



**IRA Committee Meeting
Meeting Minutes
Tuesday, October 29th, 2013, 8:00am**

Attendance: Simone Aloisio, Vanessa Bahena (via phone), Kristina Cervi, Chanda Cunningham-Spence, Andrew Medrano, Paul Murphy, Brent Nessel, Nicole Perez.

Guests present: Dianne Wei

Staff present: Lisa Ayre-Smith, Dan Wakelee

I. Meeting called to order

8:09am

II. Review and Approve Minutes for October 22nd

Motion to approve by P. Murphy, seconded by C. Cunningham-Spence. Motion passed by consensus.

III. IRA Operating Policy

A. Discussion of Athletics, IRA Fee and Education Code. Discussion of Ed Code 89035 and whether Associated Students should make decisions regarding fees.

B. Discussion of Priority Guidelines

A quorum consists of four students.

Leave food statement as it is.

Purchasing Equipment

C. S. Aloisio motioned to modify – red #3, put a period after funding. Remove and, capitalize A. “Allowable Activities shall be pursuant”. Second by Dr. Murphy. Motion passed by consensus.

K. Cervi motioned to approve change in quorum number. Motioned was seconded by C. Cunningham-Spence. Quorum language was changed to reflect four students.

Discussion of Policy. K. Cervi will discuss with Melissa Remotti and forward result to Committee.



IV. Clarification about Domestic vs. International Trips.

Only international trips are funded at 2/3. Other trips are funded as proposed or otherwise decided by Committee.

V. Discuss Responses to Questions

A. 575- Award letter to state that Committee will not allow payment to current students. Chair opened floor for discussion. General agreement.

B. 577/578 BIOL 433 Field Trips - Santa Rosa Island
Committee will leave in meals at \$200. Funding amount stands at \$2280. Chair mentioned letter from student in support of this proposal.

C. 582- Sexual Assault Awareness Month

D. 589- Committee will keep funding at it stands with 10 students definitely presenting.

E. 601 Biology Symposium
Frontiers in Neuroscience proposals includes 5 speakers. Printing includes banner. Proposal funded at requested \$3830 (including OPC).

F. 608 Annual CI Art Exhibition
Discussion of awards and jurors. Chair Cervi noted usefulness to students of networking with and exposure to industry professionals serving as jurors. Funding amount stands at \$2620. Agreement among various members on awards as valid part of whole experience. Discussion of whether awards are proper use of IRA funds. Committee will minus awards and keep Committed Funding amount at \$2370.

VI. Go over rest of Category I proposals

A. 584 Southern California Professional Development Schools Conference
Discussion of food & rental costs associated with food. General agreement that Committee should not fund these items. \$2935 is food and rentals- parking is \$300. Requested amount is \$1517. Overall comment that revenue is variable.

Committee will fund Speaker at \$300, keep printing at \$200, signage at \$40, IT services at \$287, OPC at \$250, and folders at \$125 for a total of \$1262. (editor's note: corrected amount is \$1202 with linens minused.) Committee minused food, service fee, linens, nametags and parking.



**INSTRUCTIONALLY
RELATED
ACTIVITIES**

C H A N N E L
I S L A N D S

VII. Chair Announcements & Reminders

Committee to finalize Committed Funding Amounts for 575, 577, and 582 as well as Category I's and II's overall.

VIII) Adjourn

8:56am