

Instructionally Related Activities Committee  
MEETING MINUTES  
March 8, 2016; 8:00 – 9:00 a.m.  
Bell Tower West Conference Room 1188

Attendees: Simone Aloisio, Keegan Carrico, Leticia Cazares, James Forrester, Elizabeth Heim, Paul Murphy, Elizabeth Salgado

Staff Present: Dan Wakelee, David Daniels

Meeting called to order at 8:03am:

J. Forrester noted that everyone is present, save the two open student spots on the committee that are in the process of being filled; D. Wakelee recalled that he sent out a message to the program chairs to help increase awareness of this issue and to help get a pool of prospective committee members; in addition to our open spots, there's a member of the Academic Appeals Committee who's graduating, and some folks here who may be graduating; recalled that there's usually a fire drill shortly after there's a vacancy, so it would be helpful if we had more people to draw from;

J. Forrester asked if anyone had class right at 9am; J. Forrester and P. Murphy do, will have to leave a little early;

D. Daniels reviewed spreadsheet, noting that we have 47 proposals for a total requested funding amount of \$467K; this is significantly more than was requested last term, but the IRA fund will still have a balance after making all of its funding commitments; committee agreed that this is good news for this year and for Fall 2016 proposal review;

D. Daniels further noted that there are 11 total proposed trips to Santa Rosa Island; D. Wakelee added that this could be problematic, as there may not be enough weekend available, i.e. can't have a group of 30 out there and double-book with another group of 20;

Committee discussed grouping proposals into their usual Category-I, Category-II and Category-III designations; D. Daniels will revise spreadsheet and will also format to make printing easier;

D. Wakelee noted a music copyright licensing issue currently being discussed with P. Murphy, opening up for committee discussion now; the issue is that CI does not have such a license and needs one soon; right now D. Wakelee has secured approximately \$1500 toward a blanket license, which may end up costing between \$2500-\$3000; Procurement office has done some surveys on other CSU campuses, and in some cases IRA funds have contributed to similar licensures; this is a broad issue that applies to any music in the Student Union (e.g. dances), commencement, or any other performance of any copyrighted music on campus;

S. Aloisio asked if it would be possible to get in an application – D. Wakelee offered to write something similar to an IRA proposal if the committee wants to receive it; P. Murphy agreed that this is an issue that has urgency because we've been out of compliance for some time; in his opinion it will have to be done for the major licensing agencies (e.g. ASCAP, BMI), similar to most other CSUs; added that the Motown Production that was IRA funded opens the beginning of April, increasing the urgency; J. Forrester agreed with recommendation to submit a proposal to cover this important licensing issue;

Individual Proposal Review:

#### IRA#813

P. Murphy we have an African drumming class on campus; Professor Ray McNamara is a new faculty member that has great knowledge on Cuba's rich musical heritage; plan is to bring students to Cuba during the Havana International Jazz Festival; they'll be holding a week long rumba class; thankfully a thawing of U.S.-Cuba political relations, but right now the only way to go to Cuba is via personal tour;

D. Wakelee asked if this had been through the Center for International Affairs (CIA); P. Murphy recalled this understanding, D. Daniels will help to verify this; D. Wakelee asked if this involves a third-party tour agency – recalled that if we're contracting with a third-party tour company, this

has to be cleared with the Chancellor's Office (CO), which historically has taken a while to go through the approval process and isn't always successful; P. Murphy answered that it's a charter flight that goes to Cuba, but one of R. McNamara's colleagues from CSUN has been doing this for a while; D. Wakelee suggested that P. Murphy follow-up with R. McNamara on this, which may not be as large of an issue if one of the CSU campuses has a history of doing this;

J. Forrester asked to clarify is it for 15 or 30 students; P. Murphy answered 30, which is why two faculty members are requested; D. Wakelee recalled that two faculty were very helpful for his trip to Yosemite with Prof. Don Rodriguez; P. Murphy added that if the committee feels that the trip is too much or two faculty are too much, he would offer to back out of the trip; committee did not feel this to be necessary in seeing the need for both faculty members;

Further discussion on IRA#813 budget sheet, which may reflect maximum figures; E. Salgado agreed that it may be adjusted high just in case of unanticipated costs;

S. Aloisio noted that there are two concerts listed on the budget sheet, and followed by asking what the on-campus component is; P. Murphy noted that those two concerts are in Cuba; J. Forrester asked for thoughts; E. Salgado as long as we address the CO approval question, we're in favor of it; general agreement from committee; P. Murphy added that the future of this could look like having Cuban musicians coming to the U.S.

#### IRA#776

P. Murphy suggested that we ask proposer if they can give us more details about the two planned meals, is there a cultural element involved in the dinners?

S. Aloisio and P. Murphy also would like to know if the honorariums are for faculty in Taiwan, and is the honorarium event happening in Taiwan or at CI? S. Aloisio suggested that we ask them how they're going to bring the experience back to CI (noted that maybe they can get together with the Cuba folks during International Week); S. Aloisio noted that Sage Hall will be impacted during that time, and they're starting to focus on research; further discussion on ways that international events can offer events to bring the experience back to CI;

IRA#785

UNIV 392 trip to India; committee recalled that this is a successful recurring trip, no concerns;

IRA#793

Sustainability at CI; S. Aloisio this is to essentially create a sustainability fund at CI, has been funded in the past, which included past projects such as installing the hydration stations, other water use measures, we've had rain water collectors, charging stations; S. Aloisio in the classes listed, the students come up with ways to spend money, then we try to implement them, usually proposed in Fall and implemented in Spring; S. Aloisio offered that he can also submit a mid-term report; implementation also requires buy-in from other campus constituencies; we can put other stuff on the Sustainability website; E. Salgado agreed that this proposal is something that is needed on campus;

J. Forrester recommended that before our next meeting, let's familiarize ourselves with the remaining Cat-III proposals, starting with Model United Nations (MUN) and going to the international symposium in Mainz, Germany (i.e. IRAs 774, 780, 816, 795, 784, 802);

Meeting adjourned at 8:47am.