



<http://www.csuci.edu/ira/index.htm>

**Application**  
**Instructionally Related Activities Funds Request**  
**2011-2012 Academic Year**  
**DEADLINE: Fall and Academic Year 3/31/11**  
**Spring 2012 deadline is 10/31/11**

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

**Activity Title: Model United Nations**

Project Sponsor/Staff (Name/Phone): Andrea Grove (x3124) and Chris Scholl (x3124)

Activity/Event Date(s): April 5-7 and April 20-24, 2012

Date Funding Needed By: January 20, 2012 and later

*\*\*Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2011 and for Spring Requests early January 2012.*

**Please check if any of the following apply to your IRA:**

- |   |   |
|---|---|
| <input type="checkbox"/> Equipment Purchase     | <input checked="" type="checkbox"/> Field Trip  |
| <input type="checkbox"/> Event                  | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements        |   |
| <input type="checkbox"/> International Travel   | <input type="checkbox"/> Risk Management Consultation   |
| <input type="checkbox"/> Space/OPC Requirements | <input type="checkbox"/> Late Submission  |
| <input type="checkbox"/> Infrastructure/Remodel |   |
| <input type="checkbox"/> Other _____            |   |

Previously Funded:  YES  NO Yes, Request # \_\_\_\_\_

\*If previously funded, please attach copy of IRA Report

Does your proposal require IRB (Institutional Review Board) approval:

Yes  No

Assessment submitted for previously Funded Activity:  YES  NO

Academic Program or Center Name and Budget Code: Center for Community Engagement, 833; Political Science, 769

Date of Submission: 14 October 2011

Amount Requested: \$13,017.40  
 (Should match item 2. E. on page 4)

Estimated Number of Students Participating: 15

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**Conditions and Considerations**

**Equipment Purchase**-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

**Events**-For a large event, consultation with the events coordinator is recommended.

**Participant Data Collection for Public Dissemination**-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB prior to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

**Field Trip**-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

**IT Requirements**-Requires proof of correspondence and approval from IT Administration

**International Travel**-Requires International Travel application be submitted to Center for International Affairs.

**Risk Management Consultation**-Requires proof of correspondence with Risk Management.

**Space/OPC Requirements, Infrastructure/Remodel**-Requires proof of correspondence with OPC Administration .

**Late Submission** - Requires explanation for emergency funding.

**Fiscal Management:** Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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**Requirements and Signatures**

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

Model UN events are academic conferences for students that provide students with a unique opportunity to develop an understanding of the complexity of specific issue-areas in global politics. Benefits for students include skill development in policy research, conflict analysis, thinking from different perspectives, negotiation, and public speaking. Students are also able to interact with a diverse range of students from around the region. These are all qualities that benefit any major, as well as more specifically related political science majors, communications majors and global studies minors. However, we encourage interdisciplinarity in the team, and as part of the application and selection process will choose a team from a cross section of majors. We now have a team as well as a new student club (International Relations Club). Participating students will be able to get three credits for POLS 490.

This application is for funding to take students to two Model UN events in the spring: Western Model UN in Santa Barbara, March 5-7 and Far West MUN in San Francisco (Burlingame), April 20-24. The budget below is estimated for fifteen students.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

Model UN is integrally related to several courses: POLS 490 which is a special topics course about the Model UN offered during Spring 2012. Students who participate this spring will be enrolled in that course. POLS 329, International Law and Organizations, is offered most academic years. In addition, the subject matter for all Model UN conferences is germane to POLS 103, Introduction to International Relations (offered every semester). Further, it is related to the subject matter in COMM 320, Persuasion & Argumentation, COMM 340 Conflict Management and Mediation and COMM 430 Political Communication.

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. Please note a report will be due at the end of the semester.

As noted, the primary educational goals for participation in Model UN are skill development in policy research, conflict analysis, thinking from different perspectives, negotiation, and public speaking. Students are graded for the courses based on their exhibition of these skills.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

The main areas for which funding is needed are registration fees and hotel costs.

*West MUN, Santa Barbara:*

Hotel fees: Delegates will need to stay two nights. Room price is approximately \$160.00 x 8 rooms (x2 nights).

**\$2560.00**

Registration fees: \$170 per student (15) and 2 advisors; \$170 institution fee.

**\$3060.00**

Advisor costs: Mileage (approx. 110 miles at 55.5 cents); meals included in registration fee

**\$61.00**

*Far West MUN, Burlingame:*

Hotel fees: Room price at \$158.00 per night (4 nights) for eight rooms.

**\$5036.80**

Registration fees: \$80.00 per student x 15 (advisors are free); \$200 institution fee.

**\$1400**

Advisors costs (mileage and meals): Mileage, shared (approx. 720 miles) = \$399.60; Meals (5 days, 2 advisors, per diem rates though based on receipts = \$500

**\$899.60**

**Overall total: \$13,017.40**

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

None.

6. Acknowledgment. Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

S	Andrea Grove	10-12-2011
P		Date
P	Scott Frisch	10/12/11
P		Date
Ac	Karen Carey	10/24/11
		Date

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ACTIVITY BUDGET FOR 2011-2012

1. Operating Expense Budget

A. Supplies	_____
B. Vendor Printing	_____
C. In-State Travel	<u>\$8557.40</u>
<hr/>	
D. Out-of-State Travel	_____
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	_____
I. OPC Chargeback	_____
J. Copier Chargeback	_____
K. Other (Please Specify)	<u>Registration fees: \$4460</u>
TOTAL Expenses	<u>\$13,017.40</u>

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____
Total Revenue	<u>\$0</u>

E. Total Requested from IRA

\$13,017.40

**Instructional Related Activities  
Report Form**

SPONSOR	DEPARTMENT
Andrea Grove	Center for Community Engagement

ACTIVITY TITLE	DATE (S) OF ACTIVITY
Model UN	31 March-2 April 2011; 8-12 April 2011

**PLEASE EXPLAIN (1) DESCRIPTION OF ACTIVITY; (2) HOW DID THE ACTIVITY RELATE TO A COURSE(S); AND (3) WHAT YOU LEARNED FROM THE PROCESS.**

- 1) A group of 12 students attended the WestMUN and the Far West MUN conferences to discuss, debate, and negotiate several global issues. Our students did very well. They were all very engaged, with one winning an award at WestMUN (Kevin Schallert; and a delegation (Kenya—4 of our students) being recognized for their research at MUNFW).
- 2) This relates to work in the political communications and international relations courses on campus. Students were required to write position papers about their issues (6 across the semester), as well as country background papers (2 during the semester).
- 3) We had multiple debrief/discussion sessions during the conference and at the end. The students learned immensely about the multiple issues in their committees, and also about the procedures used during such negotiations. We left feeling that Model UN participation is essential to our efforts to work toward global engagement of our students.

**\*\*Please attach assessment forms from students, list of attendees, peoplesoft program report**

E-mail to the Dean's Office  
30 days after activity

List of attendees:

Matthew Bateman  
Karadan Clark  
Courtney Condon  
MacKenzie Garcia  
Stephanie Garcia  
Kurt Harris  
Dulce Lopez  
Korina Matyas  
Andre Ross  
Kevin Schallert  
Gaby Steinkamp  
David Winston

Andrea Grove, Chris Scholl (advisors)