Disqualification Options

Academic Advising
Overview

- Understand why you were disqualified
- Options
- Open University
- Process for Reinstatement
- Calculating grades needed for reinstatement
- Strategies for academic success
What is Academic Disqualification?

- Students are academically disqualified when CI and/or CUM GPA fall below the following or have less than a 2.0 semester GPA after having been on academic notice (formerly probation):

| Freshmen (29 units or less) | 1.50 |
| Sophomore (30 – 59 units)  | 1.70 |
| Junior (60 – 89 units)     | 1.85 |
| Senior (90 + units)        | 1.95 |

*Students will be dropped from classes prior to the semester start; no longer a continuing student*
What if my grades are incorrect?

Course Grade Appeals

- Initiate by the 7th week of the following semester
- If grade changes academic standing, you will be reinstated; disqualification removed
- Contact registrar@csuci.edu
Can I Appeal?

Yes

Exceptional Circumstances

- Conditions outside student’s control
  - Provide documentation

Appeal due July 1st
What is the appeals committee looking for?

- The circumstances that have contributed to your academic performance, including how they affected your schoolwork.

Appeal due July 1st
What is the appeals committee looking for?

• How circumstances have changed since you were disqualified, and the steps you have taken to resolve the difficulties in your academic or personal life.

Appeal due July 1st
What is the appeals committee looking for?

- What your academic plan will be upon reinstatement to ensure success (i.e. services you will seek, study methods/actions you will follow, etc.).

Appeal due July 1st
Disqualification Appeal Submission Guidelines

- Complete the Online Disqualification Appeal Form
- Include typed letter to Academic Appeals Board
- Include supporting documentation
What if my appeal is denied?
Process for Reinstatement

- Demonstrate academic ability by taking additional course work *(classes at CI and community college)*
- Eliminate grade-point deficiency – attain 2.0 GPA
- Create an academic plan for reinstatement *(what Academic Appeals Board looks for)*
How do I take classes at CI?

- **Open University** – up to 24 units
  - Intent to enroll (opens in August)
  - Fee is per unit
    - Not eligible for financial aid
    - Payment plan available for fall/spring
  - 2 weeks to add classes
    - Can begin adding with permission number 1\textsuperscript{st} week of classes
How long do I attend open University?

Until you’re at or near a 2.0 GPA
✓ What is your current GPA?
✓ Will you be repeating any classes?
✓ How many classes can you afford to take in open university?
Reviewing Your Academic Record

- Select 'My Academics'
- Make note of your GPA(s)
- Select Course History
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Term</th>
<th>Grade</th>
<th>Units</th>
<th>WU Points</th>
<th>Repeat Code</th>
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</thead>
<tbody>
<tr>
<td>ACCT 210</td>
<td>Financial Accounting</td>
<td>Fall 2017</td>
<td>B</td>
<td>3.00</td>
<td>9.000</td>
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<tr>
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<td>BUS 349</td>
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<tr>
<td>COMM 101</td>
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<td>A</td>
<td>3.00</td>
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<td>ECON 110</td>
<td>Principles Of Microeconomics</td>
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<td>B</td>
<td>3.00</td>
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<tr>
<td>ECON 111</td>
<td>Principles Of Macroeconomics</td>
<td>Fall 2017</td>
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<td>3.00</td>
<td>6.000</td>
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<tr>
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<td>Business Finance</td>
<td>Spring 2019</td>
<td>F</td>
<td>3.00</td>
<td></td>
<td>Included in Statistics</td>
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</tbody>
</table>
Repeat/Grade Forgiveness Policy

Any course with grade of C- or lower, or WU or IC, or NC, may be repeated.

- Only **one repeat** allowed per course - SP 2020 exception
- Grade forgiveness applies **only to courses taken and repeated at CSUCI** - up to 16 units
Additional Units Repeated

Additional 12 units may be repeated, but grades will not be replaced

Failing Grades due to academic dishonesty are not forgiven
### Repeating Courses for the 2nd Time

**Who approves?**
- Major class - chair
- GE class - Advising
- SP 2020 repeats
- Registrar’s Office

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**Exception to Course Repeat Policy**

An undergraduate student may request to repeat a course more than once (3rd attempt) if the student fails to achieve a grade of C or better in a CP, and an undergraduate student may also request to exceed overall repeat or limits (3 attempts) in 4 years for seniors. 12 additional for grade averaging 3.0 (344). In both circumstances, exceptions are considered only in cases of demonstrated need (usually to avoid contact delay in graduation) and must be approved by the appropriate dean.

**Table: Course Attempts and Grades**

<table>
<thead>
<tr>
<th>Course Subject &amp; Number</th>
<th>Course Title</th>
<th>Term</th>
<th>Units</th>
<th>Grade Earned</th>
</tr>
</thead>
</table>

Note: If you are repeating a course taken in Spring 2020 (and have not taken it again in a subsequent term), approval signatures are not required for Senate Resolution 23-21. Please submit your request to the Registrar’s Office for processing.

Reason for Excess Course Repeat(s):

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**Student Signature:**

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**Date:**

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Using CSUCI GPA Calculator

- Type GPA Calculator
- Select CSUCI GPA calculator
Let’s Calculate Your GPA

Refer to Action Plan

- GPA
- Graded Attempted Units
- Graded Units this Semester
- How many units will you need to take to reach a 2.0?
Calculate Grades to See GPA needed to reach 2.0

- Add units
- Add current grades
- Note repeats
- and prior grade

Grades & Repeats

Current Semester Grade Predictions

List each graded course you are taking this semester, with the units and predicted grade. If you are repeating a course, check "yes", and select your previous grade.

<table>
<thead>
<tr>
<th>Class Name</th>
<th>Units</th>
<th>Predicted Grade</th>
<th>Repeat?</th>
<th>Past Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>unv 350</td>
<td>3</td>
<td>B</td>
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<tr>
<td>soc 201</td>
<td>3</td>
<td>C+</td>
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<td>C</td>
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<tr>
<td>math 202</td>
<td>3</td>
<td>B-</td>
<td></td>
<td>FIU/WIC</td>
</tr>
</tbody>
</table>

Calculate

Needed Semester GPA | Predicted Semester GPA | Result
2.438              | 2.500                 | Okay!
What if I cannot afford Open University?

- Take a break from school - work, save money and attend in future
- Attend your local community college in meantime – you can also consider transferring to another school
- Meet with Transfer Counselor
- Advising Center all links on Advising website
- The Learning Resource Center
- STEM Center
- All Campus Tutoring Options
- Career Development
- CAPS
- Disability Accommodations and Support Services
- Professors, Faculty Advisors
- Peer Advisors or Peer Mentors
- Broome Library
- How to Study website
- And much more . . .
- Add to Academic Plan
Students with a 2.0 GPA automatically reinstated

- Submit a Petition for Reinstatement Form by: July 1st for Fall and December 1st for Spring.
- Attach documentation of hardship (transcript, medical or other)
- Letters of recommendation (optional)
- Include Letter Addressed to Academic Appeals Board
- Schedule appointment with advisor (upon reinstatement) – Re-Entry Form
Letter to Appeals Board

✓ Why did you receive “D, F, WU” grades in semesters at CI?
✓ What has changed since then?
✓ How have you improved academically or personally since being disqualified?
✓ What is your academic plan upon reinstatement?
✓ How do you plan to be successful? What resources will you utilize?
Other Things to Know

Catalog Rights

- If you’ve attended CI continuously through Open University (at least 1 semester per year), you maintain catalog rights
- If not maintained, you will follow new catalog rights for GE, major, graduation, etc.
- Petition for Exception

2\textsuperscript{nd} Disqualification – cannot return to CI
Thanks for joining us!

Any questions?