



<http://www.csuci.edu/ira/index.htm>

**Application**  
**Instructionally Related Activities Funds Request**  
**2012-2013 Academic Year**  
**DEADLINE: Fall and Academic Year 3/31/12**  
**Spring 2013 deadline is 10/31/12**

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

**Activity Title: Fall 2012 Conference Attendance: 2012 Western Society of Naturalists and California Islands Symposium**

Project Sponsor/Staff (Name/Phone): Sean Anderson (staff = Mary Devins @ x 3253)  
Activity/Event Date(s): Fall Semester 2012 (Islands Symposium Oct 23-26, WSN Nov 8-10)  
Date Funding Needed By: August 2012 (to secure students and reservations)

**Please check if any of the following apply to your IRA:**

- Equipment Purchase
- Event
- IT Requirements
- International Travel
- Space/OPC Requirements
- Infrastructure/Remodel
- Other; Conference attendance\_\_\_\_\_
- Field Trip
- Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter
- Risk Management Consultation
- Late Submission

Previously Funded: YES NO Yes, Request # \_\_\_\_\_

Does your proposal require IRB (Institutional Review Board) approval: Yes No

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: ESRM 765-00035

Date of Submission: 3/31/12

Amount Requested: \$5,006  
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: 23

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**Conditions and Considerations**

**Equipment Purchase**-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

**Events**-For a large event, consultation with the events coordinator is recommended.

**Participant Data Collection for Public Dissemination**-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

**Field Trip**-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

**IT Requirements**-Requires proof of correspondence and approval from IT Administration

**International Travel**-Requires International Travel application be submitted to Center for International Affairs.

**Risk Management Consultation**-Requires proof of correspondence with Risk Management.

**Space/OPC Requirements, Infrastructure/Remodel**-Requires proof of correspondence with OPC Administration .

**Late Submission** - Requires explanation for emergency funding.

**Fiscal Management:** Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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**Requirements and Signatures**

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.
2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.
3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**
4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.
7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Sean Anderson

3/31/12

Date

Don Rodriguez

4/2/12

Date

Karen Carey

4/3/12

Date

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**ACTIVITY BUDGET FOR 2012-2013**

1. Operating Expense Budget

- A. Supplies Hotel (Seaside CA): (2 rooms for 2 nights) @ \$169/room/night = \$676
  - B. Vendor Printing \_\_\_\_\_ Poster Printing (5 @ \$50) = \$250
  - C. In-State Travel Travel to Monterey (airfare LAX to Monterey, 8 @ \$350) = \$2,800
  - D. Out-of-State Travel \_\_\_\_\_
  - E. Equipment Rental \_\_\_\_\_
  - F. Equipment Purchase \_\_\_\_\_
  - G. Contracts/Independent Contractors \_\_\_\_\_ Carbon Offsets = \$50
  - H. Honorarium \_\_\_\_\_
  - I. OPC Chargeback \_\_\_\_\_
  - J. Copier Chargeback \_\_\_\_\_
  - K. Other (Please Specify) registration fees (WSN; 8 @ \$60, Islands 15 @ \$50) = \$1,230
- TOTAL Expenses \_\_\_\_\_ \$5,006

2. Revenue

- A. Course Fees \_\_\_\_\_
  - B. Ticket Sales \_\_\_\_\_
  - C. Out of Pocket Student Fees  
(exclusive of course fees) \_\_\_\_\_
  - D. Additional Sources of funding \_\_\_\_\_
- Total Revenue \_\_\_\_\_ We will apply for student travel awards (~\$50-100 per applicant), but will not know until just before the meetings if these will be successful; potentially \$800

E. **Total Requested from IRA** \_\_\_\_\_ **\$5,006**

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**Explanation/Consultation**

Brief Program Description

Students from ESRM 462: Coastal and Marine Management will travel to one of two conferences to be held this fall in coastal California. At these conferences, students will present work they have conducted in the weeks and months leading up to these conferences on a variety of coastal and marine management subject, but principally on our Public Opinion Polls and on our Surveys of Seafood Offerings in coastal California. Students will present both their work and the work of students from previous semesters.

ESRM 462 is fundamentally about exploring the diverse and challenging management issues in the coastal zone. Typically these students conduct basic and applied research, engage with the research and management community, visit with policy makers, and visit a range of field sites across the course of the semester. This year, we have the happy coincidence of being able to attend two highly relevant conferences. These will dovetail fantastically well with our default lesson plans and make for a unique opportunity for students to both showcase their work, gain valuable feedback from other researchers and managers across the region, and be exposed to a variety potential employers and graduate advisors.

Should full funding be received, I will require attendance at one of these two conferences, although, attendance at both would be ideal. This determination will be made early in the summer based on both student enrollment (enrollment typically ranges from 12 to 24 students) and the amount of funding received by IRA.

Relation to IRA Program to Course Offerings.

Presenting original research conducted by our students has been a great success in the past. Over the previous year, I have had students present both individual (at the Chancellors Office for the annual CSU COAST meeting) and group (Ballona Wetlands Conference in Los Angeles , Western Society of Naturalists in San Diego) posters. All research was conducted during the course of class-based group research efforts and exclude ESRM capstone student research presentations.

The ESRM program emphasizes both field experience and applied work. We view opportunities such as these to be invaluable tools to foster the development of our students. They have proved quite beneficial to students' subsequent job/graduate school explorations. This year students are attending a GIS conference in Los Angeles and have attended professional development symposia in Los Angeles in previous years.

Conferences:

**8<sup>th</sup> California Islands Symposium**

October 23-26

Ventura, CA

approximate conference attendance: 1,500

The California Islands Symposium is held every four years and showcases a broad swath of basic and applied research and engagement work done in and around the California Channel Islands. It is a close-by conference that emphasizes many topics of interest to ESRM (and many other majors).

**93<sup>rd</sup> Annual Meeting of the Western Society of Naturalists**

November 8-10

Seaside, CA (Monterey Bay area)

approximate conference attendance: 750

WSN is the premier West Coast Coastal and Marine Biology conference. It is geared towards undergraduate and graduate students, with those attendees providing the bulk of the contributed papers. This is an essential networking opportunity for those in the coastal and marine community on the West Coast and viewed as the premier starting point for young professionals. The science presented is of the highest caliber, but presented in a very relaxed and welcoming setting. It is a fantastic venue for young students to gain valuable conference-going experience.

Program Assessment

Students will present posters and/or oral presentations of independent course-based group projects in progress at the time or completed in the immediate lead-up to the conference. Assessment will be based on both formal and informal third-party evaluation of both their prepared work and their ability to respond to audience questions.

*Note: Amount requested could be scaled back significantly depending upon a number of factors. Chief among these are 1) the ability to have conference fees waived in lieu of the students working part-time for the conference and 2) the ability for students to get reimbursed for driving to Monterey rather than being forced to fly (owing to risk management rules).*

Sources of Program Support

No sources of program support are available at this time for attendance at such conferences.