

IRA Committee Meeting Minutes
April 7, 2015; 8:00 – 9:00 a.m.
Bell Tower West Conference Room 1188

Members Present: Paul Murphy, James Forrester, Dan Wakelee, Sara Sanders, Kristina Cervi, Vanessa Mendoza, Janne La, Michael Ullerick

Staff Present: David Daniels

Meeting called to order at 8:05am

Approval of Agenda

Motion by K. Cervi to approve, second by J. Forrester; agenda is approved.

Approval of Minutes of March 24, 2015

Motion by J. Forrester, second by K. Cervi; meeting minutes are approved.

Public Forum

D. Wakelee referenced his #698 proposal (Yosemite), will likely not need more than \$6K in IRA funding (leaving a balance of approximately \$2,800);

D. Wakelee: emergency fund recommendations for Island Fox and CERN are still in Finance; President Rush placed an inquiry with Finance;

D. Daniels: postcard was sent to committee from S. Anderson's trip to New Orleans, shared with committee;

S. Sanders read answers received from proposal sponsors to committee.

Old Business:

Review of Category III Proposals

S. Sanders suggested the idea that if India was not approved, due to its recent last occurrence, IRA budget would be able to accommodate all remaining proposals; K. Cervi, this approach may not be fair, as then we would be keeping New Orleans, which just occurred; D. Wakelee suggested that committee could recommend funds for UNIV 392s on a year cycle – if the committee opted for this approach, it would likely allow Finance more time to adjust.

S. Sanders asked committee what their preference was on which Category to review first – committee decided to start with Category-I proposals:

New Business:

Review of Category I Proposals

#712: please ask who the planned speakers will be, whether they will come from off-campus;

#725: please resubmit budget breakdown and application using electronic format, remove course roster listing;

#696: D. Wakelee updated the committee, that new events office is going to be proposing a new fee structure;

#699: no comments or concerns;

#728: K. Cervi asked what the dashboard refers to – answer from D. Wakelee that it's to monitor how sustainable a building is; problem at CI is that you can't monitor everything in one building, i.e. you can check electricity usage / efficiency but not gas – at SRIRS, you can do this because everything is contained in one building; S. Sanders clarified that IRA funding is just for the trip portion to Santa Rosa Island; D. Wakelee clarified that there is another MSFT proposal to fund the equipment and installation portion; K. Cervi asked how the students are selected, can more students be included? D. Wakelee noted that UNIV 498s normally limit enrollment to 6-8;

#697: please provide post-report from prior trip;

#713: no concerns;

#720: please ask why 12 parking permits, when only 2 keynote speakers? D. Wakelee observed that 12 papers are accepted; K. Cervi asked if these are students submitting the 12 papers, if so are they open to other students aside from CI?

#711: no comments or concerns;

#715: S. Sanders observed food costs for off-campus speaker; D. Wakelee noted that another approach would be to increase honoraria and let speaker take care of own food;

#714: S. Sanders asked P. Murphy if they have a graphics designer – answer from P. Murphy that they have help, but no separate position;

#716: please ask how many guest performers are planning on coming to campus;

#718: please ask if the CI attire is necessary and what its planned use will be, are they presenting? Also, please breakdown \$1,500 in pens / practice textbooks / scratchpads

#709: please provide post-activity report (Fall 2013 was first trip to SRIRS); also, what is the justification for using IRA funding for CSU-LA and CSU-Fullerton faculty members – what are they bringing to campus that our CI faculty are not?

S. Sanders marked our place in the proposal review list, suggested that committee members review remaining Category-I proposals for next meeting time.

Meeting adjourned at 8:53am