

**IRA Committee Meeting Minutes**  
**March 24, 2015; 8:00 – 9:00 a.m.**  
**Bell Tower West Conference Room 1188**

**Members Present:** Paul Murphy, Sara Sanders, Michael Ullerick, Kristina Cervi, Vanessa Mendoza,

**Staff Present:** David Daniels

**Public Forum**

Due to lack of quorum, unable to approve agenda or minutes this time or officially vote; S. Sanders suggested to best use the time, we can review category designations for each proposal; new spreadsheet now available via Google-docs, D. Daniels inputted revised budget figures to this.

D. Daniels reviewed budget figures – available funds noted (\$363K) with feature added to Google-doc that will automatically revise available total as committee makes recommendation for funds; yesterday the figure calculated by Finance was received, noting an annual budget for FY1516 of \$691,000 – half of this is est. revenue for Fall-15 projects, or \$345,500, which is now updated in budget files.

S. Sanders commented on Category-III trips in effort to rank them ahead of next quorum meeting, noting that India went last year; Japan went two years ago; Taiwan went in 2012.

K. Cervi had questions about Student Research Travel Fund (IRA#723) from M. Cook – not a lot of specifics within proposal wording, recalled that last year they received significant funds from another source; S. Sanders recalled that they received lottery funds and IRA fund covered the rest; P. Murphy observed that specifics may be lacking due to it being tied to the Broome Library and can't be tied to a specific class;

S. Sanders noted the importance of Campus Reading event (IRA#721); K. Cervi enjoyed the approach of a campus-wide search for authors.

S. Sanders suggested ranking India (IRA#710) last due to it occurring last year; K. Cervi suggested Costa Rica (IRA#702) and Taiwan (IRA#693) as top ranked Cat-III; committee further discussed Category-III tentative rankings.

**Old Business:**

Update on IRA #689: the speaker that Prof. Teranishi-Martinez attempted to bring to campus sustained a back injury the day before the event, thus was unable to come to

campus; as a result, she asks the committee if she can hold her funds (\$744) until the Fall;

**New Business:**

**Review of Category III Proposals**

Costa Rica (IRA#702) discussion; K. Cervi moves to ask question to proposal sponsor: please describe breakdown / estimate of meal costs; P. Murphy seconds.

Taiwan (IRA#693) discussion of budget breakdown; question to proposal sponsor: please provide additional information on what "supplies" are; K. Cervi noted its printing costs currently at \$150, whereas our cap last year was \$100; additional question to proposal sponsor: in "funding needed by" column it says "3/2015," please advise.

Japan (IRA#704) question to proposal sponsor: what are printing costs used for?

India (IRA#710) question to proposal sponsor: please provide comments on why this year's trip was shortened as compared to last year's trip.

**Meeting adjourned at 8:51am**