



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2013-2014 Academic Year

DEADLINES: Application Submitted to AVP:
Fall and Academic Year 2013-14: 03/01/13
Spring 2014 deadline: 10/01/13

Submittal Process: Applications must be first be signed by your program chair and then submitted to the appropriate AVP for approval. AVP's will next forward application to the IRA Coordinator for review. If there are questions or concerns, you may be asked for revisions or additional information. The IRA Coordinator will then forward applications to the IRA Committee for consideration.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

Duplicate requests- if Sponsor is submitting multiple proposals for recurring events involving speakers, musicians, etc., please combine your requests into one proposal.

Activity Title: UNIV 392: The Sea Coast through Time—A German Case Study

Project Sponsor/Staff (Name/Phone): **Colleen Delaney/ ext 3312**

Activity/Event Date(s): **21 May- 1 June, 2014**

Date Funding Needed By: **February 2014**

***Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2013 and for Spring Requests early January 2014.*

Previously Funded by IRA? YES NO If Yes, what Semester/Year?
Proposal(s) # _____ (if known)

Report submitted for previously Funded Activity?: YES NO

***Please attach copy of previous IRA Report**

Academic Program or Center Name: **Anthropology**

Estimated total Course Fee revenue: **\$12,000 ***

***This total estimated course fee is altered slightly from budget sheet to account for possible changes in international currency exchange rates*

Amount Requested from IRA: **\$26,242.50**
(Should match "Total Requested from IRA" on Page 5)

Estimated Number of Students Participating: **15** (plus the entire campus during the campus wide event planned to take place during Fall 2014 semester.

Conditions and Considerations Checklist

Please check if any of the following apply to your IRA:

Artist/Performer/Speaker Fees & Honoraria- On the Activity Budget, please indicate whether the vendor's price was set by you / CI representative, or is a fee that was set by the vendor themselves.

Large Event- For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

Equipment Purchase- If requesting large equipment purchase -over \$200, or will be a fixture installed on campus- Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

Field Trip- Sponsor must comply with all policies found at <http://www.csuci.edu/hr/AcademicFieldTripGuidelinesandForms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval. If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects – from simple surveys to complex biomedical procedures – must be reviewed and approved by the IRB *prior* to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

Exempt from IRB Approval –If your project is exempt from IRB review, include copies of correspondence with IRB Board. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed.

IT Requirements- If your activity has IT requirements, your application requires proof of correspondence and approval from IT Administration.

International Travel- Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application.

Risk Management Consultation-Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration.

Late Submission - Requires explanation for emergency funding.

Other -

Application
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2013-2014 Academic Year

Instructions and Requirements – Written Portion

Please provide the following in your application:

1. Brief Activity Description.

This course places the coastal experience in a broad temporal perspective, envisioning the seacoast as a dynamic interface between the marine and terrestrial environments that have provided humans access to a variety of opportunities related to: resource exploitation, transportation, colonization, cultural interaction, trade, conflict, and inspiration. Coastal northern Germany is the perfect case study to examine these issues, as we can explore issues of human interaction with, and use of, marine resources from the time of the Vikings up to the present day. By the end of the course, students will examine the contemporary pressing problems related to these topics, and apply their knowledge of anthropology to recommend ways of resolving them.

Additionally, students will also gain an understanding and appreciation of a foreign country. Although Germany is a “western” nation, the history of people of the region, as well as the natural resources available, has greatly influenced its development and sociopolitical trajectory.

A campus event is planned for the first week of October, 2014 in order to disseminate student knowledge and experience. The timing coincides with German Reunification Day.

UNIV 392 activity outline: 10 day study tour

Outline of travel Activities:

Day 1: arrive at Hamburg airport, take train to main station, then on to Schleswig

Day 2: Schleswig: Viking museum, archaeological site of Haithabu; tour of the harbor

Day 3: visit the Center for Baltic and Scandinavian Archaeology, lectures by specialists

Day 4: travel to Lübeck via regional train,

Day 5: tour of Lübeck via boat on the Trave River; visit to the Office of Archaeology, tour current archaeological excavations in the city

Day 6: bus/train trip to Travemünde (small city down the Trave river on the coast):

a) visit the Baltic sea and Travemünde harbor (Travemünde means “mouth of the Trave”)

b) visit the Priwall and local museum on East/West Germany

Day 7: travel by train to Hamburg, settle into the hostel a) tour of the Hamburg harbor

Day 8: Guest lectures/tour of the Maritime Museum: a) boating technology through time

b) time to tour Hamburg city center

Day 9: Fisheries day a) History of Atlantic fisheries; b) Fisheries Management today

Day 10: Hamburg Chamber of Commerce and Alster lakes; Possible tour of the canals

Day 11 class ends; students depart

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

a. **ANTH 445: The Sea Coast through Time**

3. **Learning Outcomes.**

These learning outcomes relate to ANTH 445 offered during spring semester 2014; after completion of UNIV 392 to Germany, students will be able to address these student learning outcomes using Germany as a specific case study,

1. discuss the different directions of human social development in various coastal regions of the world
2. compare the human impacts on coastal societies, environments, and resources
3. describe the diversity of maritime and coastal technologies
5. apply knowledge of past human societies to local and global issues today
6. formulate and/or analyze action research that leads to policy and/or program recommendations

4. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note that a report will be due 30 days after your activity.**

Students will be required to keep a daily journal where they reflect on a) their experiences in Germany, and b) address specific questions/situations posed by the instructor and guest speakers.

5. **Activity Budget.** Please enclose a complete detailed budget of the entire activity. **Bold** specific items that you are requesting IRA to fund (Page 6).
6. **International Trips.** If your event is an international trip submitted through the Center for International Affairs, you must include a copy of the program budget as submitted to CIA (to ensure congruency between the two budgets), as well as a copy of the course syllabus.

See attached

7. **Sources of Activity Support.** Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity.

No additional sources of funding have been obtained at this time.

8. **Audience/ Marketing/Promotions.** Who is your intended target audience? How will your event be advertised to students?

This UNIV 392 will be advertised through Anthropology classes, as well as posters and other social media. Students enrolled in Anthropology 445 during Spring 2014 semester will have first priority in the application process, followed by Anthropology majors, then CSUCI students in general.

A campus wide event (poster sessions and possible lectures) is planned for early October 2014 to coincide with German Reunification Day.

9. **Sustainability.** If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.

While in country all travel will be undertaken using train and bus public transportation. All trains in Germany use electricity.

10. **Images.** For previously funded IRA activities, include copies of images from past IRA activity or activities, demonstrating student participation and levels of students served.

11. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations herein.

IRA Proposal # 588

Signatures and Dates (REQUIRED)

Colleen Delaney

30 September 2013

Date

DANIEL Lee

1 Oct 13

Date

KAREN Carey

10/1/13

Date

KEY

REQUIRED: Attach a copy of the completed IRA Excel Budget (Either the "Regular Budget" or the "Travel Budget" page (see form for further instructions)

<http://www.csuci.edu/ira/application.htm>



IRA Travel Activity Budget

Activity Title: The Sea Coast through Time--A German Case Study

2013-2014

Sponsor Name: Colleen Delaney

Number of Students Participating: 15

Number of Faculty: 1

I	Student traveling expenses:	Cost/ea	# Requested	Total	Comments/Additional Notes
	Airfare	\$1,500.00	15	\$22,500.00	roundtrip flight to Hamburg
	Ground Transportation	\$200.00	15	\$3,000.00	group rail and train passes
	Lodging	\$350.00	15	\$5,250.00	youth hostels, rates 25-28 Euros/night with breakfast
	Registration Fees			\$0.00	
	Entrance Fees	\$100.00	15	\$1,500.00	museums and historical sites
	Meals (included)	\$0.00	15	\$0.00	
	Cultural Activities	\$100.00	15	\$1,500.00	walking tour of Lubeck
	Vehicle/Van Rental			\$0.00	
Other:	Travel Insurance	\$100.00	15	\$1,500.00	this was on covered expense form on UNIV 392 application
STUDENT TRAVEL TOTALS		\$2,350.00		\$35,250.00	
II	Faculty Travelling Expenses:	Cost/ea	# Requested	Total	Comments/Additional Notes
	Airfare	\$1,500.00	1	\$1,500.00	roundtrip flight to Hamburg
	Ground Transportation	\$200.00	1	\$200.00	group rail and train passes
	Lodging	\$350.00	1	\$350.00	youth hostels, rates 25-28 Euros/night with breakfast
	Registration Fees			\$0.00	
	Entrance Fees	\$100.00		\$100.00	museums and historical sites
	Meals (included)	\$275.00		\$275.00	
	Cultural Activities	\$100.00		\$100.00	walking tour of Lubeck
Other:	Travel Insurance	\$100.00		\$100.00	
FACULTY TRAVEL TOTALS		\$2,625.00		\$2,625.00	this was on covered expense form on UNIV 392 application
III	Operating Expense Budget	Cost/ea	# Requested	Total	Comments/Additional Notes
	Supplies			\$0.00	
Other:				\$0.00	
Other:				\$0.00	
OPERATING EXP. TOTALS		\$0.00		\$0.00	
IV	Out of Pocket Student Expenses	Cost/ea	# Requested	Total	Comments/Additional Notes



**INSTRUCTIONALLY
RELATED
ACTIVITIES**

California State
University

C H A N N E L
I N D E X

	Health Insurance				\$0.00	
	Tuition/Registration				\$0.00	
	Travel Insurance				\$0.00	
	Out of Pocket Meals	\$275.00		15	\$4,125.00	
	Other:				\$0.00	
	STUDENT EXP. TOTALS	\$275.00			\$4,125.00	

V. Total costs of the trip- Please Note that Formulas Calculate Automatically

	Total Student Traveling Expenses		\$35,250.00	
	Faculty Travel Expenses, if funded at 100%		\$2,625.00	
	Operating Expenses, if funded at 100%		\$0.00	
	TOTAL IRA FUNDING REQUESTED		\$37,875.00	
	Out of Pocket Student Expenses		\$4,125.00	Not funded by the University
	UNIV 391/392 & International Trips only			
	Maximum IRA student funding @ 2/3rd of student total cost		\$23,617.50	
	1/3 of total cost payable by students through course fee		\$11,632.50	
	TOTAL IRA FUNDING REQUESTED FOR INT'L TRIPS		\$26,242.50	
	Out of Pocket Student Expenses		\$275.00	Not funded by the University

Budget attached

C Delaney

UNIV 392 Germany Application

Fall 2013

UNIV 392: The Sea Coast through Time—A German Case Study

May 22-June 1, 2014

Instructor: Dr. Colleen Delaney

Office: 2784 Bell Tower East

Mobile: +1-805-233-2110

Course Introduction and Learning Outcomes:

This course places the coastal experience in a broad temporal perspective, envisioning the seacoast as a dynamic interface between the marine and terrestrial environments that have provided humans access to a variety of opportunities related to: resource exploitation, transportation, colonization, cultural interaction, trade, conflict, and inspiration. The course examines the multidirectional ways that humans and the ocean interact. Coastal northern Germany is the perfect case study to examine these issues, as we can explore issues of human interaction with, and use of, marine resources from the time of the Vikings up to the present day. By the end of the course, students will examine the contemporary pressing problems related to these topics, and apply their knowledge of anthropology to recommend ways of resolving them.

Additionally, students will also gain an understanding and appreciation of a foreign country. Although Germany is a “western” nation, the history of people of the region, as well as the natural resources available, has greatly influenced its development and sociopolitical trajectory.

In particular, after the completion of this international experience class students will be able to:

1. discuss the different directions of human social development in various coastal regions of the world
2. compare the human impacts on coastal societies, environments, and resources
3. describe the diversity of maritime and coastal technologies
5. apply knowledge of past human societies to local and global issues today
6. formulate and/or analyze action research that leads to policy and/or program recommendations

Evaluation:

12 Journal entries, 20 pts each:	240 pts.
<u>Participation, attitude, etc</u>	<u>100 pts</u>
Total points:	340 pts

Students will be required to keep a daily journal where they reflect on a) their experiences in Germany, and b) address specific questions/situations posed by the instructor and guest speakers.

Students will visit several archaeological and historical sites, including the city center of Lübeck, recognized as a UNESCO World Heritage site. Respect of these resources is vital, and poor behavior during site visits may result in the loss of participation points for the day.

Grades will follow the standard university scale where 93 – 100% = A; 90 – 92.9% = A-; 87 – 89.9% = B+; 83 – 86.9% = B; 80 – 82.9% = B-; 77 – 79.9% = C+; 73 – 76.9% = C; 70 – 72.9% = C-; 67 – 69.9% = D+; 63 – 66.9% = D; 60 – 62.9% = D-; 59.9% and below = F.

Honesty:

The CSUCI policy on academic dishonesty will be strictly applied. Students involved in plagiarism, cheating, helping another student cheat, or committing other acts of academic dishonesty will have a failing grade in the course.

Disability Accommodations

Students with disabilities needing accommodation should make requests in advance when application is made for this course. All requests require advance notice to determine what accommodations, if any, are needed.

Tentative Itinerary in Germany:

Day 1: arrive at Hamburg airport, take train to main station, then on to Schleswig

Day 2:

- a) visit the Viking museum, living history museum, and archaeological site of Haithabu
- b) tour of the city harbor

Day 3: visit the Center for Baltic and Scandinavian Archaeology, lectures by specialists
Free time to tour the Schleswig Museum at Schloss Gottorf

Discussions during Days 2 and 3 will focus on the past use of marine/coastal resources, and technology available to past inhabitants of the region, though present coastal resources will also be discussed.

Day 4: travel to Lübeck via regional train, student free time to wander the Medieval city center during the afternoon/evening after settling into the hostel

Day 5:

- a) tour around the city on the Trave River
- b) visit to the Office of Archaeology, tour current archaeological excavations in the city

Discussions and lectures will focus on Medieval life, the Hanseatic League, and trade during the Middle Ages

Day 6: bus/train trip to Travemünde (small city down the Trave river on the coast):

- a) visit the Baltic sea and Travemünde harbor (Travemünde means “mouth of the Trave”)
- b) visit the Priwall and local museum on East/West Germany

Discussions will focus on changing use of the Baltic (fishing giving way to ecotourism), and well as a history discussion given the close proximity of the former East German border, as this was the only East-West crossing at a large West German city; students will be able to see portions of the former fencing and guard posts.

Day 7: travel by train to Hamburg, settle into the hostel

a) afternoon tour of the Hamburg harbor

Day 8: Guest lectures/tour of the Maritime Museum:

a) boating technology through time, from Viking vessels to the cargo container ships of today

b) time to tour Hamburg city center

Day 9: Fisheries day

a) History of Atlantic fisheries through time

b) Fisheries Management today

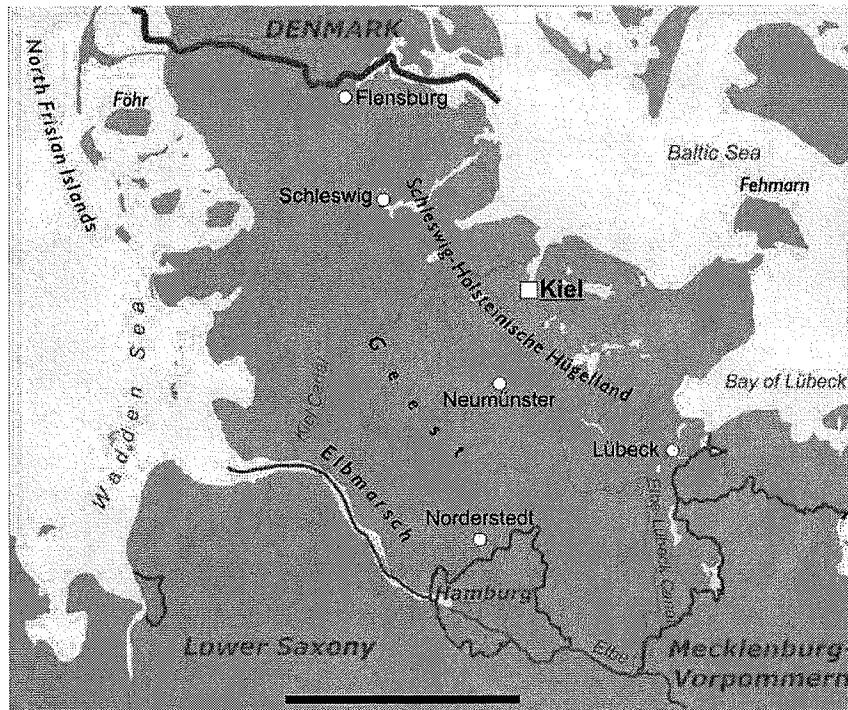
Discussions focused on river ports vs. coastal ports, history of fisheries in the North Atlantic, contemporary fisheries management, changes in marine boating technology

Day 10: visit the Hamburg Chamber of Commerce and Alster lakes

Possible tour of the canals

Discussions focused on daily life in Hamburg and Germany; interaction of folks with the water (Elbe River, Alster lakes, canals; there are more bridges in Hamburg than in Venice, Italy).

Day 11 class ends; students depart



40 Miles

C. Delaney UNIV 392 budget Spring 2014 Germany trip

Number of Students		15			
Number of Faculty		1			
I	Students travel expenses	Cost/ea	# Requested	Total	Comments/Additional Notes
	Airfare	\$ 1,500.00	15	\$ 22,500.00	roundtrip flight to Hamburg
	Ground Transportation	\$ 200.00	15	\$ 3,000.00	group rail and bus passes
	Hotel Accommodations	\$ 350.00	15	\$ 5,250.00	youth hostel, rates vary 25-28 Euros per night
	Registration Fees	\$ -	0	\$ -	
	Entrance Fees	\$ 100.00	15	\$ 1,500.00	
	Meals	\$ 275.00	15	\$ 4,125.00	
	Cultural Activities	\$ 100.00	15	\$ 1,500.00	
	Travel Insurance	\$ 100.00	15	\$ 1,500.00	
	Vehicle/Van Rental	\$ -	0	\$ -	
	Other:	\$ -	0	\$ -	
II	Faculty Traveling Expns:	Cost/ea	# Requested	Total	Comments/Additional Notes
	Airfare	\$ 1,500.00	1	\$ 1,500.00	roundtrip flight to Hamburg
	Ground Transportation	\$ 200.00	1	\$ 200.00	group rail and bus passes
	Hotel Accommodations	\$ 350.00	1	\$ 350.00	youth hostel, rates vary 25-28 Euros per night
	Registration Fees	\$ -	0	\$ -	
	Entrance Fees	\$ 100.00	0	\$ -	
	Meals	\$ 275.00	1	\$ 275.00	
	Cultural Activities	\$ 100.00	1	\$ 100.00	
	Travel Insurance	\$ 100.00	1	\$ 100.00	
	Other:	\$ -	0	\$ -	**
	Other:	\$ -	0	\$ -	**
III	Operating Expense Budget	Cost	Comments/Additional Notes: Please be Specific		
	Supplies	\$ -			
	Printing/Copying	\$ -			
	Other:	\$ -	**		
	Other:	\$ -	**		
	Other:	\$ -	**		
IV	Out of Pocket Student Expenses	Cost/ea	Comments/Additional Notes: Please be Specific		
	Health Insurance	n/a	Not funded by IRA or the University		
	Tuition/Registration	n/a	Not funded by IRA or the University		
	Other:	n/a	Not funded by IRA or the University		
	Other:	n/a	Not funded by IRA or the University		
Total costs of the trip					
	Total Student Traveling Expenses			\$ 39,375.00	
A	Maximum IRA funding @ 2/3rd total cost			\$ 26,223.75	
	Remaining 1/3 is payable by students through			\$ 13,151.25	
B	Faculty Travelling Expenses, funded at 100%			\$ 2,525.00	
C	Operating Expenses, funded at 100%			\$ -	
	Total IRA funding Requested (Total of A, B & C)			\$ 28,748.75	
	Out of Pocket Student Expenses, not funded			\$ 13,151.25	