

Instructionally Related Activities Committee
MEETING MINUTES
April 5, 2015; 8:00 – 9:00 a.m.
Bell Tower West Conference Room 1188

Attendees: Paul Murphy, Simone Aloisio, Leticia Cazares, Keegan Carrico, Elizabeth Heim, Elizabeth Salgado, James Forrester

Staff present: Dan Wakelee, David Daniels

Approval of Agenda

- Meeting called to order at 8:03am; agenda was approved with no objections;

Approval of Minutes from last meeting

- Meeting minutes from 3/29/16 were approved with no objections;

Open Forum

- D. Wakelee (Time Sensitive – 8:00am): updated committee on revised submission of IRA proposal for campus music licensing; noted that Dolphin Radio wasn't originally part of the equation, so this expense had to be added; recalled weeks ago we discussed that we didn't have licenses, but since we've been able to secure BMI and ASCAP; Dolphin Radio used to have coverage, but their provider went out of business, so this was built into the proposal; original estimate was around \$2000/year, turned out to be more, this request is ~ \$3400 per academic year; please note that other campus entities, such as Student Union, Advancement, and Technology & Communication will also contribute funds;
- P. Murphy discussed chart, coverage through AY1617, asked how much is each percentage; D. Wakelee answered that the use outside of Academic Affairs is somewhat limited, except for Student Union, but he will go back to those campus entities to ask for the monies committed by them; recalled that Procurement did some checking, some CSU campuses have IRA funds paying for all of it, some are more program specific to Performing Arts and/or Arts & Sciences programs;
- P. Murphy added with awareness that the IRA doesn't normally do perpetual requests, but to ask that the committee addresses this at the beginning of each IRA term to ensure that this is covered, regardless of the funding source(s); committee agreement;

-

Old Business:

- 1) Review and/or Updates from Proposal Spreadsheet
 - a. D. Daniels reviewed updates to spreadsheet, noting that IRA proposal for campus music licensing has been added, designated as IRA#818; recapped that Cuba and Germany requests removed, and Costa Rica under IRA#702 added back in (deferred from Fall 2015);
- 2) Review of questions answered from proposal sponsors
 - a. P. Murphy commented on questions answered by Dr. Anderson re: planned trip to New Orleans in 2017, agreed that a big part of the New Orleans culture is food, and of course also music; confident that they're getting a rich cultural experience; committee agreement;
 - b. P. Murphy posed a question, what if we offer them more money to bring live music back to the campus, in addition to what they're doing with their gumbo / jambalaya event; K. Carrico agreed with the idea of students performers;
- 3) Finish the review for remaining Category III proposals
 - a. Review of Hawaii Humpback Whales, IRA#795 – no concerns from committee
 - b. IRA#784 "The Thief, The Madman, Don Quixote and the Magic Doors": P. Murphy noted that B. Mayberry is not a faculty member in the Performing Arts department, may not be the right fit... for example, we couldn't offer release time or faculty support from PA program; not trying to discourage live performances, just may take additional coordination; L. Cazares asked if they are seeking outside resources; P. Murphy answered yes, because the PA program is so strapped, sometimes we offer release time for lecturers so that they don't have to do it for free;

New Business:

- 1) Start review of Category II proposals.
 - a. IRA#809 Performance Styles Workshops: P. Murphy recalled that C. Burriss is bringing the San Francisco mime troupe here, which is a big deal; we could ask

what they charge specifically; noted that the \$100/day rate is cheap for a choreographer

- b. IRA#799 Election 2016 Speaker Series: E. Heim liked how he mentioned Donald Trump in the proposal;
 - c. IRA#815 Hawaiian Coastal Management: no concerns, but a segue from the \$1000 for Roadrunner, which seems wasteful of the money; maybe we can look into Ventura/Oxnard bus at \$35 to LAX; E. Heim noted that top of budget file says it's for 12 people, but the lodging line says 15 people, please ask to clarify;
- 2) What are we going to do with IRA extra funds?
- a. P. Murphy asked if we can look into vans for the campus; E. Salgado asked who would maintain the van; J. Forrester asked who would drive the van, and could it be left at the airport; E. Salgado suggested that it could turn into a student job; K. Carrico offered that maybe it could be arranged with a night-shift driver employee; S. Aloisio suggested that may have to use an independent contractor, a professional driver, in order to drive such a campus van;

Meeting adjourned at 8:55am