.

Grants
- Pell Grant: $400-$4000 for eligible undergraduates
- Educational Opportunity Program Grant (EOPG): $400-1000 for EOP undergraduates
- State University Grant (SUG): Approximately $200-3600 for eligible undergraduate students.
- Cal Grants: The California Student Aid Commission administers Cal Grant A, Cal Grant B and Graduate Fellowships. Cal Grant A and Cal Grant B: Fees cover verification form before March 2.

Loans
- Subsidized Federal Student Loans: These loans are repaid after the student leaves school. An eligible student may borrow up to $2,625 per year as a freshman, $3,500 as a sophomore, and $5,500 as a junior, senior or teaching credential student
- Federal Unsubsidized Student Loans: The annual limits for Federal Subsidized Student Loans are based on a student’s class standing, dependency status, cost of education and other aid or resources. Interest is charged while the student attends college. Students may choose to either pay the principle and interest or have the interest capitalized while attending college.
Career Development Services

Career Development provides career planning and preparation services.

Career Center location: Bell Tower Building, East Wing, Room 1217
Phone: (805) 437-8510
TDD: (805) 437-8510
Fax: (805) 437-8529

Our Career Services can help students:

- Explore their personal interests, values, and goals
- Discover where they want to go with their career
- Plan how to get there

Services include (but are not limited to):

- Personalized career counseling
- Job shadow and internship opportunities
- Part-time employment
- Career assessment inventories
- On-campus job interviews
- Co-curricular transcript
- Job Preparedness Workshops
  - Deciding on a Major
  - Resume Writing
  - Interview Strategies
  - Job Search Strategies
  - Grad School Information Sessions

Student Health Services

Location: Student Health Center
Building on San Luis Avenue
Phone: (805) 437-8828
Fax: (805) 437-8829

Clinic hours (as of January 2004):

Monday 1 pm - 6pm
Tuesday 1 pm - 6pm
Wednesday 10 am - 6 pm
Thursday 10 am - 6 pm
Friday 9 am - 1 pm

Students can expect help with:

- Diagnosis and treatment of acute illness and injuries
- Physical examinations
- Family planning
- Immunizations (Measles and Rubella)
- PAP smears
- TB testing
- HIV testing
- STD screening and treatment
- Pregnancy testing
- Emergency care
- Hepatitis testing
**Disability Accommodation Services**

Location: Bell Tower Building, East Wing, Room 1796
Phone: (805) 437-8528
TDD: (805) 437-8528
Fax: (805) 437-8529

Services include (but are not limited to):

- Liaison to campus programs and departments
- Disability management counseling
- Computer lab with assistive software
- Test proctoring in quiet rooms with extended time
- Scribes for examinations
- Alternate format services
- Notetakers or taped lectures
- Readers
- Recordings for the Blind & Dyslexic (limited services)
- Sign Language Interpreters
- Computer Aided Real Time Translation (CART)

**Personal Counseling Services**

Location: Bell Tower Building, East Wing, Room 1768
Phone: (805) 437-8510
TDD: (805) 437-8510
Fax: (805) 437-8529

Services include (but are not limited to):

- Life crisis
- Assertiveness skills
- Procrastination
- Anger management
- Self-esteem issues
- Personal counseling
- Relationships
- Racial/cultural issues
- Academic and psychological testing
- Long-term counseling referrals
Math Tutoring Lab and University Writing Center

Location: Bell Tower Building, 1st Floor
Information/Appointment Line: (805) 437-8409
Consultation Line: (805) 437-8934
Hours: Call (805) 437-8409 for hours and location.
Email: advisement@csuci.edu

We are excited to bring you the services of our Math Tutoring Lab and the University Writing Center. These services are designed to provide you with the tools you need to improve your skills and make the most out of your learning experience at CSU Channel Islands. Our process is collaborative: We work with you to encourage effective, independent learning and to further your knowledge and understanding in a number of classes. To schedule an appointment, please call (805) 437-8409 or send an email to advisement@csuci.edu.

Math Tutoring Lab
Our math tutors are here to help you step-by-step so that you have a better understanding of your assignments. Our tutors enjoy working with groups and often prefer walk-ins, but appointments are welcomed as well. Check with the Advising Center (Room 1552) for updates and information.

University Writing Center
Our writing consultants are available to help with editing, organizing a paper, and improving your writing skills. They can assist you with any step in the writing process, from brainstorming to creating your final draft. Appointments are at least 30 minutes long and can be as long as an hour. If you want to have a quick consultation by phone, please call (805) 437-8934 or send an email to advisement@csuci.edu

Department of Public Safety
Transportation and Parking Services
Monday – Thursday, 8:00 a.m. - 6:30 p.m.
Friday, 8:00 a.m. - 5:00 p.m.
Office: (805) 437-8430
Fax: (805) 437-8431
Email: parking@csuci.edu

Parking on Campus
Parking on campus is by permit only with the exception of metered and visitor spaces. Students and visitors are allowed to park only within the “A” lots that are not designated as faculty parking. Parking for visitors is restricted to thirty minutes and non-visitors and students must have their parking permit visible on their car at all times. Meter rates are .25/minute, limited to 45 minutes.
Costs
The price for a parking permit for one semester is $110* for all students. Permits can be purchased at the Department of Public Safety on University Drive. One-day parking passes are also available for $4 a day*. One-day permit dispensers are located in lots A1 and A2, and are only valid on the day of purchase.

Citations
A citation is a ticket that is given for not following parking rules and regulations. Parking citations must be paid within 21 calendar days from the issue date and may be paid to Transportation and Parking Services in person or by mail. Failure to remit payment within 21 days of the citation will result in the mailing of a “Notice of Intent” to refer the delinquent account to collections. Failure to respond within 14 days will result in a fine increase and the account will automatically be forwarded to collections.

Appeal of Citation
Parking citation appeal forms must be filed within 21 calendar days from the issue date of the citation or 14 calendar days from the mailing of a notice of delinquent parking violation. Appeal forms may be requested in person, in writing, or by phone from Transportation and Parking Services; however, the completed form must be received within the allotted time. Transportation and Parking Services will have the citation reviewed and will notify the contestor of the results by mail.

The contesters must contact the Parking Services Office if they have not received a response to an appeal. Contesters are still responsible for the citation, even if they do not receive the response form. CSUCI follows the procedures for contesting parking violations as stated in the California Vehicle Code, Section 40215.

*Permit prices subject to change

Source: www.csuci.edu/campserv/police/index.htm

Shuttle Service
For your convenience, there are three satellite shuttle sites:

Oxnard (two locations)
- “C” Street Transfer Point (adjacent to the back of the Center Point Mall)
- Near Oxnard College at SW Bard Rd. and Simpson Dr.

Camarillo
- Camarillo Metrolink Station at Lewis Rd. and Ventura Blvd.

The shuttle service is available Monday through Friday, 7:00 a.m. to 10:30 p.m., and Saturday, 7:00 a.m. to 5:30 p.m. Buses going from Oxnard to CSUCI run every hour and buses from the Metrolink Station run every fifteen minutes. The cost of the CSUCI transit card is $50.00 per semester*, with no cost during the summer session*. For more
information on transportation services, call Transportation and Parking Services at (805) 437-8430.

To utilize this service and purchase your photo transit card, stop by Transportation and Parking Services to complete an application and have your photo taken. Please allow 10 minutes to process your card.

The transit card is a countywide bus pass that can be used with other area transits that transfer to the CSUCI shuttles, or you can park at one of the sites and ride the shuttle to campus. Parking at the “C” Street Transfer Point and the Camarillo Metrolink Station is free. If your card is lost or stolen, there is a $15.00 replacement fee.

*Transit card prices subject to change

Source: www.csuci.edu/campserv/parking/#shuttleservice
Educational Opportunity Program Offices (off Chapel Drive)