



Instructionally Related Activities Funds (IRA)  
2011-2012 Academic Year

**Budget Request & Program Set-Up**

Date: 6/27/11  
To: Budget Office  
From: Mary Devins  
Subject: IRA Proposal #432 An Evening with Karen Tei Yamashita

IRA Approved Campus contact: Joan Peters and Sean Carswell  
Faculty Support Coordinator: Carmen Krebs

Program Set-Up	
Name of Program (limit to 30 characters)	An Evening with Karen Tei Yamashita

IRA Funding Source				
Account	Fund	Dept	Program	Monetary Amount
660003	TK910	730	90371	\$1600

Fiscal Year for Budgeting and Spending:	2011-2012
---	-----------

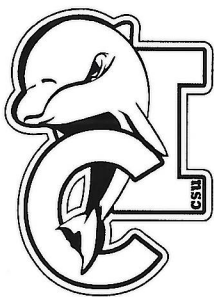
\*\*\* Program codes will become inactive at the end of the Budgeted/Spending Fiscal Year \*\*\*

Mary Devins 6/27/11  
IRA Committee Representative Date

Gray Cole 7/27/11  
Budget Department Date

Applications for Approval Signed by University President or Representative Provost/Dean.  
Please return copy of completed/signed form to Mary Devins, Academic Affairs.

Budget Office Use					
Program Set-Up:	CFS Chartfield	✓	Notification	✓	Hyperion Set-Up
Budget Set-Up:	Budget Journal Entry		Journal Entry #		Completed Date



<http://www.csuci.edu/ira/index.htm>

**Application**  
**Instructionally Related Activities Funds Request**  
**2011-2012 Academic Year**  
**DEADLINE: Fall and Academic Year 3/31/11**  
**Spring 2012 deadline is 10/31/11**

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

**Activity Title: An Evening with Karen Tei Yamashita**

Project Sponsor/Staff (Name/Phone): Sean Carswell, x3189; Joan Peters, x8448, co-sponsors History, Political Science, Sociology

Activity/Event Date(s): October 19, 2011

Date Funding Needed By: October 19, 2011

*\*\*Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2011 and for Spring Requests early January 2012.*

**Please check if any of the following apply to your IRA:**

- |   |   |
|---|---|
| <input type="checkbox"/> Equipment Purchase     | <input type="checkbox"/> Field Trip   |
| <input type="checkbox"/> Event                  | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements        | <input type="checkbox"/> Risk Management Consultation   |
| <input type="checkbox"/> International Travel   | <input type="checkbox"/> Late Submission  |
| <input type="checkbox"/> Space/OPC Requirements |   |
| <input type="checkbox"/> Infrastructure/Remodel |   |
| <input type="checkbox"/> Other _____            |   |

Previously Funded: ☐ YES ☒ NO      Yes, Request # \_\_\_\_\_

Does your proposal require IRB (Institutional Review Board) approval: ☐ Yes ☒ No

Assessment submitted for previously Funded Activity: ☐ YES ☒ NO

Academic Program or Center Name and Budget Code: 730 – English, co-sponsors History, Political Science, Sociology

Date of Submission: March 31, 2011

Amount Requested: \$1,600  
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: 80-100

**Application**  
**Instructionally Related Activities Funds Request**  
**2011-2012 Academic Year**

**Conditions and Considerations**

**Equipment Purchase**-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

**Events**-For a large event, consultation with the events coordinator is recommended.

**Participant Data Collection for Public Dissemination**-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

**Field Trip**-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

**IT Requirements**-Requires proof of correspondence and approval from IT Administration

**International Travel**-Requires International Travel application be submitted to Center for International Affairs.

**Risk Management Consultation**-Requires proof of correspondence with Risk Management.

**Space/OPC Requirements, Infrastructure/Remodel**-Requires proof of correspondence with OPC Administration .

**Late Submission** - Requires explanation for emergency funding.

**Fiscal Management:** Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

**Application**  
**Instructionally Related Activities Funds Request**  
**2011-2012 Academic Year**

**Requirements and Signatures**

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.
  - B. Karen Tei Yamashita is the author of four critically-acclaimed novels. Her most recent novel, *I Hotel*, was nominated for the 2010 National Book Award. Yamashita blends history, politics, and fiction throughout the book. The novel was born from hours of primary research in various archives dedicated to social movements in California. Her characters are largely based upon real people and real events (though fictionalized). *I Hotel* writes Asian Americans back into discussions about the Civil Rights movements of the '60s and '70s. It shifts the focus of civil rights battles away from the idea of the superhero-type leader (MLK, Cesar Chavez) and toward a shared, collective experience. It invites compelling discussions about the writing of history, the strengths and weaknesses of political and social movements comprised largely of university students, and the use of fiction to explore these issues. Because part of our mission statement at CI professes an interdisciplinary perspective, the English, Sociology, Political Science, and History departments are working together to bring this interdisciplinary writer to campus.
2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.
  - B. Students of Sean Carswell's English 349: Multicultural Literature course read *I Hotel* this semester. The event will be relevant to several literature courses offered in the Fall, most notably English 110: Themes in Multicultural Literature for Non-Majors, ENGL 120: American Literature 1, English 220: American Literature 2, English 260: Perspectives in Creative Writing, English 327: Major American Authors, English 349: Multicultural Literature, English 354: Studies in Cultural Literatures and English 461: Fiction Writing. The event will also be relevant for History 271: The United States since 1877, History 280: The Historian's Craft, History 369: California History and Culture, History 374: The United States since 1945, History 430: Tradition and Transformation: Literature, History, and Cultural Change, Political Science 306: The Politics of Race and Ethnicity, Political Science 330: Political Sociology, Sociology 201: Social Problems, and Sociology 350: Theories of Social Class.

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

B. IRA student evaluation forms will be passed around the auditorium to solicit student responses. Additionally, audience members will be invited to write down their thoughts on prepared pads in the lobby.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

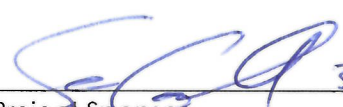
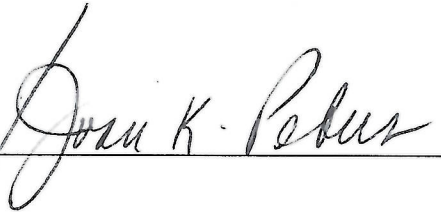
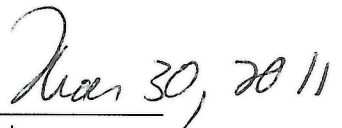


B. Karen Tei Yamashita's honorarium: \$1,500

C. Poster design and production: \$100

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

 Project Sponsor	3/30/11	 Joan K. Pedus	 Mar 30, 2011
		Date	
 Program Chair/Director			3-30-11
		Date	
 Dean of the Faculty			4/4/11
		Date	

**Application**  
**Instructionally Related Activities Funds Request**  
**2011-2012 Academic Year**

**ACTIVITY BUDGET FOR 2011-2012**

1. Operating Expense Budget

A. Supplies	_____
B. Vendor Printing	_____
C. In-State Travel	_____
D. Out-of-State Travel	_____
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	_____ \$1,500
I. OPC Chargeback	_____
J. Copier Chargeback	_____
K. Other (Please Specify)	_____ posters: \$100
 TOTAL Expenses	 _____ \$1,600

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____

Total Revenue	_____
---------------	-------

E. <b>Total Requested from IRA</b>	_____ \$1,600
------------------------------------	---------------