



**INSTRUCTIONALLY
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ACTIVITIES**

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**IRA Committee Meeting Minutes
Tuesday, April 16th, 2013
8:00am**

Members present: Simone Aloisio, Kristina Cervi, Callie Juarez, Corey Kniss, Jana Plat, Tobin Streamland, Ashley Walters.

Members absent: Sean Anderson, Andy King

Staff present: Lisa Ayre-Smith, Dan Wakelee

I. Chair Welcome

Meeting called to order at 8:07am

III. Business

A. Discuss Category II Proposals

563- Yosemite trip.

Question to D. Wakelee regarding out-of-pocket meals, who clarified the need for the meals.

565- Committee will ask sponsor to use a budget page and will also ask for money amounts for speakers listed on the report.

570- Discussion of the nature of LiveScan and the need for services. Discussion of course fees & need-based assistance. Discussion of volunteering versus course credit. Discussion of how activities relate to course; how is this proposal may or may not be instructionally related.

Committee will request the answer to the following questions: Define exactly which courses are involved, which courses require volunteer service (that require LiveScan); what is the anticipated outcome; how many students will be involved; are there plans in the future for course fees?

Category III's

533- Biotechnology in India- Committee would like to know why the sponsor picked the number of 12 students, as well as: What are course requirements for travel? Chair reminded the Committee that they can ask for written narratives for previous International Proposals. C. Juarez spoke to the possible benefit of limiting the number of students for first-time study abroad faculty.

557- Sustainability fund. Activities are not specified. Discussion of what courses are involved. D. Wakelee spoke to the current proposal #500 seeking other funding for ongoing project needs. Committee



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requests the rest of syllabi for classes that are involved. It was also noted that the “Other” category should have been checked off.

Adjourn
8:52am