



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2011-2012 Academic Year
DEADLINE: Fall and Academic Year 3/31/11
Spring 2012 deadline is 10/31/11

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: 2012 National Conference on Undergraduate Research (NCUR)

Project Sponsor/Staff (Name/Phone): **Kimmy Kee-Rose, Ph.D./805-437-3276**

Activity/Event Date(s): **March 28 – March 31, 2012**

Date Funding Needed By: **January 23, 2012**

***Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2011 and for Spring Requests early January 2012.*

Please check if any of the following apply to your IRA:

- | | |
|--|---|
| <input type="checkbox"/> Equipment Purchase | <input checked="" type="checkbox"/> Field Trip |
| <input type="checkbox"/> Event | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements | <input type="checkbox"/> Risk Management Consultation |
| <input type="checkbox"/> International Travel | <input type="checkbox"/> Late Submission |
| <input type="checkbox"/> Space/OPC Requirements | |
| <input type="checkbox"/> Infrastructure/Remodel | |
| <input checked="" type="checkbox"/> Other <u>Attend national conference on undergraduate research (NCUR) to present results of empirical studies</u> | |

Previously Funded: YES NO Yes, Request # _____

*If previously funded, please attach copy of IRA Report

Does your proposal require IRB (Institutional Review Board) approval: Yes No

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: **Psychology, Budget Code 735**

Date of Submission: **October 28, 2011**

Amount Requested: **\$9,998.50**
 (Should match item 2. E. on page 4)

Estimated Number of Students Participating: **14 CSUCI Undergraduate Students**

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

Events-For a large event, consultation with the events coordinator is recommended.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission - Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

Funding is requested for 14 CSUCI undergraduate students from the Psychology and Business programs, who are currently enrolled in my ongoing year-long Psychology courses (see #2), to present the findings of their empirical research at the 26th Annual National Conference on Undergraduate Research (NCUR) which will be hosted by Weber State University in Ogden, Utah from March 29 to March 31, 2012. The NCUR is dedicated to promoting undergraduate research, scholarship, and creative activity in all fields of study. This annual gathering welcomes scholars and their faculty mentors from across the nation. The NCUR creates a unique environment for the celebration and promotion of undergraduate student achievement.

Last year, through the generous funding of IRA, I was able to bring 13 students to this conference. These students presented five different papers on the findings of their research projects at CSUCI, and they received excellent feedback. More importantly, the students reported that the experience was tremendously helpful to them for increasing their enthusiasm and commitment for pursuing their career goals in psychology as well as enhancing their applications for graduate school.

In addition, three manuscripts were submitted for publication in the Conference Proceedings. All three manuscripts were peer reviewed by the Proceeding Boards, and recently, have been accepted for publication. This opportunity further allows our students to list their publications on their resume for graduate school applications.

For the upcoming conference in 2012, the 14 new students from my courses have submitted a total of seven abstracts for paper presentations. Therefore, we are now making this request for funding.

One of the primary goals of the courses listed in #2 is for students to present and disseminate their research findings at regional and national scientific conferences. In the field of Psychology, the experience of presenting at such conferences would help to better prepare students and significantly enhance their ability to obtain competitive positions in graduate study programs across the fields of behavioral science. Hence, this opportunity is one that will not only deal with meeting the Psychology program learning outcomes as listed below, but will enhance their future careers as well:

- Students should understand and be able to use major research methods in psychology (design, data analysis & interpretation).
- Students should have an understanding of applications of psychology to personal, social and organizational issues.
- Students should use and respect skeptical inquiry, critical thinking, and the scientific approach to understanding behavior.
- Students should have an understanding of the complexity of cultural diversity.
- Students should be able to express themselves effectively in written and oral communication.

Finally, supporting students' original research and the dissemination of that research helps to meet the CSUCI institutionally-based learning outcomes.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

PSY 300 (Psychological Research and Statistical Methods and Lab I)
 PSY 301 (Psychological Research and Statistical Methods and Lab II)
 PSY 490 (Special Topics: Experimental Psychopathology I and II)
 PSY 494 (Independent Research in Psychology)
 PSY 497 (Directed Study in Psychology)

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

For the courses listed in #2, students' final grade will be based upon their participation and performance on the various aspects of research activities including abstract submissions and conference presentations.

In addition, students will prepare and present their work at the Sage Faculty Student Research Forum and Annual Psychology Poster Presentations in May 2012. Their papers/posters will be evaluated using a rubric designed to assess the degree to which Psychology program objectives have been met.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

Estimated Cost of Trip for 14 Students:

Roundtrip Airfare (14 students X \$330.00/person)	\$ 4,620.00
Roundtrip Shuttle Transportation between Airport and Ogden	\$ 600.00
Conference Registration (14 students X \$185.00/person)	\$ 2,590.00
*Hotel in Ogden (5 rooms @\$437.70/room for 3 nights)	\$ 2,188.50
TOTAL AMOUNT REQUESTED:	\$9,998.50

* We are only requesting sufficient funding to cover the costs for 5 hotel rooms, as the students will be sharing rooms. Students will also pay for their own meals, which is estimated to be \$1,400.00 (14 students x \$25.00/day/person x 4 days) and other unexpected costs that arise during travel.

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

The current request has no other sources of funding. Each student will be paying for his or her own meals and incidentals during the trip. *These costs are not included in the requested budget.*

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Kimmy Kee-Rose

10/28/2011
Date

Virgil Adams

10/28/11
Date

Karen Caray

10/31/11
Date

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ACTIVITY BUDGET FOR 2011-2012

1. Operating Expense Budget

A. Supplies	_____
B. Vendor Printing	_____
C. In-State Travel	_____
D. Out-of-State Travel	<u>\$4,620.00 + \$600.00 = \$5,220.00</u>
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	_____
I. OPC Chargeback	_____
J. Copier Chargeback	_____
K. Other (Conference Registration)	<u>\$2,590.00</u>
(Hotel Accommodations)	<u>\$2,188.50</u>
TOTAL Expenses	<u>\$9,998.50</u>

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____

Total Revenue **\$9,998.50**

E. Total Requested from IRA **\$9,998.50**