

IRA Committee Meeting Minutes Tuesday, November 15th 2016 — 8:00-9:00 AM

Meeting Objective: To continue reviewing Category I Proposals.

Attendees: Paul Murphy, Sean Kelly, Natasha Pillai, Kiera Sailor, Elizabeth Heim, Debora Ehrich, Leticia Cazares, Maricela Morales

Staff Present: David Daniels, Kate Harrington, Anna Tovar

I. Vote on Category II Proposals

A. Vote on all Category II Proposals (IRA#827 and IRA#835 abstaining)

- N. Pillai called the meeting to order at 8:02am, moved to approve meeting agenda and minutes; VOTE: All in Favor, meeting agenda and minutes were approved with no objections;
- N. Pillai called for a motion to approve all Category-II proposals as reviewed, with proposals #827 and #835 abstaining; motion by K. Sailor, second by D. Ehrich; VOTE: All in Favor, Cat-II proposals approved; follow up vote to come for #822 and #835 when info request received;

B. Vote on IRA#875

- N. Pillai called for a motion to approve, K. Sailor moved, second by D. Ehrich; VOTE: 1 approve, 6 deny; proposal is denied;

II. Follow-Up: Faculty Pay (Dave Daniels, Sean Kelly, Paul Murphy)

- N. Pillai asked K. Harrington / D. Daniels for any updates so far, reply was none, in progress and may take some time to cover all the steps;
- P. Murphy commented that it's great when students can see that our faculty can actually play music and are out there doing it; this topic will continue to come up in the future;
- N. Pillai attempted to recall if someone suggested that we make it retroactive; P. Murphy recalled that he did, but also that it's up to the committee to decide; we could certainly put verbiage about generally discouraging faculty from being paid but we will review it on a case-by-case basis, i.e. "outside of the normal teaching duties";

III. IRA Trip Timing (Kate Harrington, Dave Daniels)

- #### A. K. Harrington cited several examples to help contextualize the importance of the committee having information on when trips occur; for example, if it is a conference then the proposer doesn't have much control over it, but in other

cases they may; cited a recent example where the trip occurred during midterms as a head up for the committee to be aware of; general question becomes where does this committee come in to identify potential conflicts; S. Kelly commented that he would be concerned about this committee making determinations about what course planning decisions an instructor may make; for example, at CI we don't have a midterm week when all classes are giving midterms; so, to determine a single week would be quite arbitrary; since we can't foresee all potential problems, seems to be that this is the faculty's responsibility to deal with any potential conflicts; P. Murphy added that it's tricky, hasn't experience such conflicts, but usually gives three exams per semester perhaps not falling within a "midterm week"; S. Kelly added that he has given midterms in the 13th week; K. Harrington reiterated that we just wanted to provide the information to the committee, and whether or not we wanted to add any suggestions in any communication from the committee to the proposer; N. Pillai recalled taking midterms in the hotel room at a given conference;

IV. Questions on Assigned Category I Proposals (862, 853, 860, 834, 839, 842, 838, 833, 821, 840, 819, 849, 867 & 869)

- A. D. Daniels noted that the request from Dr. Barajas may be similar to the one from Dr. Bishop, in that very little information was included in the proposal; N. Pillai observed that the difference between them is that F. Barajas' proposal has occurred before, feeling like we could give one more follow up on this; D. Daniels agreed to reach out one more time;
- B. K. Sailor had a question about #838, what about the printing and advertising cost; N. Pillai let's ask about this, P. Murphy agreed, N. Pillai let's check on the advertising costs, as there is a wide range of requests for printing, some are as low as \$20; miscellaneous supplies and services need to be clarified;
- C. N. Pillai recalled another proposal having \$348 for printing, K. Harrington observed that it's #833; S. Kelly suggested that we may want to enhance the guidelines if we keep coming back to printing costs; in this day and age who is looking at anything in print, we're getting our information online, unless it's a special event like Sage Research, which will need printing costs; N. Pillai asked committee if other than #838 and #833 if anyone had any questions, no further questions from committee;
- D. P. Murphy introduced the Performing Arts (PA) related proposals, spoke on advice from Interim Dean to have the musicians do more than just one event on campus; N. Pillai asked how he used the \$25 for printing; P. Murphy noted each program is different, and we're a small program and don't have much to spend, we often have to pay for any accompanist out of our PA budget; in the case of the \$25 we have Tom Emens print up flyers for us; further committee discussion of potential website additions after committee decision of a cap;
- N. Pillai asked committee if any other questions on the batch of Cat-I proposals reviewed; D. Daniels noted that within the budget file for IRA#821, Mariachi CSUCItlan, it appears that there are requests to purchase a guitarron and vihuela, bringing us to the question of using IRA funds for equipment; P. Murphy recalled that PA tried to run this as a special topic class, the student approached me and we all want to make

this happen, as he is making efforts to try to bring in high school students; the challenge is that at our program level we won't be allowed to get a class without having at least ten students enroll; we could also ask them about why the books cost \$750; N. Pillai commented that personally she would be happy if this got funded; P. Murphy this would be a class listed not only under PA, but cross listed with Chicana/o Studies and Spanish; N. Pillai asked if we have ever funded this; D. Daniels said it had not been IRA funded during his time on the committee; N. Pillai asked if there were other cases where the IRA has funded music equipment; D. Daniels could not recall, but P. Murphy recalled that microphones were badly needed during last semester's Motown@CI production, and the committee was able to support this need with funding; L. Cazares added that she would also be in favor of funding this, has met the student (Luis) as a member of the campus Mariachi Club, with these tools it seems like it would open the door for more student participation; P. Murphy noted that the question becomes who would then manage these instruments after they are purchased, and also what is the plan for storing them, since space is limited; K. Sailor asked if is this for a concert or is this just for internal club practice / meetings; D. Daniels observed in the proposal that it notes public performances are part of the intent and learning outcomes; N. Pillai expressed inclination given all this to fund the entire amount; P. Murphy recalled attending a CSU-wide meeting where other campuses were less restrictive in what their IRA funds were able to purchase, saw examples where instruments were being purchased through IRA funding;

- E. N. Pillai advanced discussion to help assign the next batch of Cat-I proposals to review for next week; further discussion by committee, assigned next batch of Cat-Is ranging from #858 to #855;
- F. N. Pillai called for a motion to adjourn, moved by K. Sailor, second by L. Cazares, meeting adjourned at 8:59am;