INTENT TO ENROLL STEPS

To reserve your space for spring 2018, you must complete all three steps (see below) of the Intent to Enroll process no later than 12:00 noon on Friday, Sept 29, 2017. Your admission offer is only good for the spring 2018 term. You may not defer your enrollment to a later semester.

1 **STEP 1 of 3: ACCEPT OUR OFFER OF ADMISSION BY SEPT. 29, 2017**
   - Log into your myCI (myci.csuci.edu) and click on “CI Records.” Your login information was e-mailed upon submitting your admissions application. We used the e-mail address noted on your CSU admissions application.
   - Scroll down to the bottom of the page (under “Admissions”) and “Accept” or “Decline” Admission. “Accept” means that you are electing to enroll for spring 2018 and are responsible for completing the next two steps of the Intent to Enroll process by Friday, Sept. 29, 2017 at 12:00 noon.
   - IMPORTANT: Once you accept our offer of admission, you will be held responsible for paying a $50 mandatory and non-refundable orientation fee. You will NOT receive a refund even if you (a) request to have your admission withdrawn at a later date or choose not to enroll; (b) your admission is canceled because you failed to meet an enrollment requirement or deadline; (c) you fail to submit a final transcript(s) by the deadline; or (d) your admission is rescinded upon reviewing a final transcript.
   - After accepting our offer of admission, a yellow triangle △ will appear and remain until your final transcript has been reviewed. Check your “To Do” list often (located on the right side of your CI Records page) for other enrollment requirements.

2 **STEP 2 of 3: PAY THE NON-REFUNDABLE ORIENTATION FEE BY SEPT. 29, 2017**
   - Once you have accepted our offer of admission and waited 48 hours for the system to refresh, log back into myCI:
     - Under My Links, click on “CI Records.”
     - In the Finance section of your student center under “Account Summary,” you will see the $50 orientation fee.
     - Click on “Make a Payment,” then click on “Login to CashNet” to pay the required orientation fee by Friday, Sept. 29, 2017 at 12:00 noon.
     - Once in CashNet, click on link for “Make a Payment” on the top menu bar.
     - Click on “General Balance” and enter $50 for the orientation fee in the “Amount” box.
     - Click on “Add to shopping cart” and then on “Checkout.” Follow prompts for entering method of payment.
     - For detailed instructions, visit www.csuci.edu/sbs/online-orientation-payment-process.pdf.
   - The orientation fee is due by Friday, Sept. 29, 2017 at 12:00 noon unless you have been granted a deferment. Deferment means that payment of the orientation fee will be charged to your spring semester’s account if you enroll as planned and may be covered by financial aid if you are found eligible. Students who filed a 2017-18 Free Application for Federal Student Aid (FAFSA) or the California Dream Act application on or before March 2, 2017 deadline AND have an Estimated Family Contribution (EFC) of 4,000 or less will be considered for a deferment of the new student orientation fee. (If you have already submitted a FAFSA or CA Dream Act application for the current aid year; then you must update your application to include CSU Channel Islands - School Code: 039803 by Friday, Sept. 15, 2017.)
   - We are unable to grant a deferment until the results of your financial aid application (FAFSA or CA Dream Act) are shared with us. If a deferment is not granted, you will need to pay your orientation fee no later than Friday, Sept. 29, 2017 at 12:00 noon. If you choose not to attend CSUCI in the spring, or your admission is canceled or rescinded, you are still held responsible for paying the orientation fee. Financial aid will not cover expenses owed to CSU Channel Islands if you fail to enroll as planned or should your admissions be canceled or revoked for failing to fulfill admission or enrollment requirements.

3 **STEP 3 of 3: CHOOSE A MANDATORY ORIENTATION SESSION BY SEPT. 29, 2017**
   - The third and final step of the Intent to Enroll process involves registering for a one-day mandatory orientation session by Friday, Sept. 29, 2017 at 12:00 noon. Log into myCI, under my links, click on “Orientation” in order to register for the session pertaining to your major. You are required to attend the entire program. If you do not attend, arrive late or leave during any portion of the program, your admission will be withdrawn and you will not receive an orientation fee refund. If this happens, you must reapply for a future term.

To reserve your space for spring 2018, you must complete all three steps (see above) of the Intent to Enroll process no later than 12:00 noon on Friday, Sept 29, 2017. Failure to do so will result in your admission being canceled, and you must reapply for a future term.
Our offer of provisional admission was based on information you provided on your CSU admissions application. For you to maintain your admitted status and enroll at CSUCI in spring 2018, you must have by the conclusion of the summer 2017 semester:

- Completed a minimum of 60 transferable semester units (90 quarter units);
- Earned at least a 2.0 GPA in your transferable coursework;
- Been in good standing at the last institution attended; and
- Completed the “Golden Four” basic skills courses with a grade of “C-” or better:
  
  A1. Oral Communication
  A2. Written Communication
  A3. Critical Thinking
  B4. Mathematics/Quantitative Reasoning

IMPORTANT: Coursework taken in fall 2017 can NOT be used to fulfill admission requirements for spring 2018.

Friday, Sept. 29, 2017- 12:00 noon

- Deadline for admitted students to confirm their Intent to Enroll at CSUCI. Reserve a space for spring 2018 by completing the online 3-step Intent to Enroll process. (See the reverse side for further instructions.)

- Deadline for CSUCI to receive your final official transcript(s) with summer 2017 grades posted. Electronic transcripts are preferred. It’s your responsibility to request official transcripts from all community colleges and/or universities attended and have them submitted by the deadline. No email or faxes are allowed. Please mail transcripts to:

  CSU Channel Islands
  ATTN: Admissions
  1 University Drive
  Camarillo, CA 93012

- Deadline to submit Advanced Placement (AP) exams scores. If you took AP exams in high school or College Level Examination Program (CLEP) exams, you must request that your official scores be sent to us directly from the College Board by this deadline (unless you have already done so).

  *AP/CLEP credit awarded from your transferring institution will not suffice. College Board archives scores taken four or more years require additional processing time. Please plan accordingly.

October 2017

Information about campus housing and how to apply for spring 2018 can be found at go.csuci.edu/housing.

Friday, Oct. 13, 2017

- Spring 2018 Financial Aid priority document deadline. Please refer to your “To Do” list for documents that are required.

- Deadline to submit Residency Documents for students with a residency status of “Another State or U.S. Possession” or “Undetermined.” Students who complete and submit their residency documents by Oct. 13 will be processed by Dec. 15. Those who submit their documents after the deadline may not have them processed in time for the spring 2018 term. This may result in students being charged non-resident tuition for spring 2018. Please visit go.csuci.edu/CAresidency for more information.

Tuesday, Oct. 31, 2017

Deadline to submit proof of Associates Degree for Transfer (ADT). Students who will earn a California Community College Transfer Associates Degree (SB1440), also known as AA-T or AS-T, and did not report it on their CSU application, must send a hard copy of the degree evaluation to us.

Visit your community college admissions and records office and/or the transfer counseling center and request an AA-T/AS-T evaluation and verification. If you have not or will not be earning an ADT, or if you did not report an ADT on your admissions application, then this deadline does not apply to you.

Tuesday, Jan. 16, 2018

Spring 2018 Tuition/Fees payment deadline and payment deadline for room and board.

Immunization Requirement:
Check the Student Health Services website for current immunization requirements. Failure to comply will result in a hold being placed on your account, preventing you from registering for classes in the following semester. For additional information, visit go.csuci.edu/Immunizations, call 805-437-8828 or e-mail student.health@csuci.edu.

Helpful Contacts:

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions</td>
<td>805-437-8520</td>
<td><a href="mailto:admissions@csuci.edu">admissions@csuci.edu</a></td>
</tr>
<tr>
<td>Campus Tours</td>
<td>805-437-8520</td>
<td>go.csuci.edu/visit</td>
</tr>
<tr>
<td>Disability Accommodations &amp; Support Services</td>
<td>805-437-3331</td>
<td><a href="mailto:accommodations@csuci.edu">accommodations@csuci.edu</a></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>805-437-8530</td>
<td>go.csuci.edu/financialaid</td>
</tr>
<tr>
<td>Housing &amp; Residential Education</td>
<td>805-437-2733</td>
<td>go.csuci.edu/Housing</td>
</tr>
<tr>
<td>New Student, Orientation &amp; Transition Programs</td>
<td>805-437-3160</td>
<td><a href="mailto:orientation@csuci.edu">orientation@csuci.edu</a></td>
</tr>
<tr>
<td>Records &amp; Registration</td>
<td>805-437-8500</td>
<td>go.csuci.edu/Records</td>
</tr>
<tr>
<td>Student Business Services (SBS)</td>
<td>805-437-8810</td>
<td><a href="http://www.csuci.edu/sbs/">www.csuci.edu/sbs/</a></td>
</tr>
<tr>
<td>Veterans Affairs Programs</td>
<td>805-437-3524</td>
<td>go.csuci.edu/veterans</td>
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Information provided is subject to change. For the most up-to-date information, visit: go.csuci.edu/admittedtransfers