

IRA Committee Meeting Minutes
Tuesday, November 20th, 2012
8:00am

Members present: Simone Aloisio, Sean Anderson, Kristina Cervi, Callie Juarez, Jana Plat, Tobin Streamland, Ashley Walters, Christine Wamba, Brennan Wood.

Administrators/Staff Present: Lisa Ayre-Smith, Dan Wakelee

I. Meeting called to order

8:05am

II. Additional meeting

Committee discussed additional times to meet next week. There will be a meeting on Thursday, November 29th at 8am, in addition to the regular scheduled meeting on 11/29- Location to be determined.

III. Review of Category 2 & 3 proposals

543- Art Program Screening Of Film & Animation

Discussion of advertising and printing fees. Staff member asked whether the \$100 includes both printing and advertising. Committee restated the policy as general advertising and printing will be capped at \$100 unless a detailed case is made for an exception.

Advisor updated the committee on that OPC is continuing to charge for IRA events. Committee discussed options for creating a general fund for OPC Chargebacks within the IRA fund. Amount was discussed at approximately \$5000 after reviewing spreadsheet of listed OPC Chargebacks within this year's proposals. Committee member suggested keeping 7500 for OPC chargebacks.

505- César Chávez Day of Service and Learning

Member commented that IRA should not fund community attendance, such as sending out invitations and disagreed that a student fee should pay that. Another member noted concerns that honorariums were rather high.

Committee discussed that they will take out 1500 for printing and enforce the \$100 cap for advertising. Upon further review, the committee had questions on what exactly are the miscellaneous supplies, as well as how this event is instructionally related, and what happens to photographs afterwards? Staff will follow up with sponsor on questions. Committee discussed that it may be useful to add clarification in application for next year.

506-UNIV 392- International Business- Germany & the European Union

Discussed this proposal and there were questions if it is run through extended education, due to program date of June 12-27th. Member commented that we will fund per matriculated student. Another member commented that there needs to be an on-campus component. Committee discussed how summer trips may need to have more student instructional engagement.

Member asked if this proposal requires a course? Discussion of current enforcement of course requirement, and discussion of courses that do have people from class going on trip. Another member asked could we cut # students- from 15 to 10. Discussion ensued. Comment that even if trips are reduced by that amount, it won't make a good difference due to large request amount for the larger and international proposed IRA trips.

Discussion of why IRA-funded trips are historically funded at 2/3. Discussion of price for students & price for faculty. Discussion of whether or not faculty/ advisor should pay own way, or whether IRA should fund advisor travel. Discussion of under what circumstances advisor would be paid for- domestic, international, etc.

Member commented that course fees may go up if advisor funding cuts are made. Discussion of what to include in funding calculation. Member commented that Committee must fund consistently across number of students. Another member commented some of the trips have no other funding. Discussion to be continued next week.

IV. Note from the Chair

Chair asked that everyone review the Category 3 proposals and come to a consensus about what IRA should be covering on Category III's. Refer back to guidelines. One member encouraged everyone to look at how many students are benefited by each event or trip.

V. Adjourn

8:53am