

Instructionally Related Activities Funds Request Fall 2018

▼ Submitter

Submitter Name

Tracy Clarke

Submitter Email

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▼ 1. Basic Details

Activity Title

"A Series of Unfortunate Events" Guest Lecture Stuart Bass

Activity/Event Date

Fall 2018

Date Funding Needed By

Fall 2018

Previously Funded?

- ☒ No
☐ Yes

Additional Proposers

Luke Matjas

Academic Program(s)/Center Name(s)

Communication Program
Art & Performing Arts Program

Estimated total Course Fee revenue

0

Amount Requested from IRA

1100

Estimated Number of Students Participating

75+

▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

Brief Activity Description

Stuart Bass is a film editor who has worked on notable television shows such as "The Office" and "Arrested Development". He currently serves as the editor for "A Series of Unfortunate Events" on netflix. He will come to campus to speak specifically to students enrolled in courses such as video production and animation. This will be a campus-wide event and his presentation will be directed to not only Art & Preforming Art students, but the campus in general addressing such issues as career development, harnessing creativity and networking. In addition, this will be the beginning of a series of guest speakers to highlight and promote the new "Visual Communication" minor co-hosted by Art & Preforming Arts and the Communication Program. Please see the following links:
<http://www.imdb.com/name/nm0060111/>
<http://www.stubass.com/>

▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

Learning Outcomes and Relation of IRA to Course Offerings

This activity relates specifically to:

ART 325 – Digital Media Art: Digital Filmmaking
ART 385 – Audio Design and Recording
COMM 328: Community-Based Storytelling

Outcomes focused on direct application of editing techniques to story-building

▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.
Please note that a report will be due at the end of the semester.

Description of Assessment Process

Students enrolled in related course will write an assessment linking the presentation to course concepts. In addition, presentation attendees will be asked to fill out a survey assessment.

▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

Activity Budget

[IRA Budget Request Clarke Unfortunate events lecture Fall 2018.xlsx](#)

▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

Center for International Affairs Budget

Copy of Center for International Affairs Proposal

Course Syllabus

Certification

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

Other Sources of Funding

There no other funding sources for this activity

▼ 8. Promoting Participation

What is your intended audience and how do you intend to market this to your students?

CSU students enrolled in specific classes and the general campus community

If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

Event is on-campus

▼ 9. Sustainability

If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.

Sustainability

N/A

▼ 10. Approval and Acknowledgement

Program Chair/Director

Smith, Christina M

Dean

Adler, Mary

Conditions and Considerations

- ☐ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.
- ☐ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.
- ☐ **Field Trip:** Sponsor must comply with all policies found at:
<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).
- ☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.
- ☐ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.
- ☐ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>
- ☐ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.
- ☐ **Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

Acknowledgement

- ☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate.

▼ Chair Review

Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments



Christina Smith

Feb 14 2018

▼ Dean Review

Recommendation



I recommend approval of the IRA Funds Request described on this page



I DO NOT recommend approval of the IRA Funds Request described on this page

Comments



Marion Adler

Feb 15 2018