



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2012-2013 Academic Year
DEADLINE: Fall and Academic Year 3/31/12
Spring 2013 deadline is 10/31/12

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: Sustainability at CI

Project Sponsor/Staff (Name/Phone): Simone Aloisio/8999

Sean Anderson/805.732.2732

John Griffin/805.338.6036

Dan Wakelee/8542

Activity/Event Date(s): Ongoing 2012/13 AY

Date Funding Needed By: Start of 2012/13 AY

***Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2012 and for Spring Requests early January 2013.*

Please check if any of the following apply to your IRA:

- Equipment Purchase
- Event
- IT Requirements
- International Travel
- Space/OPC Requirements
- Infrastructure/Remodel
- Other _____
- Field Trip
- Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter
- Risk Management Consultation
- Late Submission

Previously Funded: YES NO Yes, Request # _____

*If previously funded, please attach copy of IRA Report

Does your proposal require IRB (Institutional Review Board) approval: Yes No

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: (BUS CHM ESRM) 821

Date of Submission:

March 29, 2012

Amount Requested: \$24,000
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: 100

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

Events-For a large event, consultation with the events coordinator is recommended.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission - Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

The request is for funding for sustainability related projects or events on campus, in effect establishing a sustainability fund. Students will work with faculty and staff to identify areas in which they increase the sustainability of our campus, increase awareness for sustainability issues on our campus, or extend our campus' sustainability activities to a larger population. Potential projects include a student-led campus composting program, a community garden, an Earth Day event, student travel to a sustainability focused meeting, student designed conversion of campus electric vehicles to solar power, ecological restoration programs on campus, piloting alternate stormwater sequestration modules for parking lots, development of campus rideshare and vanpool programs, establishment of a beekeeping center, installation of water bottle filling stations, and installation of owl boxes to promote rodenticide-free rodent control on campus lands. Decisions will be made primarily by students selected within each participating course on how funds are to be spent. Students will plan, implement, and assess the projects. As part of their coursework, students will also determine the sustainability related impacts these projects have on our campus and community. Projects selected by students that have an impact on campus infrastructure would be coordinated with OPC.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

The students administering the sustainability fund will be students enrolled in sustainability focused courses during the Fall and/or Spring of the 2012/13 academic year. These courses will be taught by the faculty named on this application, who will integrate the planning, implementation, and assessment of these projects into the curriculum of these courses. The courses include: CHEM 101 (Chemistry and the Environment), ESRM 200 (Principles of Resource Management, Conservation and Stewardship), BIOL/ESRM 313 (Conservation Biology), MGT/BIO 326 (Scientific and Professional Ethics), ESRM 462 (Coastal and Marine Management), and BUS 499 (Business Capstone).

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

IRA will be provided with a detailed report on each funded project. This will include how the funds are spent. Assessment of the sustainability of each project, and whether each project is meeting its goals, will also be done as part of the coursework and will be made available to the campus community.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

\$24,000 – Sustainability Fund

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

The sponsors will ensure that these funds will be used for specific projects proposed by students. Where possible, administration of the fund will be part of the regular duties of the sponsors and participating staff. Fees from the fund will be used for supplies and services, and other tangible items that directly benefit the campus community.

In addition, a set of electricity use data loggers (Watt's Up meters) already purchased with IRA funding from 2009/2010 remain available to support any and all such activities. To date they have been used by undergraduates in various courses and undergraduate capstone projects (electrical audits around campus, in the Broome library, etc.).

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Simone Aloisi

4/2/12

Date

Sean Anderson

4/2/12

Date

John Griffin

4/2/2012

Date

Dan Wakelee

Date

Karen Carey

4/2/12

Date

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ACTIVITY BUDGET FOR 2012-2013

1. Operating Expense Budget

A. Supplies	_____
B. Vendor Printing	_____
C. In-State Travel	_____
D. Out-of-State Travel	_____
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	_____
I. OPC Chargeback	_____
J. Copier Chargeback	_____
K. Other (Please Specify)	_____
TOTAL Expenses	\$24,000_____

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____
Total Revenue	_____
E. Total Requested from IRA	\$24,000_____