

**IRA Committee Meeting Minutes**  
**Tuesday, November 27<sup>th</sup>, 2012**  
**8:00am**

Members present: Simone Aloisio, Sean Anderson, Kristina Cervi, Callie Juarez, Jana Plat, Tobin Streamland, Christine Wamba, Brennan Wood.

Administrators/Staff Present: Lisa Ayre-Smith, Dan Wakelee

Guests present: Steven Jordan

I. Meeting called to order

8:05am

II. Review of the minutes of November 6<sup>th</sup> and November 20<sup>th</sup>, 2012.

Chair requested motion to approve. Motion to approve, motion seconded.

Approve: 6

Oppose: 0

Abstain: 0

Not voting: 2

Motion passed.

III. Continued Review of Category III proposals

**506- UNIV 392- Germany**

Committee mentioned line item of \$400 in supplies, printing, and copying.

**508- UNIV 392- South Korea**

Committee wanted to know- what are the dates of the trip? Staff will follow up. Discussion on how courses relate to travel, and Center for International Affairs application process. Advisor commented that when International trips apply to the CIA, a syllabus is required to apply.

**512 -Spring Production**

This proposal includes out of state travel. Member commented that in-state travel is mileage.

Chair clarified that the \$1350 for in-state travel is for the artists' lodging, and that the \$200 for independent contractors is for dry cleaning of costumes

Staff commented that it's possible to fund percentages of proposals. Chair asked the Committee for additional questions about proposals. Staff will follow up on questions noted.

**519- UNIV 392- Spain**

**520 -Cuba**

The Committee wished to clarify: what is the number of students anticipated to be going?

**521- CERN internships**

Discussion. One member asked- Are CI faculty included in budget? Other questions included: Is there funding from CSU Fresno? How much will students be paying out of pocket? What are "student group contributions"?

Totals on budget page don't match up after subtracting \$6000. Staff will follow up with answer from sponsor.

Member commented that he doesn't think IRA should pay food. Advisor commented that IRA cannot fund insurance.

Discussion about how benefits of internships come back to campus versus other activities.

### **522- UNIV 392 France and Switzerland**

Committee had question of number of students going. Is it 15, 18, or 20? Also – how is this trip connected to MATH 499? Two staff members remarked that IRA-funded activities should have a learning objective versus only tourism. Committee members discussed the proposal and saw that there is no prerequisite for the MATH 499 course (other than senior standing), but that participants must present at MATH 499.

### **530- Water Resources**

This activity will be for next semester. Member pointed out that they can't take in course fees, at least for this semester. Comment that 298 does not take in course fees. Described background of the course; originally 298 was taught from a grant, and subsequently re-funded.

Committee wants to know: When is the trip? And is there a course fee for either of the two classes?

### **533- Biotechnology in India**

Committee clarified that this trip is for 2014. Committee asked should we fund now?

Chair suggested we table this for Spring. Member pointed out that we can encumber money for next year. Committee also noted that we can stagger trips from year to year.

Discussion on trips run through Extended Ed/ RP- on when students receive their grades. It was clarified that they usually will attend a class in fall; and that grades are given upon returning from their trip.

### **539- Art in Paris**

Committee questions: Do students get to go more than once? What is the selection criteria?

### **542- Model United Nations**

Since this is requiring travel on a regular course, there was a question about whether IRA should be funding . Committee would like to know if a course fee is planned. Staff will follow up.

### IV. Chair Wrap-Up

Chair asked everyone to look at the proposal spreadsheet; to be prepared to vote on Thursday.

### V. Adjourn

7:54am