http://www.csuci.edu/ira/index.htm

Application
Instructionally Related Activities Funds Request
2013-2014 Academic Year

DEADLINES: Application Submitted to AVP:
Fall and Academic Year 2013-14: 03/01/13
Spring 2014 deadline: 10/01/13

Submittal Process: Applications must be first be signed by your program chair and then submitted to the appropriate AVP for approval. AVP's will next forward application to the IRA Coordinator for review. If there are questions or concerns, you may be asked for revisions or additional information. The IRA Coordinator will then forward applications to the IRA Committee for consideration.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

Duplicate requests- if Sponsor is submitting multiple proposals for recurring events involving speakers, musicians, etc., please combine your requests into one proposal.

Activity Title: Annual CI Student Art Exhibition

Project Sponsor/Staff (Name/Phone): Luke Matjas, Art Program Chair/Assistant Professor, 437-2705

Activity/Event Date(s): April 12 – May 16, 2014

Date Funding Needed By: March 1, 2014

**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2013 and for Spring Requests early January 2014.

Previously Funded by IRA? X YES ☐ NO If Yes, what Semester/Year? Spring 2012
Proposal(s) # ___525___ (if known) 445

Report submitted for previously Funded Activity?: X YES ☐ NO

*Please attach copy of previous IRA Report

Academic Program or Center Name: Art

Estimated total Course Fee revenue: None

Amount Requested from IRA: $2620   **(Should match "Total Requested from IRA" on Page 5)**

Estimated Number of Students Participating: 250 Exhibiting, Minimum 1500 Viewing

Conditions and Considerations Checklist

Please check if any of the following apply to your IRA:

☐ **Artist/Performer/Speaker Fees & Honoraria-** On the Activity Budget, please indicate whether the vendor's price was set by you / CI representative, or is a fee that was set by the vendor themselves.

X **Large Event-** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☐ **Equipment Purchase-** If requesting large equipment purchase -over $200, or will be a fixture installed on campus- Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines.

☐ **Field Trip-** Sponsor must comply with all policies found at http://www.csuci.edu/hr/AcademicFieldTripGuidelinesandForms.htm. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval.** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects – from simple surveys to complex biomedical procedures – must be reviewed and approved by the IRB *prior to* starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

> ☐ **Exempt from IRB Approval** –If your project is exempt from IRB review, include copies of correspondence with IRB Board. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed.

☐ **IT Requirements-** If your activity has IT requirements, your application requires proof of correspondence and approval from IT Administration.

☐ **International Travel-** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application.

☐ **Risk Management Consultation-**Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

☐ **Space/OPC Requirements, Infrastructure/Remodel-**Requires proof of correspondence with OPC Administration.

☐ **Late Submission -** Requires explanation for emergency funding.

☐ **Other -**

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Instructions and Requirements – Written Portion

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

   The **2014 Annual Exhibition of Student Art** features artwork created entirely by CI Students. All currently enrolled CI students are eligible to submit their artwork for review and inclusion in tis extensive exhibition. Work created in the following media is acceptable: Painting, Drawing, Sculpture, Ceramics, Photography, Graphic Design, Illustration, Animation, Multimedia, Video and Digital Media Art.

   This exhibition provides all CI students with the unique opportunity to exhibit their work in a professional venue in the CI Art Gallery in Napa Hall. This show provides the student body, faculty, staff and the general public the opportunity to view and assess artistic accomplishments by CI students. New to the event this year, the Art Program will host a series of live demonstrations of a wide range of screen printing techniques. Awards are given to students for outstanding work in each category as selected by the jurors, an impartial panel of community arts professionals. A color catalog/brochure of the exhibition will be produced and distributed throughout the campus, documenting the accomplishments of CI students working in the visual arts. The exhibition will commence with a public reception gala and award ceremony. Artwork remains on display for a one-month period.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.
   a. Please list all classes that <u>directly</u> relate to the proposed activity.

   - ART 100 Understanding Fine Arts Processes
   - ART 102 Multicultural Children's Art
   - ART 105 Drawing and Composition
   - ART 106 Color and Design
   - ART 107 Life Drawing
   - ART 108 Visual Technologies
   - ART 201 Painting
   - ART 202 Sculpture
   - ART 203 Illustration
   - ART 204 Graphic Design
   - ART 205 Multimedia
   - ART 206 Animation
   - ART 207 Ceramics
   - ART/PHYS 208 Physics of Art and Visual Perception
   - ART 330 Critical Thinking in a Visual World
   - ART/BUS 334 The Business of Art
   - ART/PSYC 338 Psychology of Art and Artists
   - ART 433 Women in the Arts
   - ART/BUS/EDUC 434 The Museum: Culture, Business, Education
   - ART 435 Postmodern Visual Culture

- ART 436 Modern Art
- ART 310 Two-Dimensional Art: Painting Media and Techniques
- ART 311 Three-Dimensional Art: Sculpture Media and Techniques
- ART 312 Digital Media Art: Time-Based Imaging and Compositing
- ART 313 Communication Design Tech: Graphic Design for Print Media
- ART 314 Digital Media Art: Digital Photography
- ART 315 Animation Media and Techniques
- ART 316 Digital Illustration and Painting
- ART 320 Two Dimensional Art: Painting Theory and Process
- ART 321 Three-Dimensional Art: Sculpture Theory and Process
- ART 322 Digital Media Art: Time-Based Graphics and Effects
- ART 323 Communication Design Technology: Packaging and Pre-Press
- ART 324 Communication Design Technology: Web Design
- ART 325 Digital Media Art: Digital Filmmaking
- ART 326 Digital Media Art: 3D Computer Animation
- ART 327 Multimedia Theory and Process
- ART 328 Photographic Theory and Process
- ART 329 Ceramics Theory and Process
- ART 420 Advanced Artistic Problems: Two-Dimensional Art
- ART 421 Advanced Artistic Problems: Three-Dimensional Art
- ART 422 Advanced Artistic Problems: Digital Media Art
- ART 499 Arts Capstone Project

b. For each class listed in #2a, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent.

Because of the scale of this event (250 participating students), the **Annual Exhibition of Student Art** connects with almost every course we offer. About a third of the way into the semester, faculty begin to assign projects in each class that will be readied for this high-level exhibition setting. In each class listed above, proposals and concept drawings are typically created for artworks, students discuss project development and resolution with individual faculty members, and finally, both peers and faculty critique the finished artwork.

Students are involved in framing, installation, and readying the work for display. The prospect of exhibiting artwork is fundamentally connected to being and artist and taking art courses, therefore this event directly corresponds to the activity in each course. All students are invited to participate, and the event offers an incredibly diverse array of ideas, visuals, media, and concepts presented in one setting.

3. **Learning Outcomes.** List all expected learning outcomes, as connected specifically with each course listed in #2.

The Student Learning Outcomes apply to all of the above courses along on these lines:

Students will learn to:
- Create and design artwork that will be viewed by faculty, peers, friends, and family in a professional gallery setting
- Analyze and discuss the artwork of other student artists working in a variety of media, from painting and drawing, to graphic design and digital media
- Develop, curate, and conceptualize a large scale exhibition for public display

- Assess their own work in relation to others working in the same field and prepare for professional settings beyond the university

4. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note that a report will be due 30 days after your activity.**

   - The Exhibition will be documented via posters, printed materials, photography as well as a printed brochure and archived on a photo disk

   - Graphic Design students in the Art Capstone course will art direct, design and produce all printed materials

   - A Webpage on the Art Program website documenting the exhibition will be produced

   - Professional juror's selections and awards will emphasize the quality of student work presented in the exhibition

5. **Activity Budget.** Please enclose a complete detailed budget of the entire activity. **Bold** specific items that you are requesting IRA to fund (Page 6)

   (See attached budget)

6. **International Trips.** If your event is an international trip submitted through the Center for International Affairs, you must include a copy of the program budget as submitted to CIA (to ensure congruency between the two budgets), as well as a copy of the course syllabus.

7. **Sources of Activity Support.** Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity.

   None

8. **Audience/ Marketing/Promotions.** Who is your intended target audience? How will your event be advertised to students?

   This exhibition is designed for the enjoyment of everyone affiliated with CI, as well as the local community. The opening is heavily attended by family, friends, staff members, and students—this may be one of the largest program-based events as there are so many participants. Because the event is contained entirely within the Art Program's Napa Hall facility, there are no special needs from OPC, or any other campus facilities.

   Posters will be placed around campus, there will be a press release to local media, and the CI website will also promote the event.

9. **Sustainability**. If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.

   Every effort will be made to ensure this event adheres to CI's leading role as a "green campus." Since much of request is for materials which will be printed, we will specifically seek out companies which will print on FSC-approved recycled paper with soy-based inks. All of the screen-printing activities will also use environmentally friendly water-based inks.

10. **Images.** For previously funded IRA activities, include copies of images from past IRA activity or activities, demonstrating student participation and levels of students served.

IRA Activity Budget

California State University — INSTRUCTIONALLY RELATED ACTIVITIES — CHANNEL ISLANDS

Activity Title:

Name of Sponsor:

Account	Operating Expenses	Amount	PLEASE EXPLAIN: Comments/Notes
	A. Artist/ Performer/Speaker		
613802	Honoraria (Price set by CI)		
613802	Honoraria (Price set by CI)		
613801	Professional Svcs/ Speaker Fees (Price set by vendor)		
601801	Special Consultants (existing CI employees)		
613801	Other Consultants /Other Professional Servi	$300.00	Special consultant fee for guest jurors who will determine awards and offer professional feedback on student work (ampunt is typical of the creative industry).
613001	Independent Contractor(s)		
	Other:		
	Artist/Performer/Speaker/Consultant TOTAL	$300.00	
	B.. Supplies & Services- Other		
660002	Printing	$1,450.00	Digital printing costs for 150 11"x17" promotional posters placed around campus promoting the event, as well as costs associated with the publication of 500 full-color 24-page catalogs promoting student work
660017	Advertising (such as in a magazine or publication)		
660831	Copier Chargeback		
660090	Event Signage (wayfinding on day of even	$100.00	Extra large banner print
660835	Event or Parking-related Staffing		
660825	Rentals or Leases		
660833	Promotional Items (with logo)		
660834	Awards	$250.00	5 x $50 gift certificates awarded to the top student artists in a range of categories
660890	Registration- Conferences & Meetings		
660003	Supplies & Services- Other		
660003	Supplies & Services- Other		
660003	Parking (please describe)		
	Other (specify)	$520.00	Screen printing supplies including eco-friendly water-based inks, screens, emulsion, and clean-up materials for "live" screen printing demo
	Other (specify)		
	Supplies & Services- Other TOTALS	$2,320.00	
	TOTAL EXPENSES	$2,620.00	

	C. Revenue	Amount	Comments/Notes
	A. Course Fees	$0.00	
	B. Ticket Sales	$0.00	
	C. Additional Sources of Funding	$0.00	
	TOTAL REVENUE	$0.00	
	D. TOTAL REQUESTED FROM IRA	$2,620.00	

E. Other Expenses

		Amount	Comments/Notes
660832	OPC Chargebacks & Facility Use Fees	$0.00	
	Other (not requested from IRA)		
	Other (not requested from IRA)		
	TOTAL OF OTHER EXPENSES	$0.00	

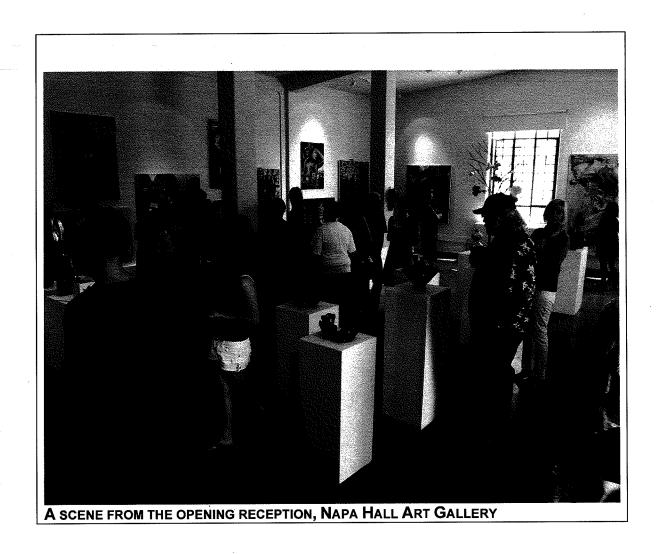**Report Form**

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SPONSOR	DEPARTMENT
Prof. Jack Reilly, Chair of Art and Performing Arts	ART

ACTIVITY TITLE	DATE (S) OF ACTIVITY
Annual Student Art Exhibition and Catalog	April – May 2012

PLEASE EXPLAIN (1) DESCRIPTION OF ACTIVITY; (2) HOW DID THE ACTIVITY RELATE TO A COURSE(S); AND (3) WHAT YOU LEARNED FROM THE PROCESS.

1. THIS IS THE ANNUAL STUDENT EXHIBITION FEATURING APPROXIMATELY 200 INDIVIDUAL WORKS OF ART CREATED BY CI STUDENTS. THERE WERE ABOUT 300 PEOPLE IN ATTENDANCE AT THE OPRNING RECEPTION. THIS INCLUDED STUDENTS, PARENTS AND COMMUNITY MEMBERS. THE EXHIBITION WAS OPEN FOR ONE MONTH AND SEEN BY APPROXIMATELY 1200 PEOPLE FROM CAMPUS AND THE COMMUNITY. A COLOR CATALIG FEATURING CI STUDENT WORK WAS ALSO PUBLISHED.

2. ARTWORK PRODUCED AND EXHIBITED WAS THE DIRECT RESULT OF ART PROGRAM STUDIO COURSES.

3. LEARNED – ART STUDENTS TAKE GREAT PRIDE IN EXHIBITING THEIR ARTWORK. THE COMMUNITY HAS A GREAT INTEREST IN SEEING WHAT IS CREATED AT CI. THIS ACTIVITY PREPARES STUDENTS FOR REAL-WORLD EXPERIENCES.

PLEASE SEE PICTURES BELOW.

A SCENE FROM THE OPENING RECEPTION, NAPA HALL ART GALLERY

A SCENE FROM THE OPENING RECEPTION, NAPA HALL ART GALLERY – THE SHOW INCLUDED GRAPHIC DESIGN, VIDEO AND ANIMATION IN ADDITION TO PAINTING AND SCULPTURE.

STUDENT AWARD WINNERS

MUSIC AND DANCE CREATED A FESTIVAL ATMOSPHERE ENJOYED BY ALL.

**Please attach assessment forms from students, list of attendees, peoplesoft program report

THE ART PROGRAM IS THE PURVEYOR OF VISUAL ART AND HIGH CULTURE FOR THE CI CAMPUS.

E-mail to the Dean's Office
30 days after activity