



<http://www.csuci.edu/ira/index.htm>

**Application**  
**Instructionally Related Activities Funds Request**  
**2011-2012 Academic Year**  
**DEADLINE: Fall and Academic Year 10/31/11**  
**Spring 10/31/11**

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

**Activity Title: ESRM 2011 Spring Seminar Series Speaker Honoraria**

Project Sponsor/Staff (Name/Phone): Don Rodriguez (staff = Mary Devins @ x 3253)

Activity/Event Date(s): Spring Semester 2011

Date Funding Needed By: December 1

**\*\*Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2010 and for Spring Requests early January 2011.**

**Please check if any of the following apply to your IRA:**

- |   |   |
|---|---|
| <input type="checkbox"/> Equipment Purchase     | <input type="checkbox"/> Field Trip   |
| <input checked="" type="checkbox"/> X Event     | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements        | <input type="checkbox"/> Risk Management Consultation   |
| <input type="checkbox"/> International Travel   | <input type="checkbox"/> Late Submission (Passed Deadlines:   |
| <input type="checkbox"/> Space/OPC Requirements |   |
| <input type="checkbox"/> Infrastructure/Remodel |   |
| <input type="checkbox"/> Other _____            |   |

Previously Funded: xYES NO Yes, Request # 358

Does your proposal require IRB (Institutional Review Board) approval: Yes X No

Assessment submitted for previously Funded Activity: xYES NO

Academic Program or Center Name and Budget Code: ESRM 765-00035

Date of Submission: October 31, 2011

Amount Requested: \$4,000  
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: ~200

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**Conditions and Considerations**

**Equipment Purchase**-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

**Events**-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

**Participant Data Collection for Public Dissemination**-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

**Field Trip**-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

**IT Requirements**-Requires proof of correspondence and approval from IT Administration

**International Travel**-Requires International Travel application be submitted to Center for International Affairs.

**Risk Management Consultation**-Requires proof of correspondence with Risk Management.

**Space/OPC Requirements, Infrastructure/Remodel**-Requires proof of correspondence with OPC Administration .

**Late Submission (Deadlines: Fall 3/14, Spring 10/15)**-Requires explanation for emergency funding.

**Fiscal Management:** Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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**Requirements and Signatures**

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.
2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.
3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**
4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.
7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Pr	Don Rodriguez	10/31/11
		Date
Pr	Don Rodriguez	10/31/11
		Date
	Karen Carey	10/31/11

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ACTIVITY BUDGET FOR 2010-2011

1. Operating Expense Budget

A. Supplies	_____
B. Vendor Printing	_____
C. In-State Travel	_____
D. Out-of-State Travel	_____
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	_____ \$4000
I. OPC Chargeback	_____
J. Copier Chargeback	_____
K. Other (Please Specify)	_____
 TOTAL Expenses	 _____ \$4000

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____ ESRM Program funds for promotion, food, etc.
<b>E. Requested Allocation from IRA</b>	
 Total	 _____ \$4000

### Activity Description

For the past three years the ESRM program has coordinated an excellent and wide-ranging Spring Seminar Series. These seminars are well attended by ESRM students as well as by many non-ESRM students, faculty, administration, and staff. Our average attendance has hovered between 20 and 40, with some speakers drawing more than 80 people. All of these talks, while focused on the interdisciplinary challenges of Resource Management (broadly defined), have been easily approachable by students outside of our ESRM program, as evidenced by our routinely packed seminar rooms. Talks have to date ranged from Washington D.C. lobbyists, to international NGO scientists, to African Fulbright fellows, to best-selling authors, and National Park Superintendents.

In pulling together this year's speaker series the lack of funds to offset travel to our campus became increasingly clear. Several prospective speakers respectfully turned us down as their own organizations could not cover travel to CSUCI due recently reduced budgets. We seek an increased amount of money to attract speakers from outside the local area that will engage a broader of CI faculty and students.

The purpose of the increased fee from last year is to engage experts from across the country in the integration of geospatial science into other disciplinary areas (business, history, art, sociology, political science, etc.). The result will be a seminar series dedicated to geospatial applications across disciplinary boundaries that inform teaching, research and scholarly activity.

### Activity Assessment

The activity will be assessed at our typical end of the semester evaluations.

### Activity Budget

\$4000 for 5-6 speakers to defray travel cost to CSUCI

### Sources of Additional Support

The ESRM Program will cover advertising, set-up, and associated costs for the seminar series.