



**INSTRUCTIONALLY
RELATED ACTIVITIES**
C H A N N E L
I S L A N D S

May 3, 2024

To: Dr. Mitch Avila, Provost

Fr: Rosa Bravo, Director of Business Operations for Academic Planning and Budgeting

CC: Geri-Lyn Himebaugh, Budget Analyst
Megan Hickernell, Budget Analyst

Re: IRA Committee Recommendations FY24-25

The IRA Committee recommends (28) proposals to be approved with an allocation of \$200,000 to support instructional related student activities. The IRA application process was completed and formally reviewed by the committee.

Please consider the following proposals for approval.

List of Recommendations:

Application	Application Title	Applicant	Department	Total Request	Committee Recommendation	Average Z-Score
2806	Farmworker Immersion Project	Pacheco, Pilar	Center for Community	\$ 7,100	\$ 7,100	1.077
2816	Kahoot Information Library Instruction Funding	Austin, Breeann	Library	\$ 180	\$ 180	0.893
2813	Anth 104/104L Class: IRA Application for Fall 2024: Trip to the Gibbon Conservation Center in Santa Clarita, CA	Kuzminsky, Susan	Anthropology	\$ 1,705	\$ 1,705	0.839
2853	Nursing Leadership Symposium	Bernal, Danilo	Nursing	\$ 1,500	\$ 1,500	0.763
2807	CSUCI Undergraduate Research Journal	Lee, Sohui	Writing and Multiliteracy	\$ 17,810	\$ 8,905	0.712
2876	Introducing Students to the Diversity of Blackness	Cosby, Kat	Black Studies	\$ 1,500	\$ 1,500	0.678
2727	Model United Nations Program	Grove, Andrea	Political Science and Global Studies	\$ 57,046	\$ 28,523	0.605
2780	Human-ecological Experiential Opportunities for Students: Carrizo Plain National Monument	Matera, Jaime	Anthropology	\$ 5,199	\$ 5,199	0.604
2863	Equip, Empower, Energize in STEM: 2024 SACNAS National Diversity in STEM Conference	Becerra, Caryl Ann	Biology	\$ 109,544	\$ 54,772	0.533
2866	The Island Fox: CSUCI's Own Literary Journal	Anderson, Stacey	English	\$ 4,900	\$ 4,900	0.484
2819	Are These Bones Real? Trip to the Bone Clones Facility in Chatsworth, CA	Kuzminsky, Susan	Department of Anthropology	\$ 1,300	\$ 1,300	0.463
2864	Culture in Motion: Ethnic Studies Engagement Series	Centino, Nicholas	Chicana/o Studies	\$ 2,538	\$ 2,538	0.407
2875	National Association for the Education of Young Children (NAEYC) Conference & Transportation	White, Annie	Early Childhood Studies	\$ 7,801	\$ 7,801	0.405

Application	Application Title	Applicant	Department	Total Request	Committee Recommendation	Average Z-Score
2782	Human-ecological Experiential Opportunities for Students: Joshua Tree National Park	Matera, Jaime	Anthropology	\$ 6,183	\$ 6,183	0.385
2858	Week of the Young Child/Semana de los Niños [2024-2025]	Perez-Gonzalez, Aura	Early Childhood Studies	\$ 7,380	\$ 7,380	0.381
2859	Empowering Future Healthcare Leaders: Enhancing CSUCI Nursing Students' Engagement in State-Level Professional	Bernal, Danilo	Nursing	\$ 2,004	\$ 2,004	0.299
2805	El Teatro Campesino Trip	Luna, Jennie	Chicana/o Studies	\$ 10,000	\$ 5,000	0.297
2854	World Music Guest Artist Series	Marsh, Steven	Performing Arts	\$ 5,000	\$ 5,000	0.262
2849	2024 Hybrid National Learning Stories Conference	White, Annie	Early Childhood Studies	\$ 5,397	\$ 5,397	0.261
2855	CSUCI ART & ARTH Concept to Career & Grad Night	McGrath, Marianne	ART & Art History	\$ 10,000	\$ 5,000	0.248
2798	Welcome to Oxnard: Race Place & Chicana Adolescence in Michele Serros's Writing	Luna, Jennie	Chicana/o Studies	\$ 5,000	\$ 5,000	0.216
2879	Project Support for Independent Student Research: The Effect of Cortisol and Estrogen on Attention and Reasoning	Thayer, Barbara	Psychology	\$ 1,380	\$ 1,380	0.214
2812	Dance Studies Experience	Castillo, Heather	Performing Arts	\$ 3,500	\$ 3,500	0.202
2883	Authors of Diverse Children's Books: Guest Speaker Series [2024-2025]	Perez-Gonzalez, Aura	Early Childhood Studies	\$ 2,000	\$ 2,000	0.109
2821	The "Living Room" Series	Castillo, Heather	Performing Arts	\$ 5,000	\$ 5,000	0.009
2886	Diverse displays of visual and material culture for the campus community of CSUCI	Avila, Theresa	Art	\$ 24,000	\$ 12,000	-0.081
2874	Broome Library Monthly Recognition Lecture Series	Paolillo, Catherine	Broome Library	\$ 15,178	\$ 7,733	-0.104
2830	Funding for Professional Interpreter Presentations	Gonzalez, Javier	Global Languages and Cultures	\$ 1,500	\$ 1,500	-0.249
Total Requested				\$ 321,644	\$ 200,000	

Committee Members Signatures:


Sean Himebaugh (May 8, 2024 15:56 PDT)
 Sean Himebaugh, IRA Chair, Student


Lisa Marie Ruiz (May 8, 2024 17:09 PDT)
 Lisa Marie Ruiz, Student


Mirka Lizeth Vargas (May 13, 2024 14:16 PDT)
 Mirka Vargas, Student


Jose Alamillo (May 17, 2024 09:07 PDT)
 Jose Alamillo, Faculty


Daniel Shim (May 19, 2024 08:56 PDT)
 Daniel Shim, Faculty


Alondra Cano
 Alondra Cano, Student


Pooja Darji (May 14, 2024 07:26 PDT)
 Pooja Harshadbhai Darji, Student


Chaitali Vadgama (May 17, 2024 22:19 PDT)
 Chaitali Vadgama, Student


Edna Davoudi (May 17, 2024 08:46 PDT)
 Edna Davoudi, Staff

Provost Review:


Mitch Avila (May 29, 2024 11:49 PDT)
 Mitch Avila, Provost



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Megan Hickernell, Budget Analyst

Re: IRA Committee Procedural Recommendations FY24-25

The IRA Committee has put forth recommendations for the implementation of Honorarium Tiers and Event Communication procedures to be incorporated into the IRA process effective, FY24/25. In addition, the committee brings further attention to the importance of program level support for funding allocations, particularly in the realm of Performing Arts requests.

Honorariums:

In order to increase equity and establish structure for funding allocations, they propose the Honorarium Tiers listed on page (2) for consideration. Pending the approval by the Provost (memo signed), these funding guidelines would go into effect FY2024-2025, with adjustments made to existing funding requests.

Event Communication: The IRA Committee stressed the need for resources to broadly communicate IRA funded events campuswide. Suggestions include maintaining an event calendar on the IRA website, establishing guidelines for event marketing requirements, and providing instructions for posting on campus-supported outlets. This recommendation aims to foster participation and increase transparency regarding IRA benefits.

Furthermore, the IRA Committee highlights the following points for discussion:

Performing Arts Request(s): Queries have been raised regarding the sustainability and feasibility of offering courses that require IRA funding to ensure cultural appropriateness. The committee encourages departments or schools to fund such activities before seeking IRA funding, especially if the course is a requirement for the major.

Honorarium Tiers:

Committee approved Tier System to implement a standard rate for honorariums. This standard system, effective with FY24/25 awards, will be applied to upcoming awards, with funding budgets adjusted accordingly after reviewing awards that receive speaker funding. Balances could be reallocated as necessary.

Honorarium Rates:

- 1 Hour Commitment: \$125 minimum
- Up to 2 Hours: \$200
- Additional hours: + \$75 Per Hour
- Maximum Daily Rate: \$500

Per Diem: (In-Person Events Only) \$25/day

Travel Fees: Justification request is required for any travel reimbursement/rates for honorariums.

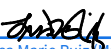
Consultant Rates/Requests: Justification Request and consultant proposal/quote will be required for further consideration within the IRA proposal/application process.

Justification Request Criteria: Justification requests must include the following details and be provided at the time of application submission:

- Event Date(s):
- Type of Event: (In-Person vs. Online/Zoom)
- Speaker time/commitment Scheduled:
- Speaker Credentials:
- Amount Requested:
- Justification/Reasoning:
- Consultant quote/proposal: (If Consultant rates are requested for consideration)

IRA Committee Member Signatures:


[Sean Himebaugh \(May 17, 2024 12:09 PDT\)](#)
Sean Himebaugh, IRA Chair, Student


[Lisa Marie Ruiz \(May 17, 2024 10:24 PDT\)](#)
Lisa Marie Ruiz, Student


[Mirka Vargas \(May 17, 2024 08:34 PDT\)](#)
Mirka Vargas, Student


[Jose Alamillo \(May 17, 2024 13:32 PDT\)](#)
Jose Alamillo, Faculty


[Daniel Shim \(May 19, 2024 08:57 PDT\)](#)
Daniel Shim, Faculty


Alondra Cano, Student


[Pooja Darji \(May 19, 2024 08:56 PDT\)](#)
Pooja Harshadbhai Darji, Student


[Chaitali Vadgama \(May 17, 2024 22:19 PDT\)](#)
Chaitali Vadgama, Student


[Edna Davoudi \(May 17, 2024 08:46 PDT\)](#)
Edna Davoudi, Staff

Provost Review:


[Mitch Avila \(May 29, 2024 11:49 PDT\)](#)
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