

IRA Committee Meeting Minutes

October 7th, 2014

8:00am

Member Present: Sara Sanders, James Forrester, Nicole Perez, Elizabeth Salgado, Sean Kramer, Simone Aloisio, Paul Murphy

Staff Present: Dan Wakelee, Kyle Ryan

Member absent: Vanessa Mendoza, Agustin Rangel-Gonzalez

8:03AM Meeting called to order.

Motion to approve Agenda – Sara Sanders

Second – Nicole Perez & James Forrester

Motion to approve minutes from previous meeting – Sara Sanders

Second – James Forrester & Paul Murphy

Various questions were presented in regard to the Spring 2015 submissions

- Does the committee need to make any advanced commitments? Reservations?
- UNIV 392 --- how will meals be paid for? IRA provides 2/3 of costs not including meals.
- What do gifts mean? IRA typically does not fund gifts.
- When was the last time trips were funded by IRA?
- What is required for reports? There is a required report form that is posted on the IRA website.
- How many students should go on each trip?
- Should IRA prioritize trips? During academic year? During Summer?
- Is there a better way of monitoring UNIV 392 to avoid funding students participating in multiple trips?
- Are students that go on the trip actually enrolled in the course? Participants must be current matriculated students.
- Scientific illustration --- does IRA fund? Or MSFT? #0686
- Are there still awards for lottery funds? Lottery fund requests are being submitted by programs for the current year.
- Can IRA set up a space to sell student art work?
- When do summer trips start? Cost concern about summer trips? Whether a course is Summer or Spring determines type of course.

For next week

- Categorize IRA activities

8:39AM Meeting Adjourned