



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2008-2009 Academic Year
DEADLINE: Fall and Academic Year 3/14/08
Spring 10/15/08

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title:

Project Sponsor/Staff (Name/Phone): **Joan Peters, 437 8448 (Primary); Kirsten Moss, Multicultural Women's and Gender Center, 437 8407; Beth Hartung, Sociology; and (Marti De La O) for THE PRESIDENT'S CIRCLE. This will also be a community event, with a special invitation to the President's Circle members.**

Activity/Event Date(s): **Feb. 24, 09**

Date Funding Needed By: early Jan 09

****Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2008 and for Spring Requests early January 2009.**

Please check if any of the following apply to your IRA:

- | | |
|---|---|
| <input type="checkbox"/> Equipment Purchase | <input type="checkbox"/> Field Trip |
| <input type="checkbox"/> Event | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements | |
| <input type="checkbox"/> International Travel | |
| <input type="checkbox"/> Space/OPC Requirements | <input type="checkbox"/> Risk Management Consultation |
| <input type="checkbox"/> Infrastructure/Remodel | <input type="checkbox"/> Late Submission (Passed Deadlines: Fall 3/14, Spring 10/15) |
| <input type="checkbox"/> Other _____ | |

Previously Funded: ☐YES ☒NO Yes, Request # _____

Does your proposal require IRB (Institutional Review Board) approval: ☐Yes ☒No

Assessment submitted for previously Funded Activity: ☒YES ☐NO

Academic Program or Center Name and Budget Code: **English Program**

Date of Submission: October, 9, 08

Amount Requested: \$ 3, 800
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: 200

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission (Deadlines: Fall 3/14, Spring 10/15)-Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

Poet and biographer, Honor Moore, author of her acclaimed new memoir, *The Bishops Daughter*, about her father, the former Episcopal Bishop of New York will lecture to students and community. The book is a selection of The New York Times and the National Book Critics Circle Awards. She has also published three books of poetry and a biography of her grandmother, the painter, Margaret Sargent.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

Supporting the educational objectives of English Majors with a Creative Writing Emphasis and English 464, Creative Non-Fiction, which is taught in the spring, Honor Moore will discuss her two family memoirs, how and why she wrote them, and the challenges of completing a sustained narrative. Most students write about their families with great trepidation about exposure. Honor Moore has revealed the most hidden secrets of her own, including her father's homosexuality. In addition, in discussing her own quest, Honor Moore will help students identify the theme and purpose of their writing. This relates also to English 360, Perspectives in Creative Writing, English 499, The Creative Writing Project, English 462, Poetry Writing (Honor is a poet, primarily)

Secondly, for students of English 433, Gay, Lesbian, Bisexual/Transgendered literature, this is an important discussion of a great figure in recent American History who lived as a homosexual man. It is a document of how men of his generation ("the great generation of W.W. II") dealt with homosexuality.

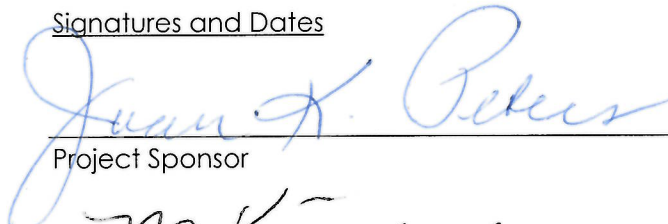



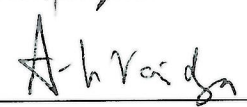
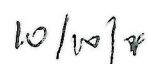
Finally, Sociology 412 Students, Sex, Love and Money, will learn first hand how these themes shaped one of the most prominent religious families of the late Twentieth Century in America.

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

assessment process: students and audience will fill out assessment forms which I will tally and summarize as always. Note, the reviews have always been enthusiastic.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.
7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

	
Project Sponsor	Date
	
Program Chair/Director	Date
	
Dean	

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ACTIVITY BUDGET FOR 2008-2009

1. Operating Expense Budget

A. Supplies		
B. Vendor Printing		
C. In-State Travel		
D. Out-of-State Travel		
E. Equipment Rental		
F. Equipment Purchase		
G. Contracts/Independent Contractors		
H. Honorarium	\$3,000	
I. OPC Chargeback		
J. Copier Chargeback		
K. Other (Please Specify)	\$ 100	one mounted poster
	\$ 100	supplies for posters
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TOTAL Expenses	\$3,200.00	

2. Revenue

A. Course Fees	
B. Ticket Sales	
C. Out of Pocket Student Fees (exclusive of course fees)	
D. Additional Sources of funding (Please specify And indicate source)	
E. Requested Allocation from IRA	\$3,200.00
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Total Revenue	