



**INSTRUCTIONALLY  
RELATED  
ACTIVITIES**

C H A N N E L  
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**IRA Committee Meeting Minutes  
Tuesday, April 9<sup>th</sup>, 2013  
8:00am**

Members present: Simone Aloisio, Sean Anderson, Andy King, Callie Juarez, Jana Plat, Tobin Streamland, Ashley Walters.

Members absent: Kristina Cervi, Corey Kniss

Staff present: Lisa Ayre-Smith, Dan Wakelee

I. Chair Welcome

Meeting called to order at 8:04am.

II. Approval of the Minutes of April 2<sup>nd</sup>, 2013

Motion to approve by A. Walters, motion seconded by A. King. Chair opened floor for discussion. Minutes passed by consensus.

III. Business

A. Email responses

-Discussion of responses to Committee's questions of last week.

B. Discuss Proposals

Discussion of Proposal 562- discussion of books & supplies. A. Walters motioned to strike supplies & books. Seconded by T. Streamland. Discussion.

Committee would like to know: what happened to books and supplies for last year? What is title and ISBN number of books from this year?

567- Discussion of amount of honoraria for Beatles proposal.

568 & 569- - HIST/ PAMY 337

Committee added funding for parking, which was noted in the IRA Spreadsheet.

571- Discussion of webinar format. Committee would like to know: what format is the webinar? Is it live or prerecorded? Will there be digital copies? Can they be used over and over again? Is the webinar for one-time use only?

Sean Anderson entered the meeting at this time.



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573- CI Follies. Commented that proposal is missing budget page. The committee would like to see his budget on the budget page. What are supplies in line item e?

**Category II Proposals**

548 SPIRaL 198 travel – Discussion of time frame of trip- 2 ten-hour days. A suggestion was made about the campus need for its own vans.

550- Discussion of whether this proposal is appropriate for IRA, given the nature of the activity and that IRA does not fund salaries normally covered by the University's Instructional Programs.

551- CI Art Walk. Discussion of the amount the Committee had removed in a prior meeting.

559- Model UN. There was a question about Instructor costs. The Committee would like to see the expenses listed on the new budget page. A. Walters students should do large campus follow-up. Committee clarified that it will be a special topics class in fall.

563- Yosemite trip.

Discussion of 563 & 565 to be continued.

Adjourn

8:55am