



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2011-2012 Academic Year
DEADLINE: October 31, 2010
Spring TBD

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title:

Project Sponsor/Staff (Name/Phone): *Dr. Tiina Itkonen*

Activity/Event Date(s): *September 21 and 28, October 6 and October 12, 2010*

Date Funding Needed By: *August 31, 2010*

****Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2010 and for Spring Requests early January 2011.**

Please check if any of the following apply to your IRA:

- | | |
|---|---|
| <input type="checkbox"/> Equipment Purchase | <input type="checkbox"/> Field Trip |
| XX <input checked="" type="checkbox"/> Event | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements | <input type="checkbox"/> Risk Management Consultation |
| <input type="checkbox"/> International Travel | <input type="checkbox"/> Late Submission |
| <input type="checkbox"/> Space/OPC Requirements | |
| <input type="checkbox"/> Infrastructure/Remodel | |
| <input type="checkbox"/> Other _____ | |

Previously Funded: XX ☒ YES ☐ NO Yes, Request # TK 910 745 90117

Does your proposal require IRB (Institutional Review Board) approval: ☐ Yes XX ☒ No

Assessment submitted for previously Funded Activity: XX ☒ YES ☐ NO

Academic Program or Center Name and Budget Code: *School of Education, 745*

Date of Submission: *3/31/10*

Amount Requested: *\$1,200*
 (Should match item 2. E. on page 4)

Estimated Number of Students Participating: *40-60*

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission - Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

This project is directly linked to all courses under the CSUCI value of diversity. The primary audience are students in the School of Education (with about 450 undergraduate FTES and 250 post baccalaureate FTES). Diversity of ability is a California Commission on Teacher Credentialing standard which is enhanced through this project. The target programs include special education with its 2 credentials; multiple subject credential; single subject credential; educational leadership credential, and liberal studies and early childhood majors.

This successful project brings individuals with disabilities to our campus to talk to our undergraduate and teacher credential students about what it was like to go through school with a disability. The speakers are successful adults, having conquered the challenges of their disabilities, and either the non-supportive educational environments or uninvolved parents. For instance, the speakers in the past 5 semesters have included a young man with Down Syndrome who owns his own micro-enterprise business and his own home; a young man with autism who is successfully employed at an elementary school as a para-educator; a mother who was told that she should place her child in an institution but who fought the right for her child to be included in the community; a early childhood educator with a MA degree from CSUN who was told in high school that because of her learning disability, she is not college material and should bag groceries.

The aim of inviting guest speakers, who have disabilities themselves, is to emphasize the value of diversity. Individuals with disabilities are people first. We often talk about people with disabilities in the third person and as objects, versus placing them at the center of their dreams and aspirations. When CSUCI students have had opportunities to hear educational experiences and challenges directly from individuals with disabilities, they have been powerful and insightful, as reported by students both on formal student evaluations and on event evaluation forms. Although this event has occurred for 4 years, CSUCI student feedback and evaluations consistently plead for this event to continue. The credential programs are two semesters long, so no student will ever hear the presentations twice. As one evaluation comment stated about what was most interesting about the presentation: "... To understand that everybody with or without any type of disabilities can be somebody in life. What matters is to have the desire to do something and that we are our only obstacle—nothing else and nobody else."

The honorarium is necessary because many of the guest speakers do not drive and take the train to Camarillo.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

The guest speakers will be presenting in a cross listed course, EDSS/SPED 560 with about 40-50 students. However, students from other courses are invited to attend. Those courses include:

EDUC 101, EDUC 520, EDMS 520, EDLP 605, SPED/PSYCH 345, SPED 541, SPED 542, SPED 543, SPED 642

(A total of 10 courses in 6 School of Education programs.)


3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

End-of-activity evaluations; formal student evaluations

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.
7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

 10/20/10
Project Sponsor Date

 10/20/10
Program Chair/Director Associate Director Date

 10/26/10
Dean of the Faculty Date

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ACTIVITY BUDGET FOR **2010-2011**

1. Operating Expense Budget

A. Supplies	_____
B. Vendor Printing	_____
C. In-State Travel	_____
D. Out-of-State Travel	_____
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	_____
I. OPC Chargeback	_____
J. Copier Chargeback	_____
K. Other (Please Specify)	Guest Speaker Honorarium 6 x 200 = 1,200

TOTAL Expenses \$1,200

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____

Total Revenue 0

E. **Total Requested from IRA** \$1,200