

Instructionally Related Activities Funds (IRA)
2011-2012 Academic Year

Budget Request & Program Set-Up

Date: 6/27/11
To: Budget Office
From: Mary Devins
Subject: IRA Proposal #434 Santa Cruz Island

IRA Approved Campus contact: Colleen Delaney-Rivera
Faculty Support Coordinator: Rosario Cuevas

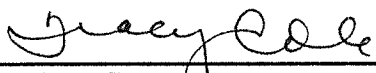
Program Set-Up	
Name of Program (limit to 30 characters)	Santa Cruz Island

IRA Funding Source				
Account	Fund	Dept	Program	Monetary Amount
660003	TK910	766	90373	\$1071

Fiscal Year for Budgeting and Spending:	2011-2012
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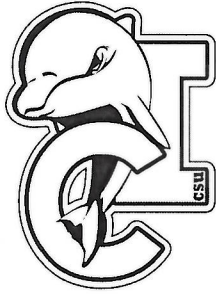
*** Program codes will become inactive at the end of the Budgeted/Spending Fiscal Year ***


IRA Committee Representative Date 6/27/11


Budget Department Date 7/27/11

Applications for Approval Signed by University President or Representative Provost/Dean.
Please return copy of completed/signed form to Mary Devins, Academic Affairs.

Budget Office Use						
Program Set-Up:	CFS Chartfield	✓	Notification	✓	Hyperion Set-Up	✓
Budget Set-Up:	Budget Journal Entry		Journal Entry #		Completed Date	



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<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2011-2012 Academic Year
DEADLINE: Fall and Academic Year 3/31/11
Spring 2012 deadline is 10/31/11

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: Fieldtrip to Santa Cruz Island

Project Sponsor/Staff (Name/Phone): **Colleen Delaney-Rivera/ ext. 3312**

Activity/Event Date(s): **field trip to Santa Cruz Island, Sept 24 or October 8th**

Date Funding Needed By: **September 2011**

***Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2011 and for Spring Requests early January 2012.*

Please check if any of the following apply to your IRA:

- | | |
|---|---|
| <input type="checkbox"/> Equipment Purchase | <input checked="" type="checkbox"/> Field Trip |
| <input type="checkbox"/> Event | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements | <input type="checkbox"/> Risk Management Consultation |
| <input type="checkbox"/> International Travel | <input type="checkbox"/> Late Submission |
| <input type="checkbox"/> Space/OPC Requirements | |
| <input type="checkbox"/> Infrastructure/Remodel | |
| <input type="checkbox"/> Other _____ | |

Previously Funded: ☒ NO Yes, Request # _____

Does your proposal require IRB (Institutional Review Board) approval: ☒ No

Assessment submitted for previously Funded Activity: ☒ NO 30 days not yet passed; waiting for student assessment forms; will submit by April 13, 2011

Academic Program or Center Name and Budget Code: **Anthropology, 766**

Date of Submission: **30 March 2011**

Amount Requested: **\$1,071.00**
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: **20**

Application
Instructionally Related Activities Funds Request
2011-2012 Academic Year

Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

Events-For a large event, consultation with the events coordinator is recommended.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission - Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

Application
Instructionally Related Activities Funds Request
2011-2012 Academic Year

Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

This fieldtrip is part of a new Anthropology 490 course, "The Seacoast through Time." In the course, students will learn about human activities associated with coastal and marine resources, both in the past and present. Travel to Santa Cruz Island will help students experience and better understand the challenges associated with travel within the coastal and marine environment, as well as the benefits and challenges associated with obtaining and managing coastal resources.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

The fieldtrip is associated with Anthropology 490 "The Seacoast through Time"

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

As a part of Anthropology 490 students will be required to complete exams and term projects. Students will be expected to apply information learned and experienced on the fieldtrip to these assignments.

4. Activity Budget. Please enclose a complete detailed budget of the entire Activity bold specific items of requested IRA funding. (Page 4)

Island Packers provides travel to Santa Cruz Island from both Ventura and Channel Islands harbors. The cost for groups of 10 or more is \$51/person. An estimated 20 students and one faculty member will participate in the fieldtrip.

21 travelers @ \$51/person= **TOTAL of \$1,071.00**

4. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

No other support has been requested at this time.

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Colleen J. Pinea 3/29/2011
Project Sponsor Date

Eugene H. [Signature] 3/29/11
Program Chair/Director Date

[Signature] 4/4/11
Dean of the Faculty Date

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ACTIVITY BUDGET FOR 2011-2012

1. Operating Expense Budget

A. Supplies	_____
B. Vendor Printing	_____
C. In-State Travel	<u>\$51/person; 21 people total (20 students,</u> <u>one faculty member)</u>
D. Out-of-State Travel	_____
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	_____
I. OPC Chargeback	_____
J. Copier Chargeback	_____
K. Other (Please Specify)	_____

TOTAL Expenses \$1,071.00

2. Revenue

A. Course Fees _____
B. Ticket Sales _____
C. Out of Pocket Student Fees
(exclusive of course fees) _____
D. Additional Sources of
funding _____
(Please specify
And indicate source)

Total Revenue _____

E. **Total Requested from IRA** \$1,071.00

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Instructional Related Activities Report Form

SPONSOR	DEPARTMENT
Colleen Delaney-Rivera	Anthropology Program

ACTIVITY TITLE	DATE (S) OF ACTIVITY
Activity #434: Fieldtrip to Santa Cruz Island	October 1, 2011

PLEASE EXPLAIN (1) DESCRIPTION OF ACTIVITY; (2) HOW DID THE ACTIVITY RELATE TO A COURSE(S); AND (3) WHAT YOU LEARNED FROM THE PROCESS.

1) 13 STUDENTS, ONE PROFESSOR FROM POMONA COLLEGE, AND DR. DELANEY-RIVERA TRAVELED TO SANTA CRUZ ISLAND AS A PART OF THE CLASS ANTH 490: THE SEA COAST THROUGH TIME. STUDENTS VISITED THE NATIONAL PARK VISITOR CENTER ON THE ISLAND. WE ALSO HIKE AND VISITED SEVERAL ARCHAEOLOGICAL SITES ON THE EAST END OF SANTA CRUZ ISLAND NEAR SCORPION ANCHORAGE

2) THE COURSE COVERS HOW HUMANS HAVE INTERACTED WITH THE OCEANS AND COASTAL ENVIRONMENTS, PAST AND PRESENT. THE FIELDTRIP WAS INVALUABLE AS IT EXPOSED STUDENTS TO

1) A MARITIME SOCIETY (THE CHUMASH) THAT WE HAVE LEARNED ABOUT IN CLASS,

2) THEY WERE ABLE TO EXPERIENCE THE COASTAL RESOURCES AVAILABLE PAST AND PRESENT

3) THEY WERE ABLE TO EXPERIENCE THE DIFFICULTIES ASSOCIATED WITH TRAVEL AND RESOURCE EXPLOITATION IN COASTAL ENVIRONMENTS

4) FINALLY, 11 OF THE 13 STUDENTS HAD NEVER BEEN OUT TO CHANNEL ISLANDS BEFORE.

3) I NEED TO ENCOURAGE STUDENTS TO EXERCISE MORE BEFORE UNDERTAKING AN ALL DAY HIKING FIELDTRIP.

Student Evaluation of Instructional Related Activity

Title of Activity: Field trip to Santa Cruz Island

Sponsor CSG 1

Which course(s) that you are currently taking did this activity relate to:

How: It was so much fun. I hope they do it again. Mrs Perry made very educational as well as interesting.

Suggestions or comments:

more warning about how much hiking

Student Evaluation of Instructional Related Activity

Title of Activity: Santa Cruz Island

Sponsor _____

Which course(s) that you are currently taking did this activity relate to:

Anth 490

How:

I am enrolled in the class.

Suggestions or comments: Overall the trip was enjoyable
and I learned a lot about the island.

Student Evaluation of Instructional Related Activity

Title of Activity: Field trip to Santa Cruz Island

Sponsor ~~By~~ Anth. 490

Which course(s) that you are currently taking did this activity relate to:

Anth. 490 - Sea Coast Through Time

How:

Looking at sites of the Chumash, field studies on coastal villages

Suggestions or comments:

Best trip ever!

Student Evaluation of Instructional Related Activity

Title of Activity: Santa Cruz Island Fieldtrip

Sponsor Anthro. 490

Which course(s) that you are currently taking did this activity relate to: Anth. 490

How: A hands-on approach to Archaeology Fieldwork

Suggestions or comments:

This trip was the highlight of my entire semester. I enjoyed the opportunity to experience Archaeological Methods in a real-life situation.

Student Evaluation of Instructional Related Activity

Title of Activity:

Trip to Santa Cruz Island

Sponsor

Anthropology 490

Which course(s) that you are currently taking did this activity relate to:

Field study of how the Chumash lived on island and what happens to environment when flora, fauna and species are brought to an area that is not native.

Suggestions or comments:

go to place in my own area and learn something new.

Student Evaluation of Instructional Related Activity

Title of Activity: Field Trip to Santa Cruz Island

Sponsor Dr. Colleen-anthro490

Which course(s) that you are currently taking did this activity relate to:

Anthropology 490 - Special topics

How: We were able to look at archaeological sites on the island and how the Chumash would have lived on the island.

Suggestions or comments:

Enjoyed my trip, thanks so much! 😊

Student Evaluation of Instructional Related Activity

Title of Activity: Field trip to Santa Cruz Island

Sponsor IRA, Dr. Colleen Delaney Rivera

Which course(s) that you are currently taking did this activity relate to:

Anthro 490

How: We went to the island to do a field study of Chumash sites and to observe the island itself.

Suggestions or comments:

Specify how physically demanding the trip would be because in future, people with disabilities would not be able to attend.

Student Evaluation of Instructional Related Activity

Title of Activity: SANTA CRUZ ISLAND

Sponsor ANTH 490

Which course(s) that you are currently taking did this activity relate to:

How: WE LEARNED ABOUT THE CHUMASH SITES
AND ~~WE~~ THE FIELD WORK TO FIND THE SITES.

Suggestions or comments: VERY INFORMATIVE TRIP.

Student Evaluation of Instructional Related Activities

Title of Activity: SANTA CRUZ ISLAND

Sponsor LEA

Which course(s) that you are currently taking did this activity relate to:

ARTH 490

How: Field Study of current topics of diversions, the chumash.

Suggestions or comments:

love it, others should take this trip as well.

Student Evaluation of Instructional Related Activity

Title of Activity: Trip to Santa Cruz Island

Sponsor Alec 490

Which course(s) that you are currently taking did this activity relate to:

Atho 490

How: Studied prehistoric coastal sites

Suggestions or comments: For trip. learned a great deal.

Student Evaluation of Instructional Related Activity

Title of Activity: Trip to Santa Cruz Island

Sponsor Anthropology 490

Which course(s) that you are currently taking did this activity relate to:

How: This trip applied our knowledge of sea coastal travel. we were able to get a usual of all the knowledge we've heard about! I loved actually seeing how the tribes traveled and how long hard it was to travel to the mainland. suggestions or comments: Do more activities like this one.