Instructionally Related Activities Funds Request Spring 2020

▾ Submitter

Submitter Name

Megan Kenny Feister

Submitter Email

megan.kennyfeister@csuci.edu

▾ 1. Basic Details

Activity Title

Campus-Wide Colloquium: Interdisciplinary Collaboration in Social Work, Mental Health, and Medical Contexts

Activity/Event Date

February 2020

Date Funding Needed By

February 2020

Previously Funded?

● No
○ Yes

Additional Proposers

Academic Program/Center/Organization Name

Communication Department

Estimated total Course Fee revenue

0

Amount Requested from IRA

1570

Estimated Number of Students Participating

105+ and open to full campus

2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

Brief Activity Description

This event will focus on the skills, practices, and mindset required for successful leadership in a high-reliability organizational teaming. Katie Madges, LMSW, will discuss her experiences, successes and failures, and topics including women in leadership positions and managing diverse team members, throughout her experiences coordinating patient and student care in an interdisciplinary social work setting. This event will be open to all students, and will be of interest to students of multiple majors, including Communication, Nursing, Health Sciences, and beyond.

In addition to an all-campus event, Ms. Madges will also give three classroom presentations, tailoring each of her presentations to compliment current course curriculum. Ms. Madges will speak to students enrolled in two separate sections of COMM 329: Collaboration, Innovation, and Teamwork (approximately 70 students) and to students enrolled in one section of COMM 442: Organizational Communication (approximately 35 students) about critical approaches to leadership in interdisciplinary teaming organizations.

Please provide a list of administrative support work needed to fulfill the goals of the proposal. Indicate the estimated time of year and amount of time needed for each work item to the best of your ability:

Administrative Time

I will personally coordinate all the activities supporting this visit, including travel arrangements, advertising, and reserving a room for the all-campus talk. I will ask our Analyst to issue a parking pass for the speaker on the day she will be on campus.

3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

Learning Outcomes and Relation of IRA to Course Offerings

Students who attend Ms. Madges's presentations will
(1) gain understanding of how leadership is enacted in practice in teaming organizations and across traditional disciplinary boundaries,
(2) consider issues of diversity and marginalization in teams, and how leaders can both mediate and fall victim to these issues,
(3) discuss the ethics of leading in multidisciplinary teams, and
(3) connect their course materials with the relevant, real-world, illustrating experiences of leadership in a high-reliability organization (the US healthcare industry).

These presentations scheduled for February 2020 will directly relate to the course content of COMM 442 and COMM 329, which consider organizational structures and leadership and leadership in teaming, respectively. These talks will be specifically tailored to complement course materials. We will incorporate readings and discussions in preparation for these talks, and will touch back on them repeatedly throughout the remainder of the semester. In addition, the all-campus event will be of great relevance to a number of programs on campus, including Communication, Nursing, and Health Sciences.

4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note that a report will be due at the end of the semester.**

Description of Assessment Process

Students enrolled in COMM 329: Collaboration, Innovation, and Teamwork, will be asked to write a 2-page reflection connecting Ms. Madges's talk to their course materials. In addition, students attending the campus-wide event will complete a survey evaluating the presentation and reflecting on its relevance to their coursework. Finally, a report will be submitted at the end of the semester in accordance with the award requirements.

5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at http://www.csuci.edu/ira/application.htm.

Activity Budget

Kenny Feister_IRA Spring2020_Budget Request.xlsx

6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

Center for International Affairs Budget

Copy of Center for International Affairs Proposal

Course Syllabus

Certification

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

Other Sources of Funding

No other sources of funding are being solicited for this proposal.

▾ 8. Promoting Participation

What is your intended audience and how do you intend to market this to your students?

My intended audience includes students in my own classes and throughout CI, as well as the public. I will incorporate this lecture into my own courses and ask my fellow instructors to advertise to their students. I will utilize social media and flyers to invite the campus community to the campus-wide event.

If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

▾ 9. Approval and Acknowledgement

Program Chair/Director

Smith, Christina

Dean

Wyels, Cynthia (Arts & Sciences)

Program Chairs and Deans may inform proposer of any staffing capacity needs or limitations (optional comments below):

Conditions and Considerations

☑ **Artist/Performer/Speaker Fees & Honoraria**: On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

☑ **Large Event**: For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☑ **Field Trip**: Sponsor must comply with all policies found at: http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☑ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval** : If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

☑ **IT Requirements**: If your activity has IT requirements, coordination with and approval from IT Administration is required.

☑ **International Travel**: Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: http://www.csuci.edu/rm/insurance/foreign-travel.htm

☑ **Risk Management Consultation**: Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of

correspondence with Risk Management.

☑ **Space/Facilities Services Requirements**: Consultation and coordination with Facilities Services is required.

Acknowledgement

☑ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate. Please note that late applications will not be reviewed by the committee.

▾ Chair Review

Recommendation

○ I recommend approval of the IRA Funds Request described on this page

○ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

✏

▾ Dean Review

Recommendation

○ I recommend approval of the IRA Funds Request described on this page

○ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

✏