



Instructionally Related Activities Funds (IRA)
2011-2012 Academic Year

Budget Request & Program Set-Up

Date: 6/27/11
To: Budget Office
From: Mary Devins
Subject: IRA Proposal #425 Guest Musicians

IRA Approved Campus contact: Jerry Clifford
Faculty Support Coordinator: Nitzia Castaniero

Program Set-Up	
Name of Program (limit to 30 characters)	Guest Musicians

IRA Funding Source				
Account	Fund	Dept	Program	Monetary Amount
660003	TK910	785	90367	\$2000

Fiscal Year for Budgeting and Spending:	2011-2012
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*** Program codes will become inactive at the end of the Budgeted/Spending Fiscal Year ***

Mary Devins 6/27/11
IRA Committee Representative Date

Nancy Cole 7/27/11
Budget Department Date

Applications for Approval Signed by University President or Representative Provost/Dean.
Please return copy of completed/signed form to Mary Devins, Academic Affairs.

Budget Office Use					
Program Set-Up:	CFS Chartfield	✓	Notification	✓	Hyperion Set-Up
Budget Set-Up:	Budget Journal Entry		Journal Entry #		Completed Date



425

<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2011-2012 Academic Year
DEADLINE: Fall and Academic Year 3/31/11
Spring 2012 deadline is 10/31/11

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: Guest Musicians – Physics of Music

Project Sponsor/Staff (Name/Phone): Jerry Clifford, 437-2798

Activity/Event Date(s): Fall & Spring semester 2011-2012

Date Funding Needed By: Half by August 2011 and half by January 2012

****Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2011 and for Spring Requests early January 2012.**

Please check if any of the following apply to your IRA:

- | | |
|---|---|
| <input type="checkbox"/> Equipment Purchase | <input type="checkbox"/> Field Trip |
| <input type="checkbox"/> Event | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements | <input type="checkbox"/> Risk Management Consultation |
| <input type="checkbox"/> International Travel | <input type="checkbox"/> Late Submission |
| <input type="checkbox"/> Space/OPC Requirements | |
| <input type="checkbox"/> Infrastructure/Remodel | |
| x Other: guest speakers for class | |

Previously Funded: x YES ☐ NO Yes, Request # ____ for 2010-2011

Does your proposal require IRB (Institutional Review Board) approval: ☐ Yes x No

Assessment submitted for previously Funded Activity: ☐ YES ☐ NO Yes for 2009-2010 year and we will submit one after the 2010-2011 year. We have two more guest musicians this semester.

Academic Program or Center Name and Budget Code: Applied Physics

Date of Submission: 3/31/11

Amount Requested: \$2000 & parking fees
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: 48

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission - Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

The Physics of Music is a popular course designed to give a useful and fun understanding of music and sound for general education students, applied physics majors and performing arts students, and anyone interested in music and speech. Over the past three years, we have invited professional musicians who understand the art of their instrument to be guest presenters. The students find the professional musicians add greatly to their understanding of the individual instruments. This aspect of the course always rates highest on our end-of-class surveys.

As the students investigate each musical instrument group, the guest musicians show the students how the instrument is constructed and how it can produce a variety of musical sounds. Having knowledgeable musicians share their intimate understanding adds immeasurably to the depth and breadth of the course. The live musical demonstrations integrate well with our active format of lectures, demonstrations, and hands-on activities. Guest musicians present these instruments: violin, electric guitar, acoustic guitar, drums, marimbas, saxophone, flute, clarinet, trumpet, didgeridoo and the human voice.

Enticing professional musicians to make guest presentation usually requires some payment. Most musicians work for several orchestras and teach private lessons. We have to compensate the musicians for their time and expertise. We plan to invite five musicians per semester to each make a one-hour presentation to the class on a specific instruments or group of instruments.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

This proposal would support the existing courses PHYS 335/PAMU 335, which is a 3 unit course offered in the Fall and Spring semesters. The enrollment is limited to 24 students because of lab constraints.

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

After each guest presentation, the students will answer a brief questionnaire about the presentation, and specific questions will be included in the bi-weekly quizzes about the instrument, its construction, its playing and/or its unique sound characteristics. The information will be collected into a report at the end of the semester.

The students have been very enthusiastic during the guest presentations and have participated with good questions. Many students talked with the guests after their presentations and appeared motivated by the artists' careers. In general, I couldn't be happier with the contribution the guest musicians have made this year.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

This year we had five professional musicians at \$200 each for \$1000 per semester, for a total of \$2000. Each musician would make a one-hour presentation to the class. Each would be expected to prepare a lecture/presentation along with their performance. Most of the musicians are from LA and the compensation only entices them to drive from LA because they like interacting with our students. Parking should also be provided.


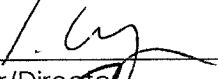
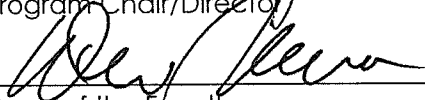
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

Rock City Music Studio in Camarillo has generously supported the class by opening their studio for a class period. Four members of their staff did presentations and performances on a variety of musical instruments. They also discussed the design of studio acoustics. This year we gave them one of the \$200 honorariums. We expect their support to continue in 2011-2012.

CSUCI faculty musicians have made guest presentations to the class. Ted Lucas discussed and played the violin. Paul Murphy demonstrated acoustic guitars to the class. Their participation has allowed us to reduce the number of paid guest musicians.

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

	3/31/11
Project Sponsor	Date
	April 3, 11
Program Chair/Director	Date
	4/4/11
Dean of the Faculty	Date

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ACTIVITY BUDGET FOR 2011-2012

1. Operating Expense Budget

A. Supplies	none
B. Vendor Printing	none
C. In-State Travel	included
D. Out-of-State Travel	none
E. Equipment Rental	none
F. Equipment Purchase	none
G. Contracts/Independent Contractors	none
H. Honorarium	\$2000
I. OPC Chargeback	none
J. Copier Chargeback	none
K. Other (Please Specify)	parking fees
 TOTAL Expenses	 \$2000 & parking fees

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____
 Total Revenue	 \$2000
 E. Total Requested from IRA	 \$2000