Instructionally Related Activities Funds Request Spring 2020

▼ Submitter

Submitter Name

Safa Khan

Submitter Email

safa.khan@csuci.edu

▼ 1. Basic Details

Activity Title

Sustainability at CI

Activity/Event Date

Ongoing

Date Funding Needed By

February 2020

Previously Funded?

○ No
● Yes

▼ Previously Funded Proposal

Semester/Year

Spring/2019

Proposal # (if known)

1024

Report submitted for previously Funded Activity?

○ No
● Yes

Please upload a copy of the report

ira-report-form-1024.docx

Additional Report #1

Additional Report #2

Additional Report #3

Additional Proposers

Blake Gillespie
Sean Anderson
John Griffin

Academic Program/Center/Organization Name

Chemistry

Estimated total Course Fee revenue

0

Amount Requested from IRA

36000

Estimated Number of Students Participating

200

▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

Brief Activity Description

The request is for funding for sustainability related projects or events on campus, in effect establishing a sustainability fund for a group of classes. Students will work with faculty and staff to identify areas in which they increase the sustainability of our campus, increase awareness for sustainability issues on our campus, or extend our campus' sustainability activities to a larger population. Examples that were funded are four pollinator gardens, food donation boxes for the food pantry, solar oven cooking, off-the grid electricity bike generator, solar parking lot lights and restoration of the Long Grade Creek. The classes also host an Earth Day event in the Spring and a Sustainability Day event in the Fall.

Projects and past events (sustainability day and earth day) can be viewed at
http://safakhan.cikeys.com/sustainabilityprojects/

Examples that were funded and are implemented in AY2018/2019 are in our previous report.

Please provide a list of administrative support work needed to fulfill the goals of the proposal. Indicate the estimated time of year and amount of time needed for each work item to the best of your ability:

Administrative Time

Order and setup tables for tabling sessions - 10 min in March
Approve creatives for posting on campus - 10 min in March
Provide advice on student projects - 30 min - 1 hour in January

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▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

Learning Outcomes and Relation of IRA to Course Offerings

The courses are: CHEM 101 (Chemistry and the Environment), CHEM 344 (Energy and Society), ESRM 200 (Principles of Resource Management, Conservation and Stewardship), MKT 310 (Principles of Marketing). The sustainability projects are central to these courses.

CHEM 344/101
• Relate contemporary environmental issues to fundamental principles.
• Discuss solutions to designed to limit negative impact on the environment.
• To analyze human impact on the environment that come from some everyday decisions we make.
•Apply scientific principles to the environmental problems concerning energy, air quality, the global atmosphere, water quality, and waste management.
MKT- 310:
•Identify, conceptualize, and develop solutions for the complex and critical decisions management must face before a product

or service is advertised or sold
• Explore the importance of environmental sustainability as it relates to marketing
ESRM-200:
•Develop the ability to analyze practices of sustainability from an ethical viewpoint;
•Identify, conceptualize, and develop solutions for the complex and critical decisions organization leaders face in an era of diminishing natural resources and higher costs for energy;
• Understand the use of new and traditional approaches to resource management in dealing with internal and external threats to business organizations;
• Gain an appreciation for the roles of business, government, and non-governmental organizations (NGOs) and their influence on societal sustainability;
•Distinguish between sustainable practices associated with water usage, energy use, waste streams, and more traditional approaches employed on the CI campus, and; Construct a project plan related to a sustainable practice on the CI campus.

▾ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note that a report will be due at the end of the semester.**

Description of Assessment Process

A report has been submitted for the previous years funds. Since this is a cross-campus activity, the Sustainability Office also keeps track of projects funded through these activities.

▾ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at http://www.csuci.edu/ira/application.htm.

Activity Budget

ira-regular-budget-form.xlsx

▾ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

Center for International Affairs Budget

Copy of Center for International Affairs Proposal

Course Syllabus

Certification

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

Other Sources of Funding

A report has been submitted for the previous years funds. Since this is a cross-campus activity, the Sustainability Office also keeps track of projects funded through these activities.

▼ 8. Promoting Participation

What is your intended audience and how do you intend to market this to your students?

The students in the classes are the intended audience. All of campus benefits from the projects.

If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

These projects are not off campus.

▼ 9. Approval and Acknowledgement

Program Chair/Director

Gillespie, Blake

Dean

Wyels, Cynthia (Arts & Sciences)

Program Chairs and Deans may inform proposer of any staffing capacity needs or limitations (optional comments below):

Conditions and Considerations

☐ **Artist/Performer/Speaker Fees & Honoraria**: On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

☐ **Large Event**: For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☐ **Field Trip**: Sponsor must comply with all policies found at: http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval** : If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

☐ **IT Requirements**: If your activity has IT requirements, coordination with and approval from IT Administration is required.

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☐ **International Travel**: Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: http://www.csuci.edu/rm/insurance/foreign-travel.htm

☐ **Risk Management Consultation**: Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

☐ **Space/Facilities Services Requirements**: Consultation and coordination with Facilities Services is required.

Acknowledgement

☑ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate. Please note that late applications will not be reviewed by the committee.

▾ Chair Review

Recommendation

○ I recommend approval of the IRA Funds Request described on this page
○ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

[   ]

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▾ Dean Review

Recommendation

○ I recommend approval of the IRA Funds Request described on this page
○ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

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