



Academic Advising

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Academic Advising Mission:

To promote student success by empowering students to take ownership in achieving their academic goals. We deliver high quality advising services by providing accurate and timely academic resources, materials, and information to the campus community.

Virtual Expectations:

- 30-minute appointment – join advising meeting promptly and prepared with questions or materials for discussion
- Video recommended - you must confirm your identify with student ID and by logging on with your myCI email.
- To have a guest in your advising meeting, complete a [FERPA Authorization](#) or temporary [Advising FERPA authorization](#).

Expected Student Learning Outcomes for Academic Advising Experience: Check off a point you want to review

- Know the advising model and how to be advised in future semesters
- Understand general education and graduation requirements for course selection or planning
- Utilizing campus resources and online tools such as the CARR to develop an educational plan
- Think critically and be empowered to make educational decisions
- Be able to utilize the catalog to gain knowledge about university policies and procedures
- Identify and utilize personal strengths to set goals and make choices related to academics

Student Responsibilities – What You Are Expected to Do: Check off a point you want to improve upon/work on

- Take notes during your advising session
- Be empowered to make decisions and accept responsibility for decisions and actions/inactions
- Be familiar with the university catalog for graduation requirements and academic policies
- Check your myCI email daily
- Follow up with recommended referrals
- Inform an advisor of any concerns, special needs, challenges, or barriers that might affect your academic success

Advisor Responsibilities – What You Can Expect: Check off a point you would like to review

- Provide a respectful and safe environment, where you can comfortably discuss academic, career, and personal goals and freely express your concerns
- Understand and communicate curriculum, graduation requirements, University policies and procedures
- Assist you in creating a realistic academic plan and goals for timely graduation
- Be a good resource for referrals to various individuals and departments around campus (study abroad, tutoring, career, and personal counseling, etc.)
- Assist with educational academic planning and clarify graduation requirements
- Actively listen to your concerns, respect your individual values and choices, and empower you to make informed decisions
- Explain the university tools and resources such as the CARR and catalog

My Academic and Personal Strengths

Personal _____

Academic _____

My Goals at CSUCI

Long Term _____

Short Term (steps to achieve long term) _____
