



**INSTRUCTIONALLY
RELATED
ACTIVITIES**

C H A N N E L
I S L A N D S

**IRA Committee Meeting Minutes
Tuesday, February 26th, 2013
8:00am**

Members present: Simone Aloisio, Sean Anderson, Kristina Cervi, Callie Juarez, Andy King, Corey Kniss, Jana Plat, Tobin Streamland, Ashley Walters.

Staff: Lisa Ayre-Smith, Dan Wakelee.

I. Meeting Called to Order

8:06am

II. Approval of the Minutes of February 19th, 2013

Ashley, Kristina. Ashley amended: Not present.

Approve: 6

Oppose: 0

Abstain: 2

T. Streamland entered the meeting at this time.

III. Business

A. Report from the Chair on Center for International Affairs meeting

Chair and S. Aloisio gave a report of what happened at the Center for International Affairs meeting that she attended. Commented on the issue of recurring students. S. Aloisio added that he foresees Center for International Affairs and IRA paperwork becoming more aligned in the future. CIA will send us their reports after trips take place. Chair encouraged CIA to do more outreach, and CIA have agreed to help track cycles of trips.

S. Anderson added that the Center for International Affairs received questions about why IRA did not fund certain proposals. General agreement that the Center for International Affairs needs to make it clear that their approval means authorized, not funded. Discussion.

Chair added that she made it clear that to the Center that they have no standing allocation of IRA monies- though 50% is currently recommended by the IRA guidelines. Question of how to bring benefit of trips back to campus remain unanswered; Chair said poster session should be more highly publicized. Discussion. One member suggested during International week that trips have tables, or photos being on display in Broome library. Other suggestions included student pictures, international travel blog(s), or online Center for International Affairs archives that students can be involved in updating or otherwise maintaining.



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S. Anderson made a motion to add a link on the IRA webpage to Center for International Affairs. Motion seconded by A. Walters. Motion passed by consensus vote.

D. Wakelee made an announcement about IRA-funded activity of water stations in Bell Tower West. Encouraged everyone to give their feedback via survey.

B. Website- does the committee want archives of reports and proposals?

Discussion. K. Cervi made a motion for archive to go back 4 years. S. Aloisio seconded.

A. King asked how feasible? Chair commented that spreadsheets could be posted for four years. S. Anderson suggested organizing proposals by theme and commented that IRA should have a subsection of effective international proposals. K. Cervi suggested PowerPoint proposal. S. Aloisio suggested to only post proposals funded. S. Anderson suggested a link to Center for Community Engagement Annual reports.

C. IRA policy AA.02.002

Policy was sent out by D. Wakelee. Discussion. Chair pointed out certain sections that need updating. To be discussed next week.

D. IRA Guidelines

Discussion. Discussion of eliminating item 3c under Standing Allocations regarding UNIV 392 classes. C. Juarez pointed out that IRA currently has no standing allocations. S. Aloisio commented that IRA should remove that whole section of standing allocation.

Committee suggested edit in section entitled "Priority Guidelines for Funding"

-Proposals previously funded in good standing has submitted a report within the 30 days commitment.

Chair walked Committee through guidelines for revising. Discussion of procedures for changing policy.

T. Streamland left the meeting at this point.

E. Reserve Policy

Chair and Committee clarified rollover and reserve. Discussion of whether committee needs or wants minimums and maximums for reserve. A. Walters suggested that generally the maximum amount of student fees should be allocated. S. Aloisio moved to make minimum balance 0%. Seconded by C. Kniss. Discussion.

Motion to change IRA minimum reserve to be 0%.

Approved: 8

Oppose: 0

Abstain: 0

IV. Adjourn

9:00am