

# Instructionally Related Activities Funds Request Spring 2020

## ▼ Submitter

### Submitter Name

Tracy Clarke

### Submitter Email

Tracylee.clarke@csuci.edu

## ▼ 1. Basic Details

### Activity Title

The Role of Resource Agencies in Environmental Policy Development

### Activity/Event Date

Spring 2020

### Date Funding Needed By

Spring 2020

### Previously Funded?

- ☒ No  
☐ Yes

### Additional Proposers

### Academic Program/Center/Organization Name

Communication Program

### Estimated total Course Fee revenue

0

### Amount Requested from IRA

1000

## Estimated Number of Students Participating

50+

### ▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

#### Brief Activity Description

This on-campus speaking event will highlight the role and importance of resource management agencies in the development of environmental policy. Tessa Teams, with the National Training Center of the Bureau of Land Management will guest lecture to students enrolled in COMM 443: Environmental Communication and COMM 450: Environmental Conflict Management about the process, challenges and implications of collaborative policy development using real-time case studies from the western states. Ms. Teams has over 15 years of management experience with the BLM and currently works on climate change initiatives specializing in engaging with diverse communities. The campus will be invited as this speaking event as the topic relates to many disciplines namely Environmental Science & Resource Management (ESRM), Political Science, Biology, and of course Environmental Communication.

Please provide a list of administrative support work needed to fulfill the goals of the proposal. Indicate the estimated time of year and amount of time needed for each work item to the best of your ability:

#### Administrative Time

1 hour. I will submit the paperwork (offer letter, payee data form and check request) and create the publicity (flyer and instagram posts)

### ▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

#### Learning Outcomes and Relation of IRA to Course Offerings

This event relates specifically to two Environmental Communication courses:

COMM 443: Environmental Communication

\*Demonstrate the importance of civic engagement and advocacy as it relates to policy development and environmental behavior

COMM 450: Environmental Conflict Management

- \* Identify the benefits and challenges of collaboration in resolving environmental disputes,
- \* Identify various processes and models of environmental dispute resolution and their appropriate

Students in both of these classes will attend the lecture and will write a 2-page paper linking highlights from the guest speaker to class content - specifically the role of resource agencies in policy development or environmental advocacy.

There are other courses offered through other programs such as political science and ESRM that this presentation will relate to as well.

#### ▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.

**Please note that a report will be due at the end of the semester.**

##### **Description of Assessment Process**

Student learning will be assessed through a 2-page written assignment linking presentation material to course content. Also, the guest lecture event will be assessed through a survey administered after the speaking engagement to gauge student response to learning effectiveness.

#### ▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

##### **Activity Budget**

[IRA Budget Request for Enviro Guest Speaker CLARKE.xlsx](#)

#### ▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

##### **Center for International Affairs Budget**

##### **Copy of Center for International Affairs Proposal**

##### **Course Syllabus**

##### **Certification**

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

#### ▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

## Other Sources of Funding

Advertising and promotion will be through social media. There are no other costs associated with this event.

## ▼ 8. Promoting Participation

### What is your intended audience and how do you intend to market this to your students?

All campus but specifically students enrolled in environmental-related courses from programs such as ESRM, Communication, Biology, and Political Science. I will ascertain who teaches any related courses spring 2020 semester and send the instructor an invitation to pass along to their students. I will also publicize on social media and send details to our marketing department to place information on our website.

### If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

N/A

## ▼ 9. Approval and Acknowledgement

### Program Chair/Director

Smith, Christina

### Dean

Wyels, Cynthia (Arts & Sciences)

### Program Chairs and Deans may inform proposer of any staffing capacity needs or limitations (optional comments below):

There will be no impact on staff as i will fill the paperwork out myself and merely ask our support staff to forward to information in an email.

### Conditions and Considerations

☒ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

☐ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☐ **Field Trip:** Sponsor must comply with all policies found at:

<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

☐ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.

☐ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>

☐ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

☐

**Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

### Acknowledgement

☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate. Please note that late applications will not be reviewed by the committee.

### ▼ Chair Review

#### Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page  
☐ I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Christina Smith \_\_\_\_\_ Oct 16 2019 \_\_\_\_\_

### ▼ Dean Review

#### Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page  
☐ I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Cynthia Wyels \_\_\_\_\_ Nov 22 2019 \_\_\_\_\_