

**IRA Committee Meeting Minutes**  
**April 21, 2015; 8:00 – 9:00 a.m.**  
**Bell Tower West Conference Room 1188**

**Members Present:** Paul Murphy, Simone Aloisio, James Forrester, Kristina Cervi, Janne La, Michael Ullerick

**Staff Present:** David Daniels

**Meeting called to order at 8:02am**

**Approval of Agenda**

Agenda is approved with no objections.

**Approval of Minutes of April 14, 2015**

Motion by J. La, second by P. Murphy, meeting minutes from April 14<sup>th</sup> are approved.

**Public Forum**

Discussion: committee considered modifications to the application process, where more clarity is offered to proposers that submitting a post-activity report is required; committee suggested that this could be a required field within the application itself.

**Old Business:**

**Review of Spring 2015 Proposals**

K. Cervi recapped responses received from questions to proposal sponsors; further noted that we haven't yet received confirmation on whether or not CERN would still need their \$3,000, should proceed today as if they do need it;

**New Business:**

**Take Action on Spring 2015 Proposals**

K. Cervi reviewed budget, noting that if all proposals were approved with the adjustments applied by S. Sanders, would be approximately \$3,700 over budget; asked if committee would be Ok with approving everything and submitting a budget that is over – this option may introduce some risk in it potentially being denied by Finance, among

others; S. Aloisio offered that his sponsored proposal #705 could be cut by this amount to avoid an overage; S. Aloisio made the corresponding motion, second by P. Murphy, All in Favor; K. Cervi made applicable budget adjustment to show it being balanced due to the reduction to #705.

Committee discussion to approve all proposals given a balanced budget; D. Daniels suggested that for Category-III's and others involving travel that we ensure to make the recommendation for awards on a per-student basis; K. Cervi asked for clarification, D. Daniels cited UNIV 392 examples and proposal #670 (China) for cases where students drop, yet the award amount is not appropriately reduced; committee agreed to add this language within the recommendation & award letters, by dividing the committed funding amount by the number of students and recording / communicating this condition.

K. Cervi called for a motion to vote on all proposals; motion by M. Ullerick, second by P. Murphy; committee voted All in Favor of approving all Spring 2015 proposals, in agreement with individual proposal edits as noted on spreadsheet.

**Meeting adjourned at 8:42am**