http://www.csuci.edu/ira/index.htm

Application
Instructionally Related Activities Funds Request
2011-2012 Academic Year
DEADLINE: Fall and Academic Year 3/31/11
Spring 2012 deadline is 10/31/11

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: Guest Lecturer, Gioconda Belli
Project Sponsor/Staff (Name/Phone): Joan Peters
Activity/Event Date(s): November 15, 2012
Date Funding Needed By: August, 2012
**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2011 and for Spring Requests early January 2012.*

Please check if any of the following apply to your IRA:

☐ Equipment Purchase   ☐ Field Trip
☐ Event   ☐ Participant data collection for public
☐ IT Requirements   dissemination, i.e. interviews/surveys that
☐ International Travel   result is a journal/poster session/newsletter
☐ Space/OPC Requirements   ☐ Risk Management Consultation
☐ Infrastructure/Remodel   ☐ Late Submission
☐ Other _____

Previously Funded: ☐YES x☐NO   Yes, Request # _____

Does your proposal require IRB (Institutional Review Board) approval: ☐Yes   x☐No

Assessment submitted for previously Funded Activity: x☐YES   ☐NO

Academic Program or Center Name and Budget Code: English Program

Date of Submission: Mar. 28, 2012

Amount Requested: $3,000
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: 120

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. <u>In addition, all other purchases must follow Procurement Guidelines.</u>

Events-For a large event, consultation with the events coordinator is recommended.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission - Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

    Gioconda Belli is an internationally celebrated poet, novelist and memoir writer from Nicaragua who will read from her work and discuss the writing process as well as political engagement, which is her subject.

    She was a Sandinista revolutionary during the Nicaraguan revolution and then the Director of Public Relations for the Sandinista government. She is active in Latin American politics and writes about global politics as well.

    It may be worth noting that Ms. Belli lectured here the year CSUCI opened – to a full and appreciative auditorium, introduced by President Rush, and did so for no fee because we were brand new and had no money for lectures!

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

    Her work and her reading will be tied to several of the **Spanish** courses (she will read bilingually), all creative writing courses in the **English** program and contemporary literature courses, as well as several **History and Political Science** courses, including Eng/History 440: Tradition and Transformation, which is team taught by myself and Prof. Barajas and centers on America in the Sixties and Seventies, which is related to her books about revolution at that time.

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

    Assessment, as for all these public lectures, will include a questionnaire at the event and student response/reflection writing.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Joan Peters

Chair 28, 2012
Date

Brad Monsma

March 28, 2012
Date

Karen Carey

_3/29/12_
Date

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ACTIVITY BUDGET FOR **2011-2012**

1. Operating Expense Budget

    A. Supplies _____

    B. Vendor Printing _____

    C. In-State Travel _____

    D. Out-of-State Travel _____

    E. Equipment Rental _____

    F. Equipment Purchase _____

    G. Contracts/Independent Contractors_____

    H. Honorarium _____$3,000_____

    I. OPC Chargeback _____

    J. Copier Chargeback _____

    K. Other (Please Specify) _____

TOTAL Expenses   _____ $3,000 _____

2. Revenue
    A. Course Fees   _____
    B. Ticket Sales   _____
    C. Out of Pocket Student Fees
       (exclusive of course fees)   _____
    D. Additional Sources of
       funding
       (Please specify
       And indicate source)   _____

       Total Revenue   _____

    E. **Total Requested from IRA**   _____ $3,000 _____