



<http://www.csuci.edu/ira/index.htm>

**Application**  
**Instructionally Related Activities Funds Request**  
**2012-2013 Academic Year**  
**DEADLINE: Fall and Academic Year 3/31/12**  
**Spring 2013 deadline is 10/31/12**

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

**Activity Title:** AN EDUCATIONAL DRAMA EVENT  
**Project Sponsor/Staff (Name/Phone):**

**Elizabeth Rothrock, Ph.D.**  
**Lecturer, Performing Arts**

**(805) 437-8570 (Performing Arts)**  
**(805) 482 - 3237, home.**

**Activity/Event Date(s): April 25-28, 2013**

**Date Funding Needed By: April 1, 2012**

*\*\*Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2012 and for Spring Requests early January 2013.*

**Please check if any of the following apply to your IRA:**

- |   |   |
|---|---|
| <input type="checkbox"/> Equipment Purchase     | <input type="checkbox"/> Field Trip   |
| <input checked="" type="checkbox"/> Event       | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements        | <input type="checkbox"/> Risk Management Consultation   |
| <input type="checkbox"/> International Travel   | <input type="checkbox"/> Late Submission  |
| <input type="checkbox"/> Space/OPC Requirements |   |
| <input type="checkbox"/> Infrastructure/Remodel |   |
| <input type="checkbox"/> Other _____            |   |

**Previously Funded:**  YES  NO      Yes, Request # \_\_\_\_\_

\*If previously funded, please attach copy of IRA Report

**Does your proposal require IRB (Institutional Review Board) approval:**  Yes  No

**Assessment submitted for previously Funded Activity:**  YES  NO

**Academic Program or Center Name and Budget Code:**

**The Department of Performing Arts. Budget Code: 731**

Date of Submission: **October 29, 2012**

Amount Requested: **\$1,100**

Estimated Number of Students Participating:

**25-70 potential CI student participants; 50-100 potential CI student audience members.**

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**Conditions and Considerations**

**Equipment Purchase**-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

**Events**-For a large event, consultation with the events coordinator is recommended.

**Participant Data Collection for Public Dissemination**-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

**Field Trip**-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

**IT Requirements**-Requires proof of correspondence and approval from IT Administration

**International Travel**-Requires International Travel application be submitted to Center for International Affairs.

**Risk Management Consultation**-Requires proof of correspondence with Risk Management.

**Space/OPC Requirements, Infrastructure/Remodel**-Requires proof of correspondence with OPC Administration .

**Late Submission** - Requires explanation for emergency funding.

**Fiscal Management:** Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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**Requirements and Signatures**

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

**An Educational Drama Event: This Educational Drama Event is supplemental to the Teaching Drama to Children (PATH/EDU 343) course. CI students in the course will participate for extra credit as student teacher/directors and performers in the creation of an Educational Drama performance. The CI students will work with students in grades 1-8 from the University Charter School at CI on an original drama about the history of labor, from both a national and local perspective, with a focus on the life of labor activist Hank Lacayo. All participants will also have the opportunity to meet with Mr. Lacayo about the project.**

**Together with the k-8 students, CI students will research, write, produce and perform an Educational Drama. The culminating workshop performance will be open to all at no charge.**

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

**This Educational Drama Event serves as an extra credit practicum for CI students enrolled in PATH/EDU 343 – Teaching Drama to Children. Instructors and students in Education, Performing Arts, and Liberal Studies will be invited to the performance as well. Parents and local teachers of students in grades k-8 will also be invited.**

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. Please note a report will be due at the end of the semester.

**CI student participants will be required to submit a rubric-based reaction paper about their experience with the event. The findings in these student responses will, in large part, be determinants of the success of the event. The reactions of the non-CI participants will also be considered.**

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding.

**Paper and Art Supplies for Scenic Elements: \$100. Costume and Property Supplies: \$100. Video Recording of Event: \$100. Copying Costs: \$100. Transportation of Students, k-8: \$700. Total Requested: \$1,100.** Funds not requested from IRA – Lunch for participants: \$200-500 (depending on final participation numbers)

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

**The Hank Lacayo Institute**  
**Local Families of Participant Students, grades k-8**  
**The University Charter Schools at CSUCI**

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Elizabeth Rothrock \_\_\_\_\_ 10/29/12  
Date

Jack Reilly \_\_\_\_\_ 10-29-12  
Date

Karen Carey \_\_\_\_\_ 10/31/12  
Date

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**ACTIVITY BUDGET FOR 2012-2013**

**I. Operating Expense Budget**

A. Supplies	<u>\$200</u>
B. Vendor Printing	<u>                    </u>
C. In-State Travel	<u>                    </u>
D. Out-of-State Travel	<u>                    </u>
E. Equipment Rental	<u>                    </u>
F. Equipment Purchase	<u>                    </u>
G. Contracts/Independent Contractors	<u>\$700 (bus)</u>
H. Honorarium	<u>                    </u>
I. OPC Chargeback	<u>                    </u>
J. Copier Chargeback	<u>\$100</u>
K. Other (Please Specify)	<u>Video Recording of Event: \$100</u>
TOTAL Expenses	<u>\$1,100</u>

**2. Revenue**

A. Course Fees	<u>                    </u>
B. Ticket Sales	<u>                    </u>
C. Out of Pocket Student Fees (exclusive of course fees)	<u>                    </u>
D. Additional Sources of funding (Please specify And indicate source)	<u>                    </u>

Total Revenue                     

**E. Total Requested from IRA \$1,100**