

# Instructionally Related Activities Funds Request Spring 2020

## ▼ Submitter

**Submitter Name**

Mary Avila

**Submitter Email**

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## ▼ 1. Basic Details

**Activity Title**

Chicana/Latina Student Retreat at the Santa Rosa Islands

**Activity/Event Date**

March 23-27, 2020

**Date Funding Needed By**

February 3, 2020

**Previously Funded?**

- No  
 Yes

## ▼ Previously Funded Proposal

**Semester/Year**

Spring 2019

**Proposal # (if known)****Report submitted for previously Funded Activity?**

- No  
 Yes

**Additional Proposers****Academic Program/Center/Organization Name**

Chicano Studies

**Estimated total Course Fee revenue**

0

**Amount Requested from IRA**

\$9584.00

## Estimated Number of Students Participating

35

## 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

### Brief Activity Description

The Chicana/Latina Student Retreat to the Santa Rosa Islands is geared toward student engagement, learning, community building, and ultimately empowerment through political, cultural, environmental and social consciousness development. By providing a safe, welcoming, and accepting environment for Chicana/Latina students, facilitators create a space conducive to self-reflection and community building. Given the high numbers of Chicana/Latina students on the CSUCI campus, the goal is to cultivate leadership and address specific issues that Chicana/Latina college students are challenged by and confront. Student participants gain, often for the first time, experiences in nature that facilitate healthful practices, creative solutions, and human interaction away from technology.

Please provide a list of administrative support work needed to fulfill the goals of the proposal. Indicate the estimated time of year and amount of time needed for each work item to the best of your ability:

### Administrative Time

This project will need support for purchasing boat tickets, for making lodging arrangements, food and supplies purchases, etc.

## 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

### Learning Outcomes and Relation of IRA to Course Offerings

Outcomes focus on Chicana/o Latina leadership and the fostering of strong cultural / ethnic identity, respect and love for the land, a sense of mission, consistency, empowerment, and Hermandad through engagement, contemplation, dialogue, interaction, and activities during the retreat.

Other outcomes include

- \* Gain knowledge about resources and support services at CSUCI
- \* Develop a sense of community at CSUCI
- \* Engage with various topics in dialogue and gain insight into multiple perspectives
- \* develop and refine communication skills
- \* Develop materials for public presentations about the retreat and address gains from participations
- \* Improve interpersonal skills
- \* learn about the history of Chicana feminisms and will discuss what it means for them current day
- \* engage with deeper understandings of Indigenous relationships to land and the environment.

Self-reflection/self-care

Connect to Latino or indigenous roots/culture

Share/be open with others  
Academic discussions  
Leadership activities  
Confidence building  
Critical thinking  
reflection in oral and written form  
networking  
Connections with major  
community building  
activism

#### ▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.  
**Please note that a report will be due at the end of the semester.**

##### **Description of Assessment Process**

Students will form a committee to plan the retreat and develop ideas of what they hope to learn. They will be responsible to help execute the ideas generated in the committee. At the end of the event, the committee will have an opportunity to evaluate as a group and discuss/document what went well and what could be better in the future. Students are asked to assess retreat activities and the retreat itself through oral and written communication. All Students who participate will fill out evaluation forms for every workshop and the trip overall.

#### ▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

##### **Activity Budget**

[ira-travel-budget-form-fy19-20.xlsx](#)

#### ▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

##### **Center for International Affairs Budget**

##### **Copy of Center for International Affairs Proposal**

##### **Course Syllabus**

## Certification

I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

## 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

### Other Sources of Funding

None

## 8. Promoting Participation

### What is your intended audience and how do you intend to market this to your students?

Chicana/Latina students campus-wide will be invited to participate in this retreat. Students will be recruited via Chicana/o Studies classes; flyers and emails will be used on campus quad.

### If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

Students who participate in the retreat organize a Chicana/Latina social on campus to share what they learned with other students and to have their reunion time to continue building bonds and relationships.

## 9. Approval and Acknowledgement

### Program Chair/Director

Barajas, Frank

### Dean

Wyels, Cynthia (Arts & Sciences)

**Program Chairs and Deans may inform proposer of any staffing capacity needs or limitations (optional comments below):**

### Conditions and Considerations

**Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

**Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

**Field Trip:** Sponsor must comply with all policies found at:

<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

**Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

**IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.

**International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>

**Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

**Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

### Acknowledgement

I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate. Please note that late applications will not be reviewed by the committee.

### ▼ Chair Review

#### Recommendation

- I recommend approval of the IRA Funds Request described on this page  
 I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

Classes directly related to this proposal are not listed in item 3. The budget, however, does reference Univ. 391 and 392. Are there other classes directly involved? And while this is a field trip, the budget list \$700 in charge backs for the facilities of two salons.

 Frank Barajas \_\_\_\_\_ Nov 4 2019 \_\_\_\_\_

### ▼ Dean Review

#### Recommendation

- I recommend approval of the IRA Funds Request described on this page  
 I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Cynthia Wyels \_\_\_\_\_ Nov 22 2019 \_\_\_\_\_