

Number of Students	14
Number of Faculty	1

I	Students traveling expenses:		Cost/ea	# Requested	Total	Comments/Additional Notes
		Airfare	\$ 1,500.00	14	\$ 21,000.00	
		Ground Transportation	\$ 650.00	14	\$ 9,100.00	
	Twin sharing basis	Hotel Accommodations	\$ 955.00	14	\$ 13,370.00	
		Registration Fees	\$ -	14	\$ -	
		Entrance Fees	\$ 40.00	14	\$ 560.00	
		Meals		14	\$ -	
		Cultural Activities	\$ 105.00	14	\$ 1,470.00	
		Travel Insurance	\$ -	14	\$ -	
		Vehicle/Van Rental	\$ 70.00	14	\$ 980.00	
		Tours	\$ 150.00	14	\$ 2,100.00	
		Other: (Visa fees for India)	\$ 85.00	14	\$ 1,190.00	
II	Faculty Traveling Expenses:		Cost/ea	# Requested	Total	Comments/Additional Notes
		Airfare	\$ 1,500.00	1	\$ 1,500.00	
		Ground Transportation	\$ 650.00	1	\$ 650.00	
		Hotel Accommodations	\$ 955.00	1	\$ 955.00	
		Registration Fees			\$ -	
		Entrance Fees	\$ 40.00	1	\$ 40.00	
		Meals	\$ 880.00	1	\$ 880.00	Please see footnote *
		Cultural Activities	\$ 105.00	1	\$ 105.00	
		Travel Insurance	\$65	1	\$ 65.00	
		Tours	\$ 150.00	1	\$ 150.00	
		Other: Communication device	\$ 100.00	1	\$ 100.00	
		Other: Incidentals	\$431	1	\$ 431.00	Please see footnote **
III	Operating Expense Budget		Cost	Comments/Additional Notes: Please be Specific		
		Supplies				
		Printing/Copying				
	Other:		\$ -			
	Other:		\$ -			
	Other:		\$ -			
IV	Out of Pocket Student Expenses		Cost/ea	Comments/Additional Notes: Please be Specific		

		Health Insurance	n/a	Not funded by IRA or the University	
		Tuition/Registration	n/a	Not funded by IRA or the University	
	Other:		n/a	Not funded by IRA or the University	
	Other:		n/a	Not funded by IRA or the University	
Total costs of the trip					
	Total Student Traveling Expenses			\$	49,770.00
A	Maximum IRA funding @ 2/3rd total cost			\$	33,146.82
	Remaining 1/3 is payable by students through course fee			\$	16,623.18
B	Faculty Travelling Expenses, funded at 100%			\$	4,876.00
C	Operating Expenses, funded at 100%			\$	-
	Total IRA funding Requested (Total of A, B & C)			\$	38,022.82
	Out of Pocket Student Expenses, not funded by the University			\$	16,623.18

Refer to the link: <http://www.defensetravel.dod.mil/pdcgi/pd-rates/opdrates.cgi>

This site provides per diem rates allowed for faculty who travel outside of the continental USA. The per diem rate allows for inclusion

**Footnote \*:** The per diem rate for meals is variable in each city of India, ranging from \$51 in Agra to \$101 in Mumbai. In my budget, I have proposed a flat rate of \$40/day for faculty meals which is cheaper than the rates that are allowed. Thus, total for meals is \$40 x 22 days = \$880) for meals and incidental charges.

**Footnote \*\*:** Incidentals include two charges here (i) the use of internet in the hotel rooms and (ii) tipping

(New Delhi: 6 days x \$22; Agra: 2 days x \$13; Mumbai: 3 days x \$25; Chandigarh: 6 days x \$18; Other/Ecovillage: 5 days x \$18) Total for incidentals: \$431