



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2011-2012 Academic Year
DEADLINE: Fall and Academic Year 3/31/11
Spring 2012 deadline is 10/31/11

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title:

Project Sponsor/Staff (Name/Phone): Center for Community Engagement

Activity/Event Date(s): Spring 2012

Date Funding Needed By: January-May 2012

***Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2011 and for Spring Requests early January 2012.*

Please check if any of the following apply to your IRA:

- | | |
|---|--|
| <input type="checkbox"/> Equipment Purchase | <input checked="" type="checkbox"/> Field Trip |
| <input type="checkbox"/> Event | <input checked="" type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements | <input type="checkbox"/> Risk Management Consultation |
| <input type="checkbox"/> International Travel | <input type="checkbox"/> Late Submission |
| <input type="checkbox"/> Space/OPC Requirements | |
| <input type="checkbox"/> Infrastructure/Remodel | |
| <input type="checkbox"/> Other _____ | |

Previously Funded: YES NO Yes, Request # _____

*If previously funded, please attach copy of IRA Report

Does your proposal require IRB (Institutional Review Board) approval: Yes No

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: 824

Date of Submission: October 31, 2011

Amount Requested: \$2200
 (Should match item 2. E. on page 4)

Estimated Number of Students Participating: 25

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

Events-For a large event, consultation with the events coordinator is recommended.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission - Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

The IRA proposal is being put forward by Center for Community Engagement and the Chicano Studies program. Our funding request is two-fold, 1) provide funding to build a permanent Bracero Exhibition at a former Bracero camp in Ventura County and 2) provide funding to publish a book of 64 Bracero oral histories in both Spanish and English with proceeds going to the Bracero Student Scholarship Fund.

Project History - In 2008-2009 the Bracero Oral History Project served as service learning component for Chicana/o Studies, History, Library, and Spanish programs. The scope of the service learning project included: students organizing, promoting, and participating in town hall meetings to recruit potential Braceros to interview, students following up with each ex-Bracero and conducting oral history interviews, students transcribing interviews and translating them from Spanish to English. To date two town hall meetings (Oxnard and Santa Paula) have been conducted, over 100 former Braceros have signed up to share their stories, over 64 oral histories have been collected by CI students, and several dozen documents, photographs, and artifacts have been retrieved. These stories, archival documents and artifacts were used to design a local exhibition focusing on the Ventura County Bracero experience. This local exhibition contains 20 posters (some of which need to be redesigned and edited).

During spring 2011, the Center for Community Engagement and Chicana/o Studies were approached by Cabrillo Economic Development Corp (CEDC) to collaborate in designing a permanent exhibition space for the local exhibit. This exhibit space will be located in their new community housing development in Piru, on the former site of the Piru Bracero camp. This is an exciting opportunity for CI students' to work across disciplines/campus to build a permanent exhibit. We would like to produce a high quality project for CEDC. To do so, we will need funding to provide transportation for students to Piru and CSUCI, redesign and reprint posters, and print more brochures and t-shirts.

Another related project is to publish a collection of Bracero oral histories in both Spanish and English. Capstone students will work on writing brief biographies of ex-braceros, copyediting the interview transcripts in Spanish and English, and complete the book manuscript to be submitted for publication. We are considering submitting the manuscript to Palgrave Studies in Oral History series: <http://us.macmillan.com/series/palgravestudiesinoralhistory>. This book would serve as a vehicle for a fundraising activity and proceeds would go towards the

established CI Bracero Student Scholarship Fund.

The Service Learning Activities that would result from IRA funding will include:

Students enrolled in **Art Studio Capstone 499** will work with CEDC to build and curate the Ventura County Local Bracero exhibit.

Students enrolled in **English Capstone 499** will serve as copyeditors for the Ventura County Bracero book.

Students enrolled in **Chicana/o Studies Capstone 499** will research and write the introduction for the Ventura County Bracero book.

Students enrolled in **Spanish Capstone 499** will proofread and translate interviews from Spanish to English.

2. All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

Relation to CI Mission: Academic Service learning is mission-based value at CI that is integrated into the formal instruction of these course offerings. Service Learning is associated with increasing a student's feeling of connectedness with the community, and understanding of economic, political and social conditions; encourage a more holistic approach to larger social issues--all of which these projects promote.

Relation to Course Offering: Faculty members from History, Art Studio, Chicana/o Studies, and Spanish co-sponsor this request because they have identified the importance of these Bracero oral histories that address many societal issues such as labor rights, civil rights, immigrant rights, and social justice. By oral histories will also be used for teaching purposes and student research projects in courses.

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

We will assess the Piru Bracero Exhibit by collecting audience comments and feedback from local residents. Another way we can assess the project is by how many books will be sold and funds collected for the Bracero Student Scholarship Fund.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

✓	Jose Alamillo	10/27/11
	Jim Meriwether	Date
✓	Karen Carey	10/31/11
		Date
✓		10/31/11
		Date

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ACTIVITY BUDGET FOR 2011-2012

1. Operating Expense Budget

A. Supplies	\$1000
B. Vendor Printing	\$1000
C. In-State Travel	\$200
D. Out-of-State Travel	
E. Equipment Rental	
F. Equipment Purchase	
G. Contracts/Independent Contractors	
H. Honorarium	
I. OPC Chargeback	
J. Copier Chargeback	
K. Other (Please Specify)	

TOTAL Expenses \$2200

2. Revenue

A. Course Fees _____

B. Ticket Sales _____

C. Out of Pocket Student Fees
(exclusive of course fees) _____

D. Additional Sources of
funding
(Please specify
And indicate source) _____

Total Revenue _____

E. **Total Requested from IRA** \$2200