

IRA Committee Meeting Minutes  
Tuesday, March 27, 2018 — 8:00-9:00 AM  
Provost's Conference Room, Bell Tower West #2185

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Meeting Objective: To discuss and vote on the current review batch of Category-III proposals.

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**Attendees:** Elizabeth Heim, Samuel Martinez, Sean Kelly, Lynette Landry, Andrea Skinner.

**Staff Present:** David Daniels, Molly Oberst, Kent Porter, Alexxa Esparza, Kirk England.

I. Vote and discussion on Category-III proposals

- a. Meeting called to order at 8:08am
- b. All members introduced themselves.
- c. E. Heim motioned to approve agenda. A. Skinner seconded. All approved.
  - i. IRA#1014 – Student Research Travel Support for Conference and Research Experiences
  - ii. IRA#1068 – Exploring the Impact of Eco-tourism on Marine Megafauna in Maui
    1. D. Daniels mentioned this proposal is not new, but rather a continuation of the humpback whale habitat study (see previous IRA#795(
  - iii. IRA#1042 – UNIV 392: Narrative Stories in New Zealand
  - iv. IRA#1024 – Sustainability at CI
    1. S. Martinez addressed his concern for the absent information for this proposal. S. Kelly recommended looking at the report to receive more insight.
  - v. IRA#1009 – Model United Nations (MUN) Student Conference, AY18-19
  - vi. IRA#1060 – Fall 2018 Performing Arts Production: In the Heights
    1. D. Daniels noted the \$600 for “parking lot rental and staff,” recommended we reach out to proposer to clarify this, committee agreed.
  - vii. IRA#1036 – Service Learning in New Orleans, Spring 2019
    1. S. Kelly mentions this proposal has been approved for the past 11 years. S. Kelly proposed if this could potentially be moved and put into the general funds. M. Oberst mentioned the possibility of general funding. M. Oberst suggest proposal can be elaborated on in the future.
  - viii. IRA#1027 – And Still We Rise: People of Color in STEM
    1. D. Daniels observed that within this proposal contains a \$2500 budget line item for “business card holders”; proposal mentions that these are intended as gifts for students attending; commented that the committee should decide if this is an appropriate use of IRA funds;
    2. L. Landry asked if line items like these (e.g. promotional items) have been funded before? D. Daniels recalled that in semesters where there is a surplus there is more flexibility, but that in leaner years this line item would certainly not be funded, adding that in

his opinion that this item may not be the best use of IRA funds, but that it's up to the committee to determine; S. Kelly added that for items like these we want to be mindful of whether or not it is integral to the activity.

## II. Other business and/or meeting adjournment

- a. Trips to Portland and San Francisco resurfaced. More support for students in funding to these locations.
- b. D. Daniels will be reaching out to get clarification on proposals.
- c. Thoughts on the next batch: Category II proposals.
  - i. D. Daniels mentions these will be \$5000-\$10000. 14 out of the 17 proposals have been approved in the prior years. 3 of the 17 proposals are new proposals. D. Daniels recommends focusing on the new proposals.
  - ii. E. Heim approved on focusing on category II in the next meeting.
- d. E. Heim adjourned meeting at 8:34am.