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MAR 3 0 2010

Dean's Office

http://www.csuci.edu/ira/index.htm

Application Instructionally Related Activities Funds Request 2010-2011 Academic Year DEADLINE: Fall and Academic Year 3/31/10 Spring TBD

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: Mathematics Seminars

Project Sponsor/Staff: Cindy Wyels, x3260; Support Personnel: Nitzia Castaniero, x8815

Activity/Event Date(s): weekly events throughout F'10 and S'11

Date Funding Needed By: F'10

**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2010 and for Spring Requests early January 2011.

Please check if any of the following	g apply to your IRA.
□ Equipment Purchase X Event □ IT Requirements □ International Travel □ Space/OPC Requirements □ Infrastructure/Remodel □ Other	□ Field Trip □ Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter □ Risk Management Consultation □ Late Submission
Previously Funded: YES	Yes, Request #180, #306, others prior to AY08-09
Does your proposal require IRB (Inst	titutional Review Board) approval: No
Assessment submitted for previously	Funded Activity: VFS (for all but #306) the remark

Assessment submitted for previously Funded Activity: YES (for all but #306; the report for #306 will be submitted upon completion of the activity)

Academic Program or Center Name and Budget Code: Mathematics, 750

Date of Submission: March 20, 2010

Amount Requested: \$4500

(Should match item 2. E. on page 4)

Estimated Number of Students Participating: ~800, counting repeated participation; average attendance ranges from 20 - 30 with highs up to 60

Application Instructionally Related Activities Funds Request 2010-2011 Academic Year

Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

 $\label{lem:space} \textbf{Space}/\textbf{OPC Requirements, Infrastructure/Remodel}\text{-} \textit{Requires proof of correspondence with OPC Administration} \;.$

Late Submission - Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

Application Instructionally Related Activities Funds Request 2010-2011 Academic Year

Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

"Mathematics Seminar" consists of a series of invited lectures on contemporary mathematics. Presenters include CSUCI students and faculty as well as a large number of invited speakers per year. Topics are chosen from mathematics education, mathematics research and interdisciplinary applications of mathematics. Recent presentation topics have included applications of mathematics (tensors) to medical research and to better understanding quantum mechanics, a statistical model to investigate program effectiveness in decreasing negative behaviors associated with (national) on-campus alcohol use, radio labeling of graphs, stochastic modeling of chemical reactions, and industrial mathematics, among many others. Seminars are publicized and open to the entire campus and to the local community. We have between 20 and 60 participants in each seminar, which translates to roughly 400 students each semester. We request the funds to be able to cover costs (lodging, travel, etc.) and pay honoraria to our invited speakers during AY10-11.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

Students taking MATH 499 are the primary beneficiaries of these funds. However, other students with an interest in mathematics and in the applications of mathematics to other fields (e.g. to other sciences, including social sciences) also attend as interest dictates. In addition, students in MATH 492, MATH 497, UNIV 498, and LS 492 attend some seminars and use the seminar for the capstone presentations.

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note** a report will be due at the end of the semester.

Mathematics Seminar uses attendance at seminars and student evaluations for MATH 499, MATH 492, MATH 497, and UNIV 498, and for LS 492 as appropriate to determine whether the program has attained its educational goals. We also use the feedback obtained from distinguished presenters to assess whether we have been good hosts.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

We use a range of speakers: some travel from out-of-state or out-of-country, others arrive from universities and companies within driving distance, and some are from CSUCI. We

request these funds to cover the travel costs of those driving from within Southern California, some part of the travel costs of speakers arriving from farther away, and honoraria for our distinguished speakers.

TOTAL = \$5950 for speakers' honoraria and related costs (travel/lodging/etc) – estimate 20 funded speakers during AY10-11. (Estimated total number of speakers is 50.)

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

Some speakers donate their time and effort to the advantage of our students. CSUCI faculty carry out the behind-the-scenes work of making the arrangements necessary to provide for a good experience for our distinguished visitors, often buy speakers' dinners, and use their own funds to provide refreshments for all seminar attendees. Other institutions and associations (e.g. UCSB, CLU, the Southern California-Nevada Section of the Mathematical Association of America) engage in cost-sharing (particularly travel costs) when we share speakers who make one trip to Southern California to speak at multiple events.

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

C. Wyl	3/30/10
Project Sponsor	Date
1.	3/30/10
Program Chair/Director	Date
A-hreidyn	4/7/10
Dean of the Faculty	Date

Application Instructionally Related Activities Funds Request 2010-2011 Academic Year

ACTIVITY BUDGET FOR 2010-2011

1. Operating Expense Budget	
A. Supplies	*allocated from program budget (~\$100)
B. Vendor Printing	
C. In-State Travel	approximately \$500
D. Out-of-State Travel	approximately \$2200
E. Equipment Rental	none
F. Equipment Purchase	none
G. Contracts/Independent Contracto	ors_none
H. Honorarium	\$150 each for a total of \$3000
I. OPC Chargeback	none
J. Copier Chargeback	*allocated from program budget (~\$150)
K. Other (Please Specify)	
TOTAL	\$5950
2. Revenue	
A. Course Fees	not applicable
B. Ticket Sales C. Out of Pocket Student Fees	None – so as to encourage participation
(exclusive of course fees)	None – so as to encourage participation
D. Additional Sources of	2. Carrolling pullicipation
Funding	~\$250 from program budget
(Please specify And indicate source)	cost-sharing (see note below) ~\$1200
E. Total Requested from IRA	\$4500
Total Revenue	\$5950

Note re matching budget: We attempt to minimize costs by inviting speakers who are already traveling to Southern California for other reasons (e.g. to speak at a conference) and offering to share travel costs with other institutions (e.g., UCSB, CLU, Pepperdine) and associations (e.g., sectional Mathematical Association of America).



Instructionally Related Activities Funds (IRA) 2010-2011 Academic Year

Budget Request & Program Set-Up

Date:

August 24, 2010

To:

Accounting & Budget

From:

Mary Devins

Subject:

IRA Funding Transfer Request # 365

IRA Approved Campus contact: Cindy Wyels Faculty Support Coordinator: Mary Devins

	Program Set-Up
Name of Program (limit to 30 characters)	Mathematics Seminars

		IRA Fur	nding Source	
Account	Fund	Dept	Program	Monetary Amount
660003	TK910	750	90312	\$4500

Fiscal Year for Budgeting and Spending:	2010/2011

*** Program codes will become inactive at the end of the Budgeted/Spending Fiscal Year ***

IRA Committee Representative

Date

Accounting Department

8/25/10

Attached: Applications for Approval Signed by University President or Representative Provost/Dean. Please return copy of completed/signed form to Mary Devins, Academic Affairs.

Budget Office Use

Program Set-Up:	PS Finance Chartfield	Notification	Update PubChartfield
Budget Set-Up:	Budget Journal Entry	Journal Entry #	Completed Date

California State University Channel Islands

REQUISITION FORM (Revised 7/09)

EMPLOYEE REQUISITION/PERSONNEL ACTION REQUEST FORM Please follow the Requisition Guidelines for assistance. Incomplete Requisitions will be returned to Preparer. PAREN EMEMIPE ON EMPINE OR MANUON Date: Department Name/Program: Preparers Name: Extension: 12/14/2010 Mathematics Mary Devins 3253 Employee/Student ID#: Staff/Student: ☐ Staff ☐ MPP ☐ Special Consultant ☐ Student Assistant ☐ FWS Student Assistant 000532117 ☐ Emergency Hire (See Guidelines) ☐ Other Please Specify: Employee's Name: Faculty: (Last, First, Middle Initial- ** As it reads on Social Security card **) □Full Time Tenure Track □Full Time Lecturer ☑Part Time Lecturer Leave blank for Recruitment: Difference In Pay Eligibility Date: Sabbatical Eligibility Date: Rasnow, Brian K Month Month Year PARTEUR ACTUON REQUESTED €(Selec dv):See Guidelines for definition Appointment - No Ending Date ☐ Promotion Temporary Appointment - with Ending Date Reclassification ☐ In-Range/In-Class Progression Emergency Appointment (See Emergency Hire Guidelines) Status in new classification: ☐ Permanent Probationary Additional/Concurrent Assignment Early Reinstatement from Full/Partial Leave Reassignment (including Pay Plan Change) Retired Annuitant Appointment (Limited to 960 hours per Fiscal year) Change from Temporary to Probationary/Permanent Demotion Credit temp full-time service to probationary period # mos Working Title Change ☐ Supervisor Change Time Base Change: ___ Permanent ___ Temporary Stipend for UNIT: Funding Source Change Salary Rate Change Sabbatical Leave ☐ Difference in Pay Leave Fall Spring Effective Date of Action: Ending Date (if temporary): Supervisor's Name/Title Extension 10/6/2010 10/6/2010 Ivona Grzegorczyk 8868 Explanation of Action: **Special Consultants Only -- NTE \$ Amount/ Total # of Days ☐ Revised Requisition Hire Special Consultant for Mathematics Seminar on 10/6/10 NTE \$150 / 1day PARTEUR POSITION/ASSIGNMENT INFORMATION. Click here to reference the CSU Salary Schedule FROM Current Assignment - Complete all Blocks Proposed Assignment - Complete all Blocks TO (For: Current Employee - Non-Recruitment Actions) (For: All Recruitment & Non-Recruitment Actions) Funding Source 1: % Split: Funding Source 1: % Split: 601801 TK910 750 90312 100 Funding Source 2: % Split: Funding Source 2: % Split: Funding Source 3: % Split: Funding Source 3: % Split: Division/Department/Program Division/Department/Program Accademic Affairs/Mathematics 750, IRA Project *Classification Level (CSU Title) *Skill Level (if applicable) *Classification Level (CSU Title) *Skill Level (if applicable) Special Consultant Working Title (if applicable) Working Title (if applicable) Special Consultant *Class Code/Range or Grade (#### / #) *Classification Salary Range *Class Code/Range or Grade (#### / #) *Classification Salary Range FTE/Time Base/Semester Fraction Pay Plan (Months Off for 10/12 & 11/12 Plans) FTE/Time Base/Semester Fraction Pay Period(s) Off (10/12 & 11/12 Plans) \square AY \square 10/12 () & () \square 11/12 (☐ AY ☐ 10/12 ()&() 11/12 (FT Monthly Salary Rate Actual Salary Rate Stipend Amt FT Monthly Salary Rate Actual Salary Rate Stipend Amt \$150.00 ☐ Mo ☐ Hr ☑ Daily \$ ☐ Mo ☐ Hr ☐ Daily \$ BARTINESICNATURTS/AIPPROVATS: Name of Supervisor/Title: PRINT Signature: EXT: Ivona Grzegorczyk/ Mathematics Chair Name of Department/Division Director: PRINT Signature EXT: Dennis Muraoka, Interim Dean Name of Department Budget Officer: PRINT EXT: Maria Tauber FA Mgr/Kris Muller AR Mgr Name of Financial Aid Representative (required on FWS) Signature: EXT: Name of President/Designee: PRINT EXT: Dawn Newman, Provost of Academic Affairs idakrafilyanikudikelahili usukerkilik Apprvd PeopleSoft Position#: Budget Officer (Signature): Date: Comments: PARTAVE HRUSE ONLY AND REQUISETION #2 Incluse of Reclass approved % ... Initials of HR Ren Reimbursed Moving Expenses (if applicable) Transfer of Credits from another State Agency: AD \$\$ Unit 8 POST Cert(s) Rep Initials of HR Maximum amount authorized - \$ Y (level): N Vacation: Data Transfer Form Received Probationary Period Permanency MPP Job Cd: Documented by:

End:

Date Eligible:

Begin:

Type

1y N Date

Initials



Date:

12/14/10

Request for Consulting Services Academic Affairs CSU Channel Islands

Last Name: Rasnow	First Name: Brian	Emplid 000532	l or last 4 digi 117	its of SSN:		
Street Address:	City:	State:	Zip):		
1000 S. Ventu Park Road	Newbury Park	CA	9132			
Phone (Day): 437-8815				Email: brian.rasnow@csuci.edu		
Is this consulting work fund	ed by a federal grant?	Yes	□ No	×		
Brief Statement of Scope of	Work:	1 1 CS	La INO			
Relevant Skills and Academ Ph.D. in Physics; experience in i materials, biology, neuroscience computation, mathematics, expe- development	ic Background of Consideratory industry; multidisciplinary is	s ultant: ⁱⁱ knowledge of physics, engi	ineering, electr	onics, optics,		
Product or Deliverables of the Lecture on the evening of 10/6/2	he Employment: 010					
Consulting Period Start Date	e: iii Co	onsulting Period End D	ate:			
10/6/10		6/10				
Recommended Daily Compe	ensation: iv					
\$150						
Recommended By: (Print Na	nme) Sio	mature.	Date			

Approved By: (Print Name)

Cindy Wyels

Ivona Grzegorczyk

Consultant Information¹

i This form **must** be accompanied by an Employee Requisition.
ii Attach a CV if not already employed by CSUCI.
iii Consulting Period Start and End dates must match dates on the accompanying Employee Requisition.
iv Amount must be reflected in whole dollars as a "daily" and NOT hourly amount.

Request for Special Consultant Pay Academic Affairs CSU Channel Islands

Department/Program: Mathematics	Request Date: 12/14/10			
Consultant Name:	EmplID or last 4 digits of SSN:			
Brian K Rasnow	000532117			
Project Name/Brief Description: 2010 Math seminar series: An independent scientist analyzes the Gulf oil spill and response				
Accounting String: 601801 TK910 750 90312				

Refer to the <u>CSUCI Payroll Calendar</u> for the appropriate pay period before completing the dates worked below. A separate Request for Pay form must be submitted for each pay period.

Pay Period: December 2010		
Dates Worked. Indicate each date	worked individually:	
10/6/2010		
Daily Rate (\$):	Number of Days Worked:	Total Amount (\$):
\$150.00	1	\$150.00
Department Authorization Signatu	Authorization Date:	
/. C	2)	12/14/10
Dean's Signature.		Date:

HR/Payroll Office Use Only					
PeopleSoft Position Number: PIMS Position Number:	265	- - Unit#	- 4660 - PIMS Job Record #		
Days Remaining:			Payroll Authorization		
			Processed by		
			Date Processed		

Mary - OK, I was wrong - one more reimborsement (Seminar IRA). Is more than this receipt needed?

(For WiniFried Just)
Thanks,
Cirply

FIRST CLASS



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PAGE 2 OF 3

DATE/PLACE OF IS:UE 170ct 10 ISS AGT ID AA/AY!

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ENDORSEMENTS NONREFUNDABLE/CHANGE FEE MAY/APPLY

▲ DELTA

JUST/WINFRIED

GYU3P3

CONF NER

FORM OF PAYMENT CC VI3643

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367.44 47.46

USD

DUPLICATE USD414.90

Hi, Winfried Sign Out Help Yahool Mail Search Web Search Home Hotels **Flights** Cars Vacations Cruises Trip Plans Travel Guides powered by ** travelocity*

Your trip details

Know Before You Go

- Print this page and keep for your records.
- Read the policies
- Contact us immediately if any issues arise with your reservation before or during your trip.

Note: We sent a confirmation message to the email address you provided (just@math.ohiou.edu)

Your Yahoo! Travel Trip ID is: 1029 0843 1920

Your phone number for this trip: 740-592-3979

This is an e-ticket, so no paper ticket will be mailed to you. What is an e-ticket? Please note: <u>Seat requests</u> are not guaranteed and may be changed by the airline. In addition, <u>flight schedules</u> may be changed by the airline.

Itinerary

Primary Contact: Winfried Just For questions about this itinerary, call 888-Yahoo! Travel, (888-924-6687)

Travel Tools: Look up flight status

Flight: 2 Round-Trip Tickets

All flight times are local to each city.

For your boarding pass, use reference code GYU3P3 for online or airport check-in.

Sat, Nov 13, 2010

Cincinnati Northern Kentucky International Airport (CVG) to Los

Angeles International Airport (LAX)

Depart: 04:10pm Arrive: 05:55pm

Cincinnati, OH (CVG) to

Los Angeles, CA (LAX)

À Delta Air Lines Flight 1833 (on Boeing 737-800) Confirmation #: GYU3P3 Adult fare rules

Requested Seats, 28F, 28E Total Travel Time: 4 hrs 45 mins

For your boarding pass, use reference code GYU3P3 for online or airport check-in.

Sun, Nov 21, 2010

Los Angeles International Airport (LAX) to Cincinnati Northern

Kentucky International Airport (CVG)

Depart: 11:05am Arrive: 06:15pm

Los Angeles, CA (LAX) to Cincinnati, OH (CVG)

🔔 Delta Air Lines Flight 1814 (on Boeing 737-800) Confirmation #: GYU3P3

Adult fare rules

Requested Seats, 30B 30A Total Travel Time: 4 hrs 10 mins

Passenger Name Winfried Just

Frequent Flyer Information

Ewelina Skoracka-Just

2180870483 2180870533

Travel Alert!

The TSA has adjusted its ban on liquids, aerosols, and gels, so you can now carry the following items on board your flight:

- Travel-size toiletries (3 ounces or less) that fit comfortably in a quart-size, clear plastic zip-top bag. One zip-top bag is permitted per passenger. Beverages and other items purchased in the secure boarding area.
- At the security checkpoint, place the zip-top bag of liquids in a bin or on the conveyor belt for inspection.
- Passengers carrying on larger amounts of prescription liquid medications, baby formula, and diabetic glucose treatments must declare these at the security checkpoint for additional screening.

Arrive at the airport early. Enhanced security measures may mean longer lines at security checkpoints.

This new security policy applies to all domestic and international flights departing from U.S. airports. We always recommend checking the TSA Web site (www.tsa.gov) for the most up-to-date information about security procedures. If you are departing from a non-U.S. airport, be sure to check that airport's security policies and pack accordingly.

Pricina

2 Adults: Taxes & Fees: \$790.00 (\$395.00 per person) \$53.78

Total:

\$843.78

1 of 2





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Na	ame: Mark	Schilling			Note: New ye	ndors must complete a	Form 204	
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*A	accounting Us	e Only **Han	npton Inn/Country	Inn/Courtyard Ma	rriott			
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From: Wyels, Cindy Sent: 9/27/2010
To: Schilling, Mark

Subject: CSUCI Graduate Seminar

Dear Mark,

Thank you for agreeing to give a presentation in our seminar series on Oct. 20. When you get a chance, could you please send me a title and abstract so I can publicize your seminar appropriately? (We typically post flyers and send e-mail announcements the Thursday before a seminar.)

The seminar room is in the library: 2325 (upstairs and to the left). We get the room at 5:30; we have refreshments and social time until 6 p.m. The talk itself is from 6:00 to 7:00 p.m. (Ideally you'd finish a few minutes before 7:00 so there'd be some time for questions.) As you know, the audience is primarily composed of first-year masters students and faculty; broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what is needed to process the \$150 stipend we've offered.

Of course, if I've forgotten anything, please don't hesitate to ask. I look forward to your talk.

Cindy

Cynthia J. Wyels, Ph.D.
Assoc. Prof., Mathematics
Director, Masters in Mathematics Program
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/





MAK	E CHECK PA	YABLE TO:			PeopleSoft Vendor ID: _new				
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Appro		akelee ed Name & Exter	asion	Signa	uture	2	Date		
Appro	ver:								
(If requi		ed Name & Exten	sion	Signa	nture		Date		

From: Wyels, Cindy Sent: 10/14/2010
To: Latulippe, Joe

Subject: CSUCI Graduate Seminar

Dear Joe,

Thank you for agreeing to give a presentation in our seminar series on Oct. 27. When you get a chance, could you please send me a title and abstract so I can publicize your seminar appropriately? (We typically post flyers and send e-mail announcements the Thursday before a seminar.)

The seminar room is in the library: 2325 (upstairs and to the left). We get the room at 5:30; we have refreshments and social time until 6 p.m. The talk itself is from 6:00 to 7:00 p.m. (Ideally you'd finish a few minutes before 7:00 so there'd be some time for questions.) As you know, the audience is primarily composed of first-year masters students and faculty; broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what is needed to process the \$150 stipend we've offered.

Of course, if I've forgotten anything, please don't hesitate to ask. I look forward to your talk.

Cindy

Cynthia J. Wyels, Ph.D.
Assoc. Prof., Mathematics
Director, Masters in Mathematics Program
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/





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Name	: Robe	rt Rovetti							
Addre	ss 1: 752	25 W Manchest	er Ave #502		Check Instr	yee			
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City, S	State Zip:	Los Angeles,	CA 90045		Description to appear on reports (30 characters) Rovetti Honorarium				
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Approver:		Vakeleeed Name & Extens	sion	Sign	Signature Date				
Approver: (If required)	Printe	ed Name & Extens	sion	Sign	ature		Date		
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From: Wyels, Cindy Sent: 9/13/2010
To: Robert Rovetti

Subject: CSUCI Graduate Seminar

Dear Robert,

Thank you for agreeing to give a presentation in our seminar series on Sept. 29. When you get a chance, could you please send me a title and abstract so I can publicize your seminar appropriately? (We typically post flyers and send e-mail announcements the Thursday before a seminar.)

I'm attaching directions to CSUCI as well as a campus map indicating

- the library (there's also a parking lot behind the library
- · Parking Services (a good place to park if the library lots are full)

You should have already received a parking permit in the mail; please let me know if this is not the case.

I'll head over to the library sometime between 5 and 5:30. If you have any trouble getting here or finding your way once on campus, please call me on my cell: 805-807-2791. Ditto for getting here early, particularly if I can treat you to a coffee or something...

The seminar room is in the library: 2325 (upstairs and to the left). We get the room at 5:30; we have refreshments and social time until 6 p.m. The talk itself is from 6:00 to 7:00 p.m. (Ideally you'd finish a few minutes before 7:00 so there'd be some time for questions.) As I mentioned earlier, the audience is primarily composed of first-year masters students and faculty; broadbased talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what is needed to process the \$150 stipend we've offered.

Of course, if I've forgotten anything, please don't hesitate to ask. I look forward to seeing you in a couple of weeks!

Cindy

Cynthia J. Wyels, Ph.D.
Assoc. Prof., Mathematics
Director, Masters in Mathematics Program
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/





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From: Wyels, Cindy Sent: 10/21/2010
To: Evans, Kellie

Subject: CSUCI Graduate Seminar

Dear Kellie,

Thank you for agreeing to give a presentation in our seminar series on Nov. 3. When you get a chance, could you please send me a title and abstract so I can publicize your seminar appropriately? (We typically post flyers and send e-mail announcements the Thursday before a seminar.)

The seminar room is in the library: 2325 (upstairs and to the left). We get the room at 5:30; we have refreshments and social time until 6 p.m. The talk itself is from 6:00 to 7:00 p.m. (Ideally you'd finish a few minutes before 7:00 so there'd be some time for questions.) As you know, the audience is primarily composed of first-year masters students and faculty; broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what is needed to process the \$150 stipend we've offered.

Of course, if I've forgotten anything, please don't hesitate to ask. I look forward to your talk.

Cindy

Cynthia J. Wyels, Ph.D.
Assoc. Prof., Mathematics
Director, Masters in Mathematics Program
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/





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From: Wyels, Cindy Sent: 10/28/2010 To: Lucas, Timothy

Subject: CSUCI Graduate Seminar

Dear Tim,

Thank you for agreeing to give a presentation in our seminar series on Nov. 10. When you get a chance, could you please send me a title and abstract so I can publicize your seminar appropriately? (We typically post flyers and send e-mail announcements the Thursday before a seminar.)

The seminar room is in the library: 2325 (upstairs and to the left). We get the room at 5:30; we have refreshments and social time until 6 p.m. The talk itself is from 6:00 to 7:00 p.m. (Ideally you'd finish a few minutes before 7:00 so there'd be some time for questions.) As you know, the audience is primarily composed of first-year masters students and faculty; broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what is needed to process the \$150 stipend we've offered.

Of course, if I've forgotten anything, please don't hesitate to ask. I look forward to your talk.

Cindy

Cynthia J. Wyels, Ph.D.
Assoc. Prof., Mathematics
Director, Masters in Mathematics Program
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/





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From: Wyels, Cindy Sent: 10/14/2010
To: Just, Winfried

Subject: CSUCI Graduate Seminar

Dear Professor Just,

Ivona tells me that you might respond favorably to an invitation to speak at CSU Channel Islands. May I invite you to present in our graduate seminar? We meet Wednesday evenings, 6:00 - 7:00 p.m. (People gather after 5:30 to socialize and meet the speaker. Talks start at 6:00; speakers should prepare 50 - 55 min. talks.) The audience consists primarily of first-year masters students and faculty from Mathematics, with occasional participation from other members of the community, including undergraduates. Expository talks generally go over well-expository talks about applied mathematics are most enthusiastically received.

This fall the possibilities are Nov. 3 and Nov. 17. Of course, if neither of these fit your schedule, we'd be happy to host you during the spring semester. We will be happy to offer you \$650 in gratitude for speaking at our campus and as partial reimbursement for your travel costs.

Thanks for even considering this invitation!

Cynthia J. Wyels, Ph.D.
Professor of Mathematics
Director, Masters in Mathematics Program
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/



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Dear Tony,

Thank you for agreeing to give a presentation in our seminar series on Sept. 15. When you get a chance, could you please send me a title and abstract so I can publicize your seminar appropriately?

I'm attaching directions to CSUCI as well as a campus map indicating

- Parking Services (where there will be a parking permit with your name on it waiting for you)
- the library

You'll probably want to park in lot A1 (where you pick up the permit) or in front of the library.

I'll head over to the library sometime between 5 and 5:30. If you have any trouble getting here or finding your way once on campus, please call me on my cell: 805-807-2791. Ditto for getting here early, particularly if I can treat you to a coffee or something!

The seminar room is in the library: 2325 (upstairs and to the left). We get the room at 5:30; we have refreshments and social time until 6 p.m. The talk itself is from 6:00 to 7:00 p.m. (Ideally you'd finish a few minutes before 7:00 so there'd be some time for questions.) As I mentioned earlier, the audience is primarily composed of first-year masters students and faculty; broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what's needed to process the \$150 stipend we've offered.

Of course, if I've forgotten anything, please don't hesitate to ask.

I look forward to seeing you next Wednesday!

Cindy Wyels



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Dear Silvia.

Thank you for agreeing to give a presentation in our seminar series on Sept. 8. When you get a chance, could you please send me a title and abstract so I can publicize your seminar appropriately?

I'm attaching directions to CSUCI as well as a campus map indicating

- Parking Services (where there will be a parking permit with your name on it waiting for you)
- the library

You'll probably want to park in lot A1 (where you pick up the permit) or in front of the library.

I'll head over to the library sometime between 5 and 5:30. If you have any trouble getting here or finding your way once on campus, please call me on my cell: 805-807-2791. Ditto for getting here early, particularly if I can treat you to a coffee or something!

The seminar room is in the library: 2325 (upstairs and to the left). We get the room at 5:30; we have refreshments and social time until 6 p.m. The talk itself is from 6:00 to 7:00 p.m. (Ideally you'd finish a few minutes before 7:00 so there'd be some time for questions.) As I mentioned earlier, the audience is primarily composed of first-year masters students and faculty; broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what's needed to process the \$150 stipend we've offered.

Of course, if I've forgotten anything, please don't hesitate to ask.

I look forward to seeing you next Wednesday!

Cindy Wyels



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From: Wyels, Cindy Sent: 1/26/2011
To: Miller, Lance

Subject: CSUCI Mathematics Seminar Talks

Dear Lance,

Thank you for agreeing to give two presentations in our seminar series on February 16, 2011. When you get a chance, could you please send me the titles and abstracts so we can publicize these seminars appropriately? (We typically post flyers and send e-mail announcements the Thursday before a seminar.)

The seminars will both be in the library: 2325 (upstairs and to the left). The first is from 4:30 – 5:30. We have refreshments and social time until 6 p.m. The second talk is from 6:00 to 7:00 p.m. Broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what is needed to process your stipend. We're happy to offer you \$910 towards your travel and lodging, as well as to partially reimburse you for your time spent creating and delivering these talks.

Of course, if I've forgotten anything, please don't hesitate to ask. I look forward to meeting you in person.

Cindy

Cynthia J. Wyels, Ph.D.
Professor of Mathematics
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/





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From: Wyels, Cindy Sent: 2/18/2011

To: LeBlanc, Michele

Subject: CSUCI Mathematics Seminar Talks

Dear Michele,

Thank you for agreeing to give two presentations in our seminar series on March 2, 2011. When you get a chance, could you please send me the titles and abstracts so we can publicize these seminars appropriately? (We typically post flyers and send e-mail announcements the Thursday before a seminar.)

The seminars will both be in the library: 2325 (upstairs and to the left). The first is from 4:30 – 5:30. We then have refreshments and social time until 6 p.m. The second talk is from 6:00 to 7:00 p.m. Broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what is needed to process your stipend. We're happy to offer you \$300 as thanks for the time you'll spend creating and delivering these talks.

Of course, if I've forgotten anything, please don't hesitate to ask.

Cindy

Cynthia J. Wyels, Ph.D.
Professor of Mathematics
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/

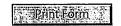
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REQUISITION FORM (Revised 7/09)

EMPLOYEE REQUISITION/PERSONNEL ACTION REQUEST FORM

Please follow the Requisition Guidelines for assistance. Incomplete Requisitions will be returned to Preparer. PART I: EMPLOYEE INFORMATION Preparers Name: Department Name/Program: Extension: Date: 3253 3/8/2011 Mathematics Mary Devins Staff/Student: Employee/Student ID#: ☐ Staff ☐ MPP ☐ Special Consultant ☐ Student Assistant ☐ FWS Student Assistant ☐ Emergency Hire (See Guidelines) ☐ Other Please Specify: 000532117 Employee's Name: Full Time Tenure Track Full Time Lecturer Part Time Lecturer (Last, First, Middle Initial- ** As it reads on Social Security card **) Difference In Pay Eligibility Date: Leave blank for Recruitment: Sabbatical Eligibility Date: Month Year Month Rasnow, Brian K PARTIL ACTION REQUESTED = (Select ALL that apply) See Guidelines for definitions ☐ Promotion Appointment - No Ending Date Reclassification ☐ In-Range/In-Class Progression Temporary Appointment - with Ending Date Permanent Status in new classification: Probationary **Emergency Appointment (See Emergency Hire Guidelines)** Early Reinstatement from Full/Partial Leave Additional/Concurrent Assignment Retired Annuitant Appointment (Limited to 960 hours per Fiscal year) Reassignment (including Pay Plan Change) Change from Temporary to Probationary/Permanent Demotion Credit temp full-time service to probationary period # mos Working Title Change ☐ Supervisor Change ☐ Funding Source Change Stipend for UNIT: Time Base Change: ___ Permanent ___ Temporary Difference in Pay Leave Fall Salary Rate Change Sabbatical Leave Spring Supervisor's Name/Title Extension Effective Date of Action: Ending Date (if temporary): 8868 3/9/2011 3/9/2011 Ivona Grzegorczyk **Special Consultants Only -- NTE \$ Amount/ Total # of Days Revised Requisition Explanation of Action: NTE \$150 / 1day Hire Special Consultant for Mathematics Seminar on 3/9/2011 PART III. POSITION/ASSIGNMENT INFORMATION */Click here to reference the CSU Salary Schedule Proposed Assignment - Complete all Blocks Current Assignment - Complete all Blocks \mathbf{TO} ${\sf FROM}$ (For: All Recruitment & Non-Recruitment Actions) (For: Current Employee - Non-Recruitment Actions) % Split: Funding Source 1: Funding Source 1: % Split: 601801 TK910 750 90312 100 Funding Source 2: % Split: Funding Source 2: % Split: Funding Source 3: % Split: Funding Source 3: % Split: Division/Department/Program Division/Department/Program Accademic Affairs/Mathematics 750, IRA Project *Classification Level (CSU Title) *Skill Level (if applicable) *Classification Level (CSU Title) *Skill Level (if applicable) Special Consultant Working Title (if applicable) Working Title (if applicable) Special Consultant *Class Code/Range or Grade (#### / #) *Classification Salary Range *Class Code/Range or Grade (#### / #) *Classification Salary Range Pay Period(s) Off (10/12 & 11/12 Plans) FTE/Time Base/Semester Fraction FTE/Time Base/Semester Fraction Pay Plan (Months Off for 10/12 & 11/12 Plans) ☐ AY ☐ 10/12 () & () 11/12 (\square AY \square 10/12 () & () \square 11/12 (FT Monthly Salary Rate Actual Salary Rate Stipend Amt FT Monthly Salary Rate Actual Salary Rate Stipend Amt ☐ Mo ☐ Hr ☐ Daily \$ 150.00 ☐ Mo ☐ Hr ☒ Daily \$ PARTENY SIGNATURES/APPROVALS EXT: Name of Supervisor/Title: PRINT Signature Ivona Grzegorczyk/ Mathematics Chair Name of Department/Division Director: PRINT EXT: Signature Dennis Muraoka, Interim Dean Name of Department Budget Officer: PRINT EXT: Maria Tauber FA Mgr/Kris Muller AR Mgr EXT: Name of Financial Aid Representative (required on FWS) Signature: EXT: Name of President/Designee: PRINT Dawn Newman, Provost of Academic Affairs PARTY: BUDGET USEONLY UNIT#: Apprvd PeopleSoft Position#: Budget Officer (Signature): Date: Comments REQUISITION#: Inclass or Reclass approved % : Initials of HR Rep: PARTYI: HR USE ONLY Transfer of Credits from another State Agency: Rep Initials of HR Reimbursed Moving Expenses (if applicable) AD \$\$ Unit 8 POST Cert(s) Data Transfer Form Received Vacation: Maximum amount authorized - \$ Y N (level): **Probationary Period** Permanency MPP Job Cd: Documented by: End: Date Eligible: Initials Date Type Begin:

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Request for Consulting Services Academic Affairs CSU Channel Islands

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Last Name: Rasnow	First Name: Brian		Emplid or last 4 digits of SSN: 000532117						
Street Address:	City:		State:	Zip:					
1000 S. Ventu Park Road	Newbury Park		CA	91320					
Phone (Day): 437-8815	Phone (Eve):		Email: brian.rasnow@c	suci.edu					
Is this consulting work funded l			Yes	No 💢					
Brief Statement of Scope of Wo A lecture at the Math Seminar series	rk: s entitled: Engineer	ing for the other 90%	6 of us: an overvie	w and an in depth					
example.	Ū	Ü		·					
Relevant Skills and Academic Background of Consultant: ii									
Ph.D. in Physics; experience in indu	stry; multidisciplina	iry knowledge of phy	sics, engineering,	electronics, optics,					
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Recommended By: (Print Name	e)	Signature:		Date:					
Cindy Wyels		Signature:	4	3/8/11					
Approved By: (Print Name)		Signature:		Date:					
Ivona Grzegorczyk		/. (3/8/11					
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Consultant Information

i This form **must** be accompanied by an Employee Requisition.
ii Attach a CV if not already employed by CSUCI.
iii Consulting Period Start and End dates must match dates on the accompanying Employee Requisition.
iv Amount must be reflected in whole dollars as a "daily" and NOT hourly amount.

Request for Special Consultant Pay Academic Affairs **CSU Channel Islands**

Department/Program: Mathematics	Request Date: 3/9/11					
Consultant Name:	EmplID or last 4 digits of SSN:					
Brian Rasnow 000532117						
Project Name/Brief Description:	A STATE OF THE STA					
A lecture at the Math Seminar series entitled: Engineering for the other 90% of us: an overview and an in depth example.						

Refe w. A separate Request for Pay form must be submitted for each pay period.

Pay Period: March									
Dates Worked. Indicate each date worked individually:									
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HR/Payroll Office Use Only								
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From: Wyels, Cindy Sent: 2/26/2011

To: Montoya, Eduardo

Subject: CSUCI Mathematics Seminar Talks

Dear Eduardo,

Thank you for agreeing to present in our seminar series on March 16, 2011. When you get a chance, could you please send me the titles and abstracts so we can publicize these seminars appropriately? (We typically post flyers and send e-mail announcements the Thursday before a seminar.)

The seminars will both be in the library: 2325 (upstairs and to the left). The first is from 4:30 – 5:30. We have refreshments and social time until 6 p.m. The second talk is from 6:00 to 7:00 p.m. Broad-based talks are best; very detailed technicalities won't go over so well. There is a LCD projection system in the room as well as whiteboards.

If you get a chance to fill out the attached form and return it (scan and e-mail to me, fax to 805-437-8864, or simply bring it with you), it's what is needed to process your stipend. We're happy to offer you \$300 towards your travel and lodging, as well as to partially reimburse you for your time spent creating and delivering these talks.

Of course, if I've forgotten anything, please don't hesitate to ask. I look forward to meeting you in person.

Cindy

Cynthia J. Wyels, Ph.D.
Professor of Mathematics
CSU Channel Islands
http://faculty.csuci.edu/cynthia.wyels/MSMath/



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Dear Mr. Elias,

Dr. Grzegorczyk gave me your name as someone who would be interested in speaking at our senior math seminar at CSU Channel Islands. It meets on Wednesdays from 4:30-5:30 pm. Are you still interested? If so, the dates we have available are:

Feb 2 March 2, 16 April 6, 20 May 4

We are able to offer a \$100 honorarium and free parking. Please let me know what you think. We would love to have you.

Best, Kathryn

Kathryn Leonard, Ph.D.
Assistant Professor, Mathematics
Cal State Channel Islands
1 University Dr.
Camarillo, CA 93012
faculty.csuci.edu/kathryn.leonard



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Dear Ursula,

It was lovely seeing you at JMM after meeting you at the Women in Math Symposium at Pomona last fall! I hope you had a good time, and didn't blow away in all that wind.

I am emailing to invite you to speak at the CSU Channel Islands undergraduate mathematics seminar. The seminar is Wed. from 4:30 5:30 pm.

Dates currently available are:

March 2, 16

April 6, 20

May 4

If you are willing to come, you might also be interested in speaking at our graduate seminar that meets shortly after the undergrad one, from 6-7 pm on Wed. We are able to offer a \$150 honorarium for each seminar. An undergrad seminar talk should aim for around a sophomore level HMC audience, and a grad seminar talk should should aim for a senior level HMC audience.

Let me know if you are willing and able to share your work with us!

Thanks, Kathryn

Kathryn Leonard, Ph.D.
Assistant Professor, Mathematics
Cal State Channel Islands
1 University Dr.
Camarillo, CA 93012
faculty.csuci.edu/kathryn.leonard



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