1. Open your browser and go to https://myci.csuci.edu or connect through www.csuci.edu and click on the myCI icon.

2. On the sign-in page:
   1) Enter your Dolphin Name
   2) Enter your Dolphin Password
   3) Click on “Sign in” to log in.
   *Both are case sensitive

3. Once you are logged into myCI, click on CI Records

4. To begin, navigate to the Personal Information tab on your Student Center.  
   1) Select Demographic Data

5. On the new page, select Residency Data
   1) Residency and Tuition Residency Exception (if applicable)  
      information will be displayed