**CALIFORNIA STATE UNIVERSITY
CHANNEL ISLANDS**

http://www.csuci.edu/ira/index.htm

Application
Instructionally Related Activities Funds Request
2010-2011 Academic Year
DEADLINE: Fall and Academic Year 3/31/10
Spring TBD

Applications must first be sent to the appropriate program chair. Chairs will the recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: 2011 National Conference on Undergraduate Research (NCUR)
Project Sponsor/Staff (Name/Phone): **Kimmy Kee-Rose, Ph.D./805-437-3276**
Activity/Event Date(s): **March 30 – April 3, 2011**
Date Funding Needed By: **February 15, 2011**
**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2010 and for Spring Requests early January 2011.

Please check if any of the following apply to your IRA:

☐ Equipment Purchase   **X** Field Trip
☐ Event   ☐ Participant data collection for public
☐ IT Requirements   dissemination, i.e. interviews/surveys that
☐ International Travel   result is a journal/poster session/newsletter
☐ Space/OPC Requirements   ☐ Risk Management Consultation
☐ Infrastructure/Remodel   ☐ Late Submission
XOther   <u>Attend national</u>
    <u>conference on undergraduate research</u>
    <u>(NCUR) to present results of empirical studies</u>

Previously Funded: ☐YES **X**NO   Yes, Request # _____

Does your proposal require IRB (Institutional Review Board) approval: ☐Yes **X**No

Assessment submitted for previously Funded Activity: ☐YES **X**NO

Academic Program or Center Name and Budget Code: **Psychology, Budget Code 735**

Date of Submission: **October 29, 2010**

Amount Requested: **$11,941.72**
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: **12 CSUCI Undergraduate Students**

<u>Application</u>
<u>Instructionally Related Activities Funds Request</u>
<u>2010-2011 Academic Year</u>

Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration.

Late Submission -Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

Funding is requested for 12 CSUCI undergraduate students from the Psychology and Nursing programs, who are currently enrolled in my ongoing year-long Psychology courses (see #2), to present the findings of their empirical research at the 25th National Conference on Undergraduate Research (NCUR) which will be hosted by Ithaca College in New York from March 31 to April 2, 2011. The NCUR is dedicated to promoting undergraduate research, scholarship, and creative activity in all fields of study. This annual gathering welcomes scholars and their faculty mentors from across the nation. The NCUR creates a unique environment for the celebration and promotion of undergraduate student achievement.

Last year, through the generous funding of IRA, I was able to bring 15 students to this conference. These students presented five different papers on the findings of their research projects at CSUCI, and they received excellent feedback. More importantly, the students reported that the experience was tremendously helpful to them for increasing their enthusiasm and commitment for pursuing their career goals in psychology as well as enhancing their applications for graduate school.

For the upcoming conference in 2011, the 12 students from my courses have submitted a total of 5 abstracts for paper presentations. Therefore, we are now making this request for funding.

One of the primary goals of the courses listed in #2 is for students to present and disseminate their research findings at regional and national scientific conferences. In the field of Psychology, the experience of presenting at such conferences would help to better prepare students and significantly enhance their ability to obtain competitive positions in graduate study programs across the fields of behavioral science. Hence, this opportunity is one that will not only deal with meeting the Psychology program learning outcomes as listed below, but will enhance their future careers as well:

- Students should understand and be able to use major research methods in psychology (design, data analysis & interpretation).
- Students should have an understanding of applications of psychology to personal, social and organizational issues.
- Students should use and respect skeptical inquiry, critical thinking, and the scientific approach to understanding behavior.

- Students should have an understanding of the complexity of cultural diversity.
- Students should be able to express themselves effectively in written and oral communication.

Finally, supporting students' original research and the dissemination of that research helps to meet the CSUCI institutionally-based learning outcomes.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

PSY 300 (Psychological Research and Statistical Methods and Lab I)
PSY 301 (Psychological Research and Statistical Methods and Lab II)
PSY 490 (Special Topics: Experimental Psychopathology I and II)
PSY 494 (Independent Research in Psychology)
PSY 497 (Directed Study in Psychology)

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

For the courses listed in #2, students' final grade will be based upon their participation and performance on the various aspects of research activities including abstract submissions and conference presentations.

In addition, students will prepare and present their work at the Sage Faculty Student Research Forum and Annual Psychology Poster Presentations in May 2011. Their papers/posters will be evaluated using a rubric designed to assess the degree to which Psychology program objectives have been met.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

Estimated Cost of Trip for 12 Students:	$ 6,600.00
Roundtrip Airfare (12 students X $550.00/person)	$ 427.80
Roundtrip Shuttle Transportation between CSUCI and Airport	$ 2,220.00
Conference Registration (12 students X $185.00/person)	$ 2,693.92
*Hotel in Ithaca (4 rooms @$673.48/room for 4 nights)	

TOTAL AMOUNT REQUESTED: $11,941.72

* We are only requesting sufficient funding to cover the costs for 4 hotel rooms, as the students will be sharing rooms. Students will also pay for their own meals, which is estimated to be $1,500.00 (12 students x $25.00/day/person for 5 days) and other unexpected costs that arise during travel.

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

The current request has no other sources of funding. Each student will be paying for his or her own meals and incidentals during the trip. *These costs are not included in the requested budget.*

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

KIMMY KEE-ROSE, PH.D.   10/29/2010
_____   _____
Project Sponsor   Date

_____   10/29/2010
Program Chair/Director   Date

_____   _____
Dean of the Faculty   Date

ACTIVITY BUDGET FOR **2010-2011**

1. Operating Expense Budget

    A. Supplies   _____

    B. Vendor Printing   _____

    C. In-State Travel $427.80

    D. Out-of-State Travel $6,600.00

    E. Equipment Rental   _____

    F. Equipment Purchase   _____

    G. Contracts/Independent Contractors_____

    H. Honorarium   _____

    I. OPC Chargeback   _____

    J. Copier Chargeback   _____

    K. Other (Conference Registration) $2,220.00

          (Hotel Accommodations) $2,693.92

               TOTAL Expenses $11,941.72

2. Revenue

    A. Course Fees   _____

    B. Ticket Sales   _____

    C. Out of Pocket Student Fees
       (exclusive of course fees)   _____

    D. Additional Sources of
       funding
       (Please specify
       And indicate source)   _____

         Total Revenue $11,941.72

    E. **Total Requested from IRA** $11,941.72