

IRA Committee Meeting Agenda Tuesday, February 26, 2019 — 8:00-9:00AM

Provost’s Conference Room BTW#2185

Meeting Objective: To review the committee’s purpose and responsibilities, as well as planning for proposal review for Fall 2019 activities.

1. Welcome and introductions
2. Presentation of budget, growth data and procedure review (K. England & D. Daniels)
	1. Five-year summary review of total IRA awards, and awards by area/program
3. New Business
	1. Discussion of administrative responsibilities – what is involved and who is performing the duties
	2. Discussion of administrative capacity
	3. Discussion of IRA chair and committee responsibilities (referencing IRA Manual)
	4. Discussion of converting IRA application periods to an annual cycle (similar to MSFT)
4. Other business and meeting adjournment